



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE  
TUESDAY, APRIL 21, 2015 - 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – March 17, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
  - A. Bills/Encumbrances
  - B. Pre-Approved Encumbrance Amendments
7. Resolution
  - A. Approval to Purchase Specialized Transit Vehicle
8. Committee Requests and Motions
  - A. Discussion on Future Meeting Site Visits
  - B. Ideas for Future Discussion
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3901-0000-64203	EDUC MAT & SUPPL				
		P1501507	03/23/2015	JAX CUSTOM PRINTING INC	280.00
		P1501685	03/31/2015	ROBERTS,JORY M	62.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	676.77	1,577.07	342.68	2,403.48
<b>TITLE III-B PROG TOTAL</b>				<b>342.68</b>	
30-3903-0000-63200	PUBL/SUBCR/DUES				
		P1501594	03/27/2015	TUFTS UNIVERSITY HEALTH AND NU	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	160.00	0.00	0.00	20.00	140.00
30-3903-0000-64124	CONSUMABLE SUPPL				
		P1501092	02/09/2015	HOFFMASTER GROUP INC	1,245.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,505.00	4,240.34	1,245.80	(991.14)
30-3903-0000-64200	TRAINING EXP				
		P1501316	02/26/2015	WAND	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	530.00	0.00	0.00	150.00	380.00
<b>NUTRITION PROGRAM PROG TOTAL</b>				<b>1,415.80</b>	
30-3904-0000-64907	VOL RELATED EXP				
		P1501547	03/13/2015	CIMA COMPANIES INC,THE	1,086.61
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,596.00	0.00	200.00	1,086.61	1,309.39
<b>DELIVERED MEALS PROG TOTAL</b>				<b>1,086.61</b>	
30-3905-0000-62410	R & M-VEHICLES				
		P1501435	03/17/2015	AUTOMATIC TRANSMISSION SERVICE	694.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	52,400.00	6,834.05	36,750.43	694.96	8,120.56
30-3905-0000-64200	TRAINING EXP				
		P1501318	03/01/2015	WISCONSIN ASSOCIATION OF MOBIL	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200.00	0.00	0.00	200.00	0.00
30-3905-0000-64629	OTHER TRANSP.EXP				
		P1500814	03/06/2015	BUDGET TRUCK AND AUTO BODY INC	3,200.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	25,363.00		1,537.06	1,256.44	3,200.00	19,369.50
<b>ELDERLY &amp; HANDCAPPED TRANSP PROG TOTAL</b>					<b>4,094.96</b>	
30-3908-0000-62625	OUTREACH SERVICE					
		P1501268	03/13/2015	PLAZA HOTEL AND SUITES		159.98
		P1501443	03/13/2015	JAX CUSTOM PRINTING INC		175.00
		P1501572	03/27/2015	JAX CUSTOM PRINTING INC		850.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,244.00		2,621.70	2,323.21	1,184.98	2,114.11
<b>TITLE III-D PROG TOTAL</b>					<b>1,184.98</b>	
30-3915-0000-64200	TRAINING EXP					
			03/17/2015	SEEMAN,JULIE		50.64
		P1501510	03/17/2015	KOLTYK,JO ANN		266.17
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		88.47	240.02	316.81	2,354.70
30-3915-0000-64615	CLIENT REL.COSTS					
		P1500396	03/18/2015	ALTERNATIVE HOMECARE INC		702.00
		P1500398	03/15/2015	BRIGHTSTAR		528.00
		P1500399	02/28/2015	HOME INSTEAD SENIOR CARE		81.00
		P1501054	02/28/2015	PIERCE,GWENDOLYN		280.00
		P1501338	03/25/2015	WALSH,JEANNE		100.00
		P1501497	03/01/2015	KELLY HOUSE		642.96
		P1501505	02/02/2015	VIEMEISTER,ALISON		480.00
		P1501506	02/16/2015	WOOD,SHERRI J		110.00
		P1501617	03/27/2015	RUDNITZKI,ROBERT		500.00
		P1501623	03/25/2015	BELOIT HEALTH SYSTEM ALERT LIN		360.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	19,358.00		1,435.00	0.00	3,783.96	14,139.04
<b>TITLE III-E FAM CAREGIVER SUPP PROG TOTAL</b>					<b>4,100.77</b>	
30-3916-0000-64200	TRAINING EXP					
		P1501318	03/01/2015	WISCONSIN ASSOCIATION OF MOBIL		225.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		0.00	2,000.00	225.00	775.00
<b>MOBILITY MANAGER GRANT PROG TOTAL</b>					<b>225.00</b>	
30-3921-0000-64200	TRAINING EXP					
		P1501351	03/12/2015	WISCONSIN ASSOCIATION OF BENEF		75.00

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200.00		0.00	140.00	75.00	(15.00)
<b>BENEFIT SPECIALIST GRANT PROG TOTAL</b>					<b>75.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$12,525.80**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 21 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-63200	PUBL/SUBCR/DUES	P1501653	04/02/2015	HENNEPIN COUNTY VETERANS SERV	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	335.00	50.00	0.00	40.00	245.00
38-3800-0000-64200	TRAINING EXP				
		P1501074	03/27/2015	MIDWAY MOTOR LODGE OF BROOKFI	359.96
		P1501090	03/27/2015	MIDWAY MOTOR LODGE OF BROOKFI	359.96
		P1501603	03/26/2015	HOLIDAY INN APPLETON	495.00
		P1501604	03/26/2015	HENNEPIN COUNTY VETERANS SERV	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,480.00	0.00	0.00	1,514.92	2,965.08
<b>VETERANS SERVICE PROG TOTAL</b>				<b>1,554.92</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,554.92**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 21 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging  
Services Committee  
INITIATED BY



Joyce Lubben  
DRAFTED BY

Education, Veterans & Aging  
Services Committee  
SUBMITTED BY

April 13, 2015  
DATE DRAFTED

**APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLE**

- 1 **WHEREAS**, the Council on Aging received a 5310 Capital Acquisition grant from the
- 2 Wisconsin Department of Transportation to purchase one MV-1 replacement vehicle for the
- 3 Specialized Transit fleet; and,
- 4
- 5 **WHEREAS**, the vehicle was purchased through the Wisconsin Department of Transportation
- 6 contract # 407418 which was awarded to Hoekstra Transportation, Inc.; and,
- 7
- 8 **WHEREAS**, federal funds pay for 80% of the vehicle with a 20% local match, and;
- 9
- 10 **WHEREAS**, additional funds are required for the vehicle title and upgrades.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2015 does approve that payment be made
- 14 to the State of Wisconsin in the amount of \$15,262.80 for the local match and to Hoekstra
- 15 Transportation, Inc. in the amount of \$1,160 for the vehicle title and power ramp upgrade for
- 16 one Specialized Transit vehicle.

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES

\_\_\_\_\_  
Rick Richard, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Edwin Nash

\_\_\_\_\_  
Norvain Pleasant

\_\_\_\_\_  
Kathy Schulz

APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLES

Page 2

FISCAL NOTE:

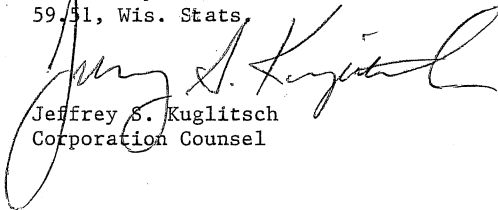
Sufficient funding is available in Council on Aging's Elderly and Handicapped Transportation motor vehicle account, A/C 30-3905-0000-67105, for the local match and the conversion costs. The local match and the conversion costs are being funded by a transfer from the E&H Vehicle Trust Fund, which has a current balance of \$155,289.



Sherry Oja  
Finance Director

LEGALNOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

The Rock County Council on Aging was awarded a federal 5310 grant to purchase one new Specialized Transit vehicle through a bidding process conducted by the Wisconsin Department of Transportation (contract # 407418). This grant provides 80% of the funding for the purchase of the vehicle, with the 20% local match and upgrade costs coming from the Elderly & Handicapped Transportation Trust Fund. The upgrade is for an MV-1 bus versus a mini-bus and an improved power ramp.

Cost breakdown for the vehicle:

\$35,355.00 – Federal 5310 funding

8,838.80 – 20% local match from the E&H Trust Fund

6,424.20 – Vehicle upgrade to MV-1 from the E&H Trust Fund

\$ 1,160.00 – Hoekstra Transportation, Inc. for power ramp upgrade and vehicle title

\$51,778.00 – Total cost