



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, SEPTEMBER 15, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – July 21, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Resolution
 - A. Awarding Bid for Replacement Lifts on Rock County Transit Vehicles
8. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
30-3901-0000-62614	PURCHASED SERV.	P1502785	08/13/2015	HART TO HART LLC	750.00	
		P1502882	07/24/2015	HELPING HAND HAULING AND CLEAN	250.00	
		P1502907	08/20/2015	ALTERNATIVE HOMECARE INC	643.50	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	4,814.19	1,562.27	1,843.50	(19.96)	
30-3901-0000-64200	TRAINING EXP	P1502476	08/07/2015	HOLIDAY INN STEVENS POINT	164.00	
		P1502892	08/11/2015	GWAAR	20.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		700.00	155.00	315.00	184.00	46.00
30-3901-0000-64203	EDUC MAT & SUPPL	P1502264	06/30/2015	STAPLES ADVANTAGE	38.48	
		P1502618	08/11/2015	PROFORMA PRINTWORKS	300.00	
		P1502673	07/24/2015	BEST EVENTS	200.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,718.47	1,967.64	538.48	775.41	
TITLE III-B PROG TOTAL				2,365.98		
30-3903-0000-62625	OUTREACH SERVICE	P1502918	08/12/2015	WENDT,LINDA	100.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,503.00	1,322.92	0.00	100.00	1,080.08
30-3903-0000-64200	TRAINING EXP	P1502919	08/28/2015	DODGE COUNTY SENIOR DINING PRO	60.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		530.00	75.00	0.00	60.00	395.00
30-3903-0000-64904	SUNDRY EXPENSE	P1502855	08/19/2015	DE VERE COMPANY INC	185.58	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,000.00	237.69	0.00	185.58	576.73
NUTRITION PROGRAM PROG TOTAL				345.58		
30-3904-0000-64904	SUNDRY EXPENSE	P1502635	08/04/2015	THERMAL BAGS BY INGRID INC	581.77	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,050.00	998.40	0.00	581.77	469.83
30-3904-0000-64907	VOL RELATED EXP	P1502857	08/17/2015	ROTARY GARDENS	300.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,855.00	1,093.61	193.00	300.00	1,268.39
DELIVERED MEALS PROG TOTAL				881.77	
30-3905-0000-62410	R & M-VEHICLES				
		P1500402	08/14/2015	POMPS TIRE SERVICE INC	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	102,400.00	34,753.84	11,521.86	30.00	58,094.30
30-3905-0000-64629	OTHER TRANSP.EXP				
		P1502618	08/11/2015	PROFORMA PRINTWORKS	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,363.00	8,067.08	1,029.88	180.00	16,086.04
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				210.00	
30-3908-0000-62625	OUTREACH SERVICE				
ENC		R1503254	08/26/2015	AMAZON.COM	1,999.50
		P1502833	07/29/2015	EDGERTON REPORTER CORP, THE	225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,244.00	4,825.84	2,198.91	2,224.50	(1,005.25)
TITLE III-D PROG TOTAL				2,224.50	
30-3915-0000-64615	CLIENT REL.COSTS				
		P1500396	08/20/2015	ALTERNATIVE HOMECARE INC	576.00
		P1500398	06/21/2015	BRIGHTSTAR	382.00
		P1500399	08/15/2015	HOME INSTEAD SENIOR CARE	30.00
		P1502474	07/29/2015	SMITH,BONNIE	55.00
		P1502599	08/18/2015	HOMETOWN HELPERS INC	119.63
		P1502834	07/14/2015	AZURA HARBOR HOLDINGS LLC	300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,041.00	11,522.61	302.00	1,462.63	5,753.76
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				1,462.63	
30-3916-0000-62625	OUTREACH SERVICE				
		P1502283	06/30/2015	STAPLES ADVANTAGE	131.46
		P1502788	08/17/2015	JAX CUSTOM PRINTING INC	138.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	266.00	100.00	269.46	1,364.54
30-3916-0000-63200	PUBL/SUBCR/DUES				
		P1502784	07/31/2015	JANESVILLE GAZETTE INC	92.80

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	275.00		70.00	0.00	92.80	112.20
MOBILITY MANAGER GRANT PROG TOTAL					362.26	
30-3921-0000-64200	TRAINING EXP					
		P1502128	08/12/2015	STONE CREEK INN		83.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	200.00		215.00	0.00	83.00	(98.00)
BENEFIT SPECIALIST GRANT PROG TOTAL					83.00	

I have examined the preceding bills and encumbrances in the total amount of **\$7,935.72**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 15 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-63100	OFC SUPP & EXP				
		P1502931	08/21/2015	OFFICE PRO	31.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	800.00	245.62	360.36	31.30	162.72
38-3800-0000-64607	VET BURIAL BENEF				
		P1502787	07/21/2015	EMERALD GROVE CEMETERY ASSOC	346.00
		P1502932	08/12/2015	TOWN OF TURTLE	464.00
		P1502933	08/16/2015	COOKSVILLE CEMETERY	164.00
		P1502934	08/19/2015	FULTON CEMETERY	162.00
		P1502935	08/17/2015	ORFORDVILLE LUTHERAN CEMETERY	290.00
		P1502936	08/27/2015	LUTHER VALLEY CEMETERY ASSOCIA	548.00
		P1502955	08/22/2015	MT PHILIP CEMETERY ASSOC	84.00
		P1502957	08/12/2015	TOWN OF ROCK	118.00
		P1502958	09/01/2015	CLINTON CEMETERY ASSOCIATION	216.00
		P1502959	09/01/2015	TOWN OF NEWARK CEMETERY	202.00
		P1502963	09/01/2015	TOWN OF LIMA	86.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,214.00	396.00	298.00	2,680.00	1,840.00
VETERANS SERVICE PROG TOTAL				2,711.30	

I have examined the preceding bills and encumbrances in the total amount of **\$2,711.30**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **SEP 15 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

August 27, 2015
DATE DRAFTED

**AWARDING BID FOR REPLACEMENT LIFTS ON
ROCK COUNTY TRANSIT VEHICLES**

- 1 **WHEREAS**, the Rock County Transit Program operates a service to provide handicapped accessible
- 2 transportation to residents of Rock County who are elderly or have disabilities; and,
- 3
- 4 **WHEREAS**, two vehicles are in good working condition but need replacement wheelchair lifts; and,
- 5
- 6 **WHEREAS**, Purchasing did solicit proposals for the purchase and installation of RICON S-Series Model
- 7 #Sff10 wheelchair lifts; and,
- 8
- 9 **WHEREAS**, the Council on Aging Director and the Purchasing Manager did review the proposals
- 10 received and recommend acceptance of the A&J Mobility of McFarland, Wisconsin proposal at a total
- 11 cost of \$11,582 plus \$50 for pick-up and return of the vehicles.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2015 does hereby approve the purchase of replacement lifts for
- 15 Rock County Transit under the terms set forth in Request for Proposal #2015-52.
- 16
- 17 **BE IT FURTHER RESOLVED** payment be made to the vendor upon approval of the Education,
- 18 Veterans and Aging Services Committee

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES COMMITTEE

Rick Richard, Chair

Jeremy Zajac, Vice Chair

Edwin Nash

Norvain Pleasant

Kathy Schulz

AWARDING BID FOR REPLACEMENT LIFTS ON ROCK COUNTY TRANSIT VEHICLES

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FISCAL NOTE:

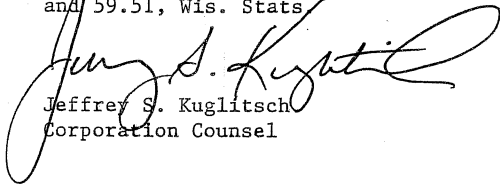
Sufficient funds are included in the Council on Aging Transportation account for the cost of these wheel chair lifts. This account is funded by a combination of grant funds and tax levy.



Sherry Oja
Finance Director

LEGAL NOTE:

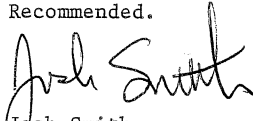
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

Rock County Transit operates a fleet of lift-equipped vehicles to provide door-to-door transportation for persons who are elderly and/or have disabilities. The fleet includes two buses that are in good operating condition except for the wheelchair lifts. Without working lifts it is difficult to schedule these vehicles for use. One bus is a model year 2010 and one is model year 2011. The bid requested proposals for the removal and disposal of the current lifts and installation of Ricon S-Series Model S5510 lifts in both buses. These lifts are the most efficient and maintenance free on the market and will accommodate the weight of most large wheelchairs.

A&J Mobility from McFarland, Wisconsin provided the lowest responsive proposal to the bid request.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



BID SUMMARY FORM

PROJECT # 2015-52
PROJECT NAME TWO (2) WHEELCHAIR LIFTS & INSTALLATION
QUOTE DUE DATE AUGUST 24, 2015 - 1:30 P.M.
DEPARTMENT COUNCIL ON AGING

	A&J MOBILITY MCFARLAND WI	GT MOBILITY MONONA WI	ACCESS MOBILITY LACROSSE WI
OLD LIFT REMOVAL/DISPOSAL NEW LIFTS & INSTALLATION	11,582.00	12,188.00	12,972.00
PICK-UP/RETURN COST	50.00	INCLUDED	300.00
TOTAL BID	\$ 11,632.00	\$ 12,188.00	\$ 13,272.00

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Eight additional vendor was solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: A&J Mobility

Jodi Millis
SIGNATURE

8/26/2015
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE