



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JANUARY 20, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 21, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Department Reports
 - A. UW Rock Update – Dean Carmen Wilson
8. Semi-Annual Report – Attendance at Conventions/Conference
 - A. Council on Aging
 - B. Veterans Service Office
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3902-0000-62119	OTHER SERVICES	P1403984	12/29/2014	HARDIE,ROBERT	39.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,335.00	11,124.96	0.00	39.76	170.28
COMMUNITY SERVICES PROG TOTAL					39.76
30-3903-0000-62105	FOOD SERVICES	P1403870	11/14/2014	BEST EVENTS	3,959.82
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	82,997.00	63,941.88	3,959.81	3,959.82	11,135.49
30-3903-0000-62119	OTHER SERVICES	P1403862	12/14/2014	MANPOWER GROUP US INC	4,653.07
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	90,061.00	68,961.81	15,419.69	4,653.07	1,026.43
30-3903-0000-64124	CONSUMABLE SUPPL	P1403870	11/14/2014	BEST EVENTS	423.59
		P1403918	12/23/2014	DE VERE COMPANY INC	118.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,658.00	4,122.69	1,682.23	542.23	1,310.85
NUTRITION PROGRAM PROG TOTAL					9,155.12
30-3904-0000-62105	FOOD SERVICES	P1403870	11/14/2014	BEST EVENTS	4,074.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,614.00	84,486.69	4,256.53	4,074.76	7,796.02
30-3904-0000-64124	CONSUMABLE SUPPL	P1403870	11/14/2014	BEST EVENTS	106.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,378.00	9,934.00	106.07	106.08	231.85
DELIVERED MEALS PROG TOTAL					4,180.84
30-3905-0000-62100	CONTRACTED SERV	P1403862	12/14/2014	MANPOWER GROUP US INC	19,131.47
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	248,000.00	247,012.78	20,730.06	19,131.47	(38,874.31)
30-3905-0000-62410	R & M-VEHICLES	P1403286	12/24/2014	VAN GALDER BUS COMPANY	75.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	42,306.21	14,905.13	75.00	2,713.66
30-3905-0000-64629	OTHER TRANSP.EXP				
		P1403629	12/09/2014	ATLAS BUS SALES INC	859.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,776.00	11,532.43	2,728.90	859.00	6,655.67
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				20,065.47	
30-3908-0000-62625	OUTREACH SERVICE				
		P1403959	12/10/2014	SENTRY FOOD STORE	54.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,877.00	8,603.13	460.04	54.32	(240.49)
TITLE III-D PROG TOTAL				54.32	
30-3915-0000-64200	TRAINING EXP				
		P1403861	11/19/2014	SENTRY FOOD STORE	13.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	4,622.24	200.00	13.18	(1,835.42)
30-3915-0000-64615	CLIENT REL.COSTS				
		P1400031	12/15/2014	ALTERNATIVE HOMECARE INC	157.50
		P1400033	12/15/2014	HOME INSTEAD SENIOR CARE	108.00
		P1401084	11/30/2014	BRIGHTSTAR	723.80
		P1401286	08/31/2014	LUTHERAN,SOCIAL SERVICES	808.68
		P1403859	11/22/2014	APARA CARE INC	495.00
		P1403901	12/05/2014	TAYLOR,LORETTA E	100.00
		P1403917	12/12/2014	TAYLOR,LORETTA E	100.00
		P1403928	12/15/2014	ROGERS,ANNA	540.00
		P1403963	12/20/2014	SMITH,BONNIE	81.00
		P1403964	12/21/2014	RADLOFF,NANCY	60.00
		P1403965	12/16/2014	PIERCE,GWENDOLYN	280.00
		P1403966	12/29/2014	RUDNITZKI,ROBERT	250.00
		P1403983	12/20/2014	SMITH,BONNIE	113.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,210.00	20,378.62	13,667.80	3,817.48	(13,653.90)
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				3,830.66	
30-3932-0000-62119	OTHER SERVICES				
		P1403926	11/01/2014	DUSCHENE,KATHLEEN	1,775.00
		P1403927	11/01/2014	KOLTYK,JO ANN	1,775.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		3,595.72	0.00	3,550.00	12,854.28
LIGHTEN UPI GRANT PROG TOTAL					3,550.00	

I have examined the preceding bills and encumbrances in the total amount of **\$40,876.17**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 20 2015**

Dept Head _____

Committee Chair _____

2014

Rock County

COMMITTEE APPROVAL REPORT

01/14/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-64200	TRAINING EXP	P1402259	12/17/2014	ROCK COUNTY SENIOR FAIR	65.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,279.00	1,209.08	0.00	65.00	4.92
VETERANS SERVICE PROG TOTAL				65.00	

I have examined the preceding bills and encumbrances in the total amount of **\$65.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 20 2015**

Dept Head _____

Committee Chair _____

2015...

Rock County

COMMITTEE APPROVAL REPORT

01/14/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3901-0000-83200	PUBL/SUBCR/DUES				
		P1500395	01/01/2015	AGING AND DISABILITY RESOURCE	75.00
		P1500401	01/01/2015	JANESVILLE GAZETTE INC	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	125.00	0.00	0.00	374.00	(249.00)
TITLE III-B PROG TOTAL				374.00	
30-3921-0000-63200	PUBL/SUBCR/DUES				
		P1500214	01/01/2015	WISCONSIN ASSOCIATION OF BENEF	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50.00	0.00	0.00	35.00	15.00
BENEFIT SPECIALIST GRANT PROG TOTAL				35.00	

I have examined the preceding bills and encumbrances in the total amount of **\$409.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 20 2015**

Dept Head _____

Committee Chair _____

Memo

To: Education, Veterans and Aging Services Committee
CC: Josh Smith, County Administrator
From: Joyce Lubben
Date: January 13, 2015
Re: Semi-Annual Report – Attendance at Conventions/Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that during the time frame of July 1, 2014 through December 31, 2014 there was no Council on Aging staff training that exceeded the cost of \$1,000.

**ROCK COUNTY VETERANS SERVICES
MEMORANDUM**

TO: EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
FROM: JOHN SOLIS, JR., COUNTY VETERANS SERVICE OFFICER
SUBJECT: SEMI-ANNUAL REPORT – ATTENDANCE AT
CONVENTIONS/CONFERENCES
DATE: 01/08/2015
CC: JOSH SMITH, COUNTY ADMINISTRATOR

No staff member in this department attended any out-of-state training sessions, conventions or conferences or in-state training sessions, conventions or conferences in excess of \$1000.00 from July 1 – December 31, 2014.