



COORDINATED SERVICES TEAM (CST)
COORDINATING COMMITTEE
Minutes for May 12, 2017

PRESENT: Gabrielle Berget, Angela Bouton, Mike Czerwonka, Tina Day, Shari Faber, Liane Felton, Sarah Johnson, Deb Lalor, Tera O'Connor, David Pluymers, John Weber, Terri Wixom, Melissa Zanzinger, Linda Klietz, Greg Winkler

Call to Order

Sarah Johnson called the meeting to order at 8:32 a.m.

Approval of the Agenda

Tera O'Connor moved to approve the agenda as is; seconded by John Weber. Carried.

Approval of the Minutes

Tina Day moved to approve the minutes of January 13, 2017; seconded by Mike Czerwonka. Carried.

Welcome and What's Going Well

Liane Felton gave an update from last night's Parent Support Group; one parent attended, but it was productive.

Tera O'Connor attended a State meeting yesterday and shared that they are moving forward with the Governor's budget; we'll be moving towards a CLTS expansion.

Community Agency Updates - None.

Wellness & Recovery Empowerment Project (WREP) - No update as Barb Werfal was not present today.

Follow-up on BHRSC Goals

- Moving forward our system of care principles
- Parent support group
- Creating a trauma informed care taskforce

BHRSC approved the three goals. This should be the focus of this committee's next meeting, as well as reviewing the mission statement with new members and how these goals fit with the mission statement.

Children's Community Options Program (CCOP)

Tera O'Connor referred to several handouts distributed to the group, the first of which is a letter from the state regarding our Five-year Plan for implementing CCOP. Two action points are made in the letter:

- *Creating a description of the outreach procedures that will be used to ensure that the program will be made available to children with physical, emotional, and developmental disabilities.* Work is in progress on how to accomplish this and how to integrate outreach into the plan.
- *Appointing a local health department representative on the CCOP Advisory Committee.* Dave from Public Health will serve in this capacity.

The second handout is CCOP Policies and Procedures (HSD No. 0852) of which Tera gave an overview and the third is general information about CCOP.

Feedback from the state is expected regarding how dollars will be used once the wait list goes away. Please review all of the materials provided today, in particular the procedure guide, as this group will have more discussion on this. Tera and Angela will highlight several points regarding CCOP at the next meeting.

CST/CCOP Committee Appointments

- One open parent position for CCOP

- One open parent position for CST

Tera shared that there is one parent interested at this time.

Summer Picnic and Mount Olympus Planning

- The summer picnic will be organized in conjunction with CCS.
- The Mount Olympus day trip:
 - July 11, 2017
 - CST and CCS youth may attend
 - Promoted as a family event
 - Tickets are \$10 (includes lunch and soda all day) – Age 2 and under are free
 - CST funds are available for those unable to pay \$10
 - Supervisors will talk with staff in regard to chaperoning
 - Janesville Mobilizing 4 Change will sponsor a bus (50 people, including Tina and Brie)

Newsletter Ideas

Liane stated that Gena has plenty of information for the newsletter:

- Spotlight – Trauma Informed Initiative through the court
- Family Game Night
- Activities for Summer
- Water Safety
- Newsletter will be out by June 1st

The next newsletter is slated for September 1st with a Back to School theme (sleep habits, immunizations, etc.).

Election of Chair/Vice Chair

Nominees for these two positions are Liane Felton for Vice Chair and Shari Faber for Chair. Tera O'Connor made a motion to approve the nominees; seconded by Sarah Johnson. Carried.

CST Initiative Survey

This item will be moved to next month's agenda.

Set the Next Agenda

- Keep CST Initiative Survey on the agenda
- Remove Election of Chair/Vice Chair
- Presentation and Discussion on CCOP Procedure Guide
- Change Follow-up on BHRSC Goals to Review BHRSC Mission, Goals and Steps

Citizen Participation Announcements – None

Items Not on the Agenda

A request was made for Janesville Mobilizing 4 Change to offer their class "Hidden in Plain Sight." More information will follow on this.

The next CST statewide meeting will be September 20th. This will be a joint CST/CCS meeting.

Today is Sarah Johnson's final meeting before she pursues her new position with Dane County. The group thanked her for her service and wished her well.