

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Committee  
INITIATED BY

Colin Byrnes; Acting Planning &  
Development Director  
DRAFTED BY

Planning & Development Committee  
SUBMITTED BY



June 11, 2015  
DATE DRAFTED

**AMENDING HOUSING SERVICES CONTRACT WITH WISCONSIN PARTNERSHIP FOR  
HOUSING DEVELOPMENT AND AMEND THE 2015 BUDGET**

1 **WHEREAS**, the Housing Division of the Planning and Development Department has undergone significant  
 2 attention in recent years including grant management findings and increased tax levy; and,  
 3  
 4 **WHEREAS**, Rock County requested proposals from outside service providers for the provision of housing  
 5 services previously performed by in-house staff; and,  
 6  
 7 **WHEREAS**, Rock County entered into Services Contract No. 638667 with Wisconsin Partnership for Housing  
 8 Development of Madison, WI to provide the administration of the housing services program; and,  
 9  
 10 **WHEREAS**, the scope and resolution of grant management findings have required additional effort by  
 11 Wisconsin Partnership for Housing Development and has exceeded the agreed upon contracted payment  
 12 amount; and,  
 13  
 14 **WHEREAS**, the projected cost to resolve outstanding findings and continue to provide administration of the  
 15 housing services program for the last two months of the annual Services Contract for June and July 2015 is an  
 16 additional \$24,000.  
 17  
 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this  
 19 9<sup>th</sup> day of July, 2015, hereby authorizes the annual Housing Services contract with the  
 20 Wisconsin Partnership for Housing Development of Madison, WI originally awarded for the annual amount of  
 21 \$120,169 for administrative services be amended and increased by an additional \$24,000 for a total amount of  
 22 \$144,169.

15-7A-335

23  
24 **BE IT FURTHER RESOLVED**, that the Rock County 2015 Budget be amended as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 6/01/2015</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<b><u>Source of Funds:</u></b>			
19-1921-0000-47010 Supplemental Appropriation From the General Fund	\$ 30,875	\$24,000	\$ 54,875
<b><u>Use of Funds:</u></b>			
64-6460-0000-62119 Housing Grant Clearing Account – Other Contracted Services	\$120,169	\$24,000	\$144,169

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Absent  
  
Jason Heidenreich

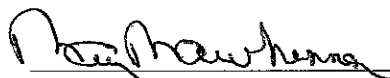
Wes Davis

AMENDING HOUSING SERVICES CONTRACT WITH WISCONSIN PARTNERSHIP FOR  
HOUSING DEVELOPMENT AND AMEND THE 2015 BUDGET

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote

of 5-0.

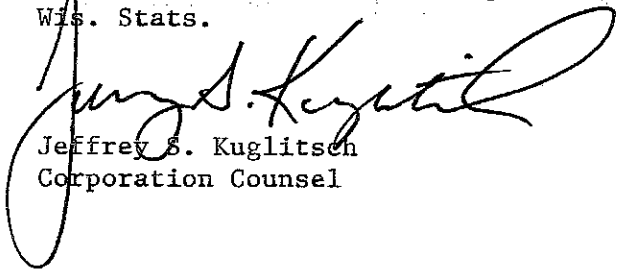
Mary Mawhinney, Chair

FISCAL NOTE:

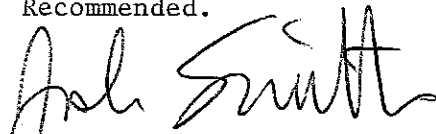
This resolution authorizes the use of \$24,000 from the General Fund balance to increase the contract amount for the Wisconsin Partnership for Housing Development.

Sherry Oja  
Finance DirectorLEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation CounselADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

**AMENDING HOUSING SERVICES CONTRACT WITH WISCONSIN PARTNERSHIP FOR  
HOUSING DEVELOPMENT AND AMEND THE 2015 BUDGET**

**EXECUTIVE SUMMARY**

This resolution would amend Services Contract No. 638667 with the Wisconsin Partnership for Housing Development for the delivery of administrative services for the Housing Division of the Planning & Development Department based upon the following:

- Rock County's Housing Division has been under increasing scrutiny for non-compliance with a variety of federal and/or state agency regulations.
- A summer 2013 report issued by the Wisconsin Department of Administration Division of Housing identified several areas of non-compliance. The State's report resulted in a suspension of funds until the County adequately addressed these findings.
- A monitoring of the HOME Consortium Rehabilitation Program resulted in a complete revision of the Housing Division's Policies and Procedures Manual.
- Multiple projects identified under the State's monitoring of Rock County's CDBG-Small Cities Grant Program were determined to require a greater extent of corrective action and management.
- Additional findings have been cited in other housing grant programs administered by Rock County (Community Development Block Grant (CDBG)-Small Cities – City of Edgerton, HOME Program, etc.) and have required additional time, consideration and resources to address.

The result of these collective elements is that the scope and resolution of grant management findings have required additional efforts by Wisconsin Partnership for Housing Development and has exceeded the agreed upon contracted payment amount.