



**AMENDED**  
**9/19/17**

FINANCE COMMITTEE  
THURSDAY, SEPTEMBER 21, 2017 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Review of 2017 \$8.8 Million Capital Improvement Debt Issue – Carol Wirth, President, Wisconsin Public Finance Professionals, LLC
4. Approval of Minutes – September 7, 2017
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments over \$10,000
8. **Update and Possible Action on All Properties Associated with In Rem**
9. Review and Possible revision or Creation, as well as Adoption of Policies Relating to the In Rem Process
  - A. Redemption Date
  - B. Sale of Contaminated Property
  - C. Sale of Property to Municipalities
  - D. Any Other Policy in need of Review/Creation Related to the In Rem Process
10. Report on Cash Balances and Investments
11. Adjournment

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1700036	08/03/2017	UNITED MAILING SERVICES INC	2,023.66
		P1700037	08/10/2017	UNITED STATES POSTAL SERVICE	20,000.00
00-0000-0001-22158	SHORT TERM DISAB				
		P1701040	08/03/2017	NATIONAL INSURANCE SERVICES OF	14,749.81
00-0000-0001-22159	LONG TERM DIS				
		P1701040	08/03/2017	NATIONAL INSURANCE SERVICES OF	13,009.49
				<b>GENERAL FUND PROG TOTAL</b>	<b>49,782.96</b>
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00-0000-0063-29663	W C TRUST				
			08/31/2017	ALLIANCE,THE	14,029.83
				<b>ISF-SELF INS PROG TOTAL</b>	<b>14,029.83</b>

I have reviewed the preceding payments in the total \$63,812.79

Date: \_\_\_\_\_ Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1700685	08/10/2017	JP MORGAN CHASE BANK NA	197.95
05-1500-0000-63107	PUBL & LEGAL	P1700001	08/10/2017	BELOIT DAILY NEWS	121.02
05-1500-0000-64200	TRAINING EXP	P1700685	08/10/2017	JP MORGAN CHASE BANK NA	1,030.80
05-1500-0000-68010	EXP.ALLOCATIONS	P1700685	08/10/2017	JP MORGAN CHASE BANK NA	15,309.78
		P1702071	08/10/2017	COMMERCE BANK COMMERCIAL	54.40
				<b>FINANCIAL SERVICES PROG TOTAL</b>	<b>16,713.95</b>
<hr/>					
05-1520-0000-62119	OTHER SERVICES		08/03/2017	EMPLOYEE BENEFITS CORPORATION	1,638.75
				<b>SECTION 125 FLEXIBLE SPENDING PROG TOTAL</b>	<b>1,638.75</b>
<hr/>					
05-1560-0000-62400	R & M SERV	P1700004	08/10/2017	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1700685	08/10/2017	JP MORGAN CHASE BANK NA	359.41
05-1560-0000-63104	PRNT & DUPLICATI	P1700685	08/10/2017	JP MORGAN CHASE BANK NA	1,585.76
				<b>CENTRAL SERVICES PROG TOTAL</b>	<b>2,884.89</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$21,237.59

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1700739	08/10/2017	CHARTER COMMUNICATIONS	1,419.82
		P1702006	08/03/2017	CDW GOVERNMENT INC	2,600.00
		P1702321	08/31/2017	DWD	2,853.66
07-1430-0000-62400	R & M SERV	P1700736	08/10/2017	PRINTER PARTS EXCHANGE LLC	188.00
		P1701156	08/10/2017	GENERAL HEATING AND AIR CONDIT	745.20
07-1430-0000-62491	SOFTWARE MAINT	P1700728	08/10/2017	CDW GOVERNMENT INC	433.98
		P1700745	08/17/2017	JP MORGAN CHASE BANK NA	153.64
		P1700793	08/17/2017	ORACLE CORPORATION	1,833.95
		P1702186	08/17/2017	CDW GOVERNMENT INC	2,868.00
		P1702283	08/24/2017	CITIES DIGITAL	10,349.94
07-1430-0000-63100	OFC SUPP & EXP	P1700728	08/03/2017	CDW GOVERNMENT INC	475.60
		P1700737	08/17/2017	STAPLES BUSINESS ADVANTAGE	501.25
		P1700745	08/17/2017	JP MORGAN CHASE BANK NA	125.45
07-1430-0000-63300	TRAVEL				
07-1430-0000-63407	COMPUTER SUPPL	P1700745	08/17/2017	JP MORGAN CHASE BANK NA	11.00
		P1700728	08/03/2017	CDW GOVERNMENT INC	5,223.14
		P1702313	08/31/2017	ENTERPRISE SYSTEMS GROUP	362.00
				<b>INFORMATION TECHNOLOGY PROG TOTAL</b>	<b>30,144.63</b>
07-1435-0000-62491	SOFTWARE MAINT	P1702245	08/17/2017	STUFF SOFTWARE INC	995.00
				<b>TELEPHONE OPERATIONS PROG TOTAL</b>	<b>995.00</b>
07-1438-0000-62400	R & M SERV	P1702177	08/10/2017	CDW GOVERNMENT INC	7,860.00
07-1438-0000-63300	TRAVEL	P1700745	08/17/2017	JP MORGAN CHASE BANK NA	404.90
07-1438-0000-64200	TRAINING EXP	P1700745	08/17/2017	JP MORGAN CHASE BANK NA	1,095.00
		P1702200	08/10/2017	WISCONSIN DEPARTMENT OF	80.00
				<b>LAW RECORDS PROG TOTAL</b>	<b>9,439.90</b>
07-1450-0000-62491	SOFTWARE MAINT	P1701469	08/17/2017	AMERICAN DATA	65.00
		P1702165	08/03/2017	OCEAN SYSTEMS	298.00
		P1702167	08/03/2017	REGAL SOFTWARE TECHNOLOGIES	1,900.00
		P1702176	08/10/2017	3M COMPANY	1,800.00
		P1702213	08/10/2017	PICTOMETRY INTERNATIONAL CORP	1,650.00
		P1702240	08/17/2017	ROUTEMATCH SOFTWARE INC	4,026.28
		P1702262	08/17/2017	ROUTEMATCH SOFTWARE INC	6,786.67
		P1702283	08/24/2017	CITIES DIGITAL	3,105.06
07-1450-0000-67130	TERMINALS/PC'S				

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1702286	08/31/2017	CDW GOVERNMENT INC	433.95
		P1702293	08/31/2017	CDW GOVERNMENT INC	1,036.25
		P1702294	08/31/2017	CDW GOVERNMENT INC	1,801.41
07-1450-0000-67131	OTHER COMP HARDW				
		P1702062	08/03/2017	CDW GOVERNMENT INC	3,595.98
07-1450-0000-67143	IT CROSS CHARGES				
		P1700644	08/17/2017	ORACLE CORPORATION	570.42
		P1701913	08/31/2017	CDW GOVERNMENT INC	356.40
		P1701925	08/03/2017	ENTERPRISE SYSTEMS GROUP	384.50
		P1702061	08/03/2017	CDW GOVERNMENT INC	99.39
		P1702116	08/10/2017	CDW GOVERNMENT INC	275.08
		P1702164	08/10/2017	CDW GOVERNMENT INC	70.61
		P1702171	08/10/2017	ENTERPRISE SYSTEMS GROUP	283.25
		P1702198	08/17/2017	CDW GOVERNMENT INC	67.89
		P1702199	08/17/2017	CDW GOVERNMENT INC	16.38
		P1702217	08/31/2017	ENTERPRISE SYSTEMS GROUP	197.00
		P1702221	08/31/2017	ENTERPRISE SYSTEMS GROUP	312.00
		P1702244	08/24/2017	CDW GOVERNMENT INC	8.63
		P1702265	08/17/2017	ENTERPRISE SYSTEMS GROUP	432.00
		P1702295	08/31/2017	CDW GOVERNMENT INC	167.28
		P1702296	08/31/2017	CDW GOVERNMENT INC	57.19
		P1702307	08/31/2017	CDW GOVERNMENT INC	311.08
		P1702311	08/31/2017	CDW GOVERNMENT INC	452.66
		P1702312	08/31/2017	CDW GOVERNMENT INC	7,657.11
		P1702325	08/31/2017	CDW GOVERNMENT INC	64.53
07-1450-0000-67160	CA \$500-\$4,999				
		P1702009	08/17/2017	WATCHGUARD VIDEO	25,975.00
07-1450-0000-67161	CA \$5,000/MORE				
		P1701518	08/17/2017	MOTOROLA SOLUTIONS INC	175,087.60
				<b>IT-CROSS CHARGES PROG TOTAL</b>	<b>239,344.60</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$279,924.13

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
10-1721-0000-63200	PUBL/SUBCR/DUES	P1700586	08/10/2017	JP MORGAN CHASE BANK NA	1,865.46
<b>LAND RECORDS PROG TOTAL</b>					<b>1,865.46</b>

I have reviewed the preceding payments in the total **\$1,865.46**

Date: \_\_\_\_\_ Dept \_\_\_\_\_  
Committee \_\_\_\_\_



**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1700726	08/10/2017	EQUAL RIGHTS DIVISION	97.50
14-1410-0000-63100	OFC SUPP & EXP				
		P1700720	08/17/2017	STAPLES BUSINESS ADVANTAGE	50.25
<b>COUNTY CLERK PROG TOTAL</b>					<b>147.75</b>

I have reviewed the preceding payments in the total **\$147.75**

Date: \_\_\_\_\_ Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63107	PUBL & LEGAL	P1701453	08/10/2017	BELOIT DAILY NEWS	3,288.19
15-1540-0000-64200	TRAINING EXP	P1702386	08/31/2017	WISCONSIN COUNTY TREASURERS	125.00
15-1540-0000-64901	TAX DEED EXP	P1702297	08/24/2017	JANESVILLE GAZETTE INC	6,419.72
15-1540-0000-64926	BANK SERV.CHGS.	P1700853	08/24/2017	BRINKS INC	462.08
<b>COUNTY TREASURER PROG TOTAL</b>					<b>10,294.99</b>

I have reviewed the preceding payments in the total \$10,294.99

Date: \_\_\_\_\_ Dept \_\_\_\_\_  
Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1700704	08/31/2017	STAPLES BUSINESS ADVANTAGE	377.38
17-1710-0000-63103	LEGAL FORMS	P1702136	08/10/2017	DEPARTMENT OF HEALTH SERVICES	952.80
17-1710-0000-63106	PLAT BOOKS	P1700707	08/03/2017	MAPPING SOLUTIONS	337.50
17-1710-0000-64200	TRAINING EXP	P1702197	08/10/2017	WISCONSIN REGISTER OF DEEDS AS	190.00
17-1710-0000-67160	CA \$500-\$4,999	P1702011	08/31/2017	EXCEL BINDING INC	3,510.00
				<b>REGISTER OF DEEDS PROG TOTAL</b>	<b>5,367.68</b>
17-1715-0000-62119	OTHER SERVICES	P1700705	08/10/2017	FIDLAR COMPANIES	2,900.00
				<b>ROD REDACTION PROJECT PROG TOTAL</b>	<b>2,900.00</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$8,267.68

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1912-0000-61710	WORKERS COMP	P1700546	08/31/2017	WILLIS OF WISCONSIN INC	3,400.00
				<b>WORKER'S COMPENSATION PROG TOTAL</b>	<b>3,400.00</b>
19-1915-0000-62104	CONSULTING SERV	P1700545	08/10/2017	ASSOCIATED BENEFITS AND RISK C	3,250.00
19-1915-0000-62119	OTHER SERVICES		08/31/2017	ALLIANCE,THE	25,425.55
			08/10/2017	PBA INC	20,809.35
19-1915-0000-62199	OTHER SERV		08/03/2017	COORDINATED CARE PROGRAMS LLC	29,488.34
				<b>HEALTH INSURANCE PROG TOTAL</b>	<b>78,973.24</b>
19-1933-0000-64904	SUNDRY EXPENSE	P1700708	08/10/2017	JP MORGAN CHASE BANK NA	1,267.00
				<b>EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL</b>	<b>1,267.00</b>

I have reviewed the preceding payments in the total **\$83,640.24**

Date: \_\_\_\_\_ Dept: \_\_\_\_\_  
 \_\_\_\_\_ Committee: \_\_\_\_\_

**Rock County**

**REPORT OF PAYMENTS OVER \$10,000**

08/31/2017

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ROCK HAVEN	UTILITIES	ALLIANT ENERGY/WP&L	17,663.52
	ROCK HAVEN	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	28,905.00
	ROCK HAVEN	HEALTH INSURANCE	PBA INC	20,809.35
P1603049	FACILITIES	LIGHTNING PROTE	FOLEY ELECTRIC INC	23,977.50
P1700037	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	20,000.00
P1700068	ROCK HAVEN	RH CONT SERV T18	MJ CARE INC	13,932.23
P1700075	ROCK HAVEN	SUPP SERV PHAR	OMNICARE PHARMACIES OF WISCONS	14,571.98
P1700139	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	42,732.77
P1700149	SHERIFF	CORR.FACILITY	BI INC	12,891.82
P1700190	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	17,017.02
P1700243	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	69,423.94
P1700286	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1700332	SR CIT PROG	DELIVERED MEALS	BEST EVENTS	10,433.24
P1700565	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,148.00
P1701028	FACILITIES	JAIL CAP.IMPROV.	TRI COR MECHANICAL INC	47,638.00
P1701040	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	13,832.11
P1701336	FACILITIES	COURTHOUSE SECUR	GILBANK CONSTRUCTION INC	152,013.60
P1701435	FACILITIES	U-ROCK EXPANSION	TRI COR MECHANICAL INC	241,944.00
P1701476	FACILITIES	JOB CENTER	SGTS INC	15,985.00
P1701518	INFORMATION TECH	IT-CROSS CHARGES	MOTOROLA SOLUTIONS INC	175,087.60
P1701655	FACILITIES	HCC COMPLEX	PAULSON KIMBALL CONSTRUCTION L	55,584.00
P1701656	FACILITIES	COURTHS FAC PROJ	PRECISION DRIVE AND CONTROL IN	11,475.00
P1701664	ROCK HAVEN	RH CONT SERV T18	GENESIS REHABILITATION SERVICE	30,669.64
P1701971	SHERIFF	SHERIFF	CARDIO PARTNER RESOURCES LLC	13,250.00
P1702009	INFORMATION TECH	IT-CROSS CHARGES	WATCHGUARD VIDEO	25,975.00
P1702196	LAND CONSERV.	PDR/PACE	BRABAZON TITLE ESCROW ACCOUNT	123,680.00

Rock County

REPORT OF PAYMENTS OVER \$10,000

08/31/2017

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<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
P1702283	INFORMATION TECH	IT-CROSS CHARGES	CITIES DIGITAL	13,455.00

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CLAIMS IN THE AMOUNT \$1,245,855.32 HAVE BEEN PAID FOR THE MONTH OF AUGUST 2017 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US