

ROCK COUNTY, WISCONSIN

**NOTE: Time
and Location**



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – NOVEMBER 4, 2019 - 8:30 A.M.
JURY DELIBERATION ROOM – 4TH FLOOR, COURTHOUSE EAST
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Approval of Minutes – October 21, 2019
5. Consent Calendar
 - A. Transfers
6. Resolutions and Committee Approval
 - A. Memorial Bench Honoring Sarah Thompson Taormino
 - B. Authorizing Purchase of Patrol Squads and Fleet Vehicles
 - C. Request Authorization for Vehicle Alignment for the Sheriff's Office to Pomp's Tire, Janesville, WI
 - D. Request Authorization for Vehicle Service for the Sheriff's Office to Pomp's Tire, Janesville, WI
 - E. Request Authorization for Towing Service for the Sheriff's Office to Davis Citgo, Janesville, WI
7. Review of 2020 Recommended Budget
 - A. Clerk of Court
 - B. Other
8. Committee Requests and Motions
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



PUBLIC SAFETY & JUSTICE COMMITTEE
Minutes – October 21, 2019

Call to Order. Vice Chair Owens called the meeting of the Public Safety and Justice Committee to order at 4:00 P.M. in Conference Room N-1, Fifth Floor, Courthouse East.

Committee Members Present: Supervisors Owens, Fell, and Knudson.

Committee Members Absent: Supervisor Beaver, 1-Vacant.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jodie Surber, County Administration Analyst; Kathy Sucus, 911 Communications Center Director; Commander Craig Strouse, Sheriff's Office; Melissa Wittwer, Child Support Director; Judge Daniel Dillon; Jodi Timmerman, Court Commissioner.

Others Present: None.

Adoption of Agenda. Supervisor Knudson moved approval of the agenda as presented, second by Supervisor Fell. ADOPTED.

Citizen Participation, Communications, Announcement, Information. None.

Adoption of Minutes. Supervisor Fell moved approval of the minutes of October 7, 2019 as presented, second by Supervisor Knudson. ADOPTED.

Consent Calendar.

Transfers None.

Resolutions and Committee Approval.

Recognizing Eric Nelson

“NOW, THEREFORE, BE IT RESOLVE that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019 does hereby recognize Eric Nelson, thanks him for his service and extends best wishes in his future endeavors.”

Supervisor Fell moved approval of the above resolution, second by Supervisor Knudson. ADOPTED.

Authorizing Double Fill of Chief Deputy Position

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, does hereby authorize the temporary double fill of the Chief Deputy position.”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Fell. ADOPTED.

Authorizing Thirteen Months and Three Days of Double Fill of One Correctional Officer Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, does hereby authorize the temporary double fill of one Correctional Officer position not to exceed thirteen months and three days.”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Fell. ADOPTED.

Updates and Possible Action.

Review and Discussion of 2020 Recommended Budget Mr. Smith went over the appeal process.

Sheriff Commander Strouse said it was a hard process but the Sheriff’s Office is satisfied with the 2020 Recommended Budget.

Mr. Smith went over the highlights such as the cost of gasoline, software maintenance, reduction in revenue, and overtime.

Circuit Court Mr. Smith went over the highlights, such as the reallocation of 25 Deputy Clerk of Court positions, and the deletion of one Deputy Clerk of Court position.

Ms. Timmerman handed out an appeal to reallocate two Deputy Registers in Probate positions and said these positions are basically the same as the Deputy Clerk of Court positions. She said this would be about \$1,000 per person and suggested moving funds from the law books account, publications/dues/subscriptions, and office supplies to cover the difference.

Judge Dillon said they are not unhappy with the recommended budget but felt the same adjustment should be made for these two positions as for the Deputy Clerk of Court positions.

Supervisor Knudson moved to take this request for appeal to the 2020 Recommended Budget to the Finance Committee, second by Supervisor Fell. ADOPTED.

911 Communications Center Mr. Smith went over the highlights of the 2020 Recommended Budget for the 911 Communications Center. Ms. Sukus explained the pictometry flyover they have and how it differs from the one Planning and Development has.

District Attorney Mr. Smith went over the highlights, such as the state increased ADA staff position and recommendation to add 1.0 FTE Legal Support Specialist position. He went over the renovation of the District Attorney Office space, which is included in the Facilities Management budget.

Medical Examiner Mr. Smith said the budget reflects a reclassification of the Lead Medicolegal Investigator to Medicolegal Investigations Manager, and this is the final year of the two-year agreement with Dane County.

Child Support Mr. Smith went over the highlights and said a name change from Child Support Enforcement to Child Support Services has been requested and approved.

Ms. Wittwer said they will be starting an overtime project to get the vault records ready for an audit.

EBDM Mr. Smith said pre-trial is not as far along as would like and funds will be carried over to 2020. Judge Dillon said they will be seeing benefits from this program soon, especially in Deferred Prosecution.

Committee Requests and Motions. Supervisor Owens requested having a meeting at 911 Communications Center for a future meeting.

Adjournment. Supervisor Fell moved adjournment at 4:30 P.M., second by Supervisor Knudson. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Jacki Gackstatter
INITIATED BY



Jacki Gackstatter
DRAFTED BY

Public Safety & Justice
SUBMITTED BY

October 21, 2019
DATE DRAFTED

MEMORIAL BENCH HONORING SARAH THOMPSON TAORMINO

- 1 **WHEREAS**, Sarah Thompson Taormino was employed by Rock County as a Deputy Clerk in the Clerk
- 2 of Circuit Court Office until her unexpected death on September 26, 2019; and,
- 3
- 4 **WHEREAS**, Sarah Thompson Taormino embodied the mission of Rock County by providing top quality
- 5 public service and commitment to excellence, integrity, accountability and respect; and,
- 6
- 7 **WHEREAS**, Sarah was loved and respected by her co-workers, supervisors, judges, and attorneys; and,
- 8
- 9 **WHEREAS**, Co-workers, supervisors, judges and attorneys would like to honor Sarah's memory with a
- 10 memorial bench to be gifted to Rock County to be placed in the lobby of the Office of the Clerk of Circuit
- 11 Court.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2019 does hereby accept the donation of a memorial bench to be
- 15 placed in the lobby of the Office of the Clerk of Courts to Sarah Thompson Taormino, a valued employee
- 16 who will be missed.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

GENERAL SERVICES COMMITTEE

Mary Beaver, Chair

Henry Brill, Chair

Phillip Owens, Vice Chair

Jeremy Zajac, Vice Chair

Terry Fell

Tom Brien

Ronald Bomkamp

Robert Potter

Brian Knudson

Yuri Rashkin

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy Knudson
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 30, 2019
DATE DRAFTED

Authorizing Purchase of Patrol Squads and Fleet Vehicles

- 1 **WHEREAS**, the 2020 budget request contains six Dodge Chargers; and,
- 2
- 3 **WHEREAS**, the last day to order the 2020 year model Dodge Charger is November 1, 2019; and,
- 4
- 5 **WHEREAS**, the Sheriff's Office can purchase the 2020 models under the 2019 State contract prices;
- 6 and,
- 7
- 8 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles
- 9 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505ENT-M19-
- 10 2019VEHICS-00; and,
- 11
- 12 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State
- 13 contract for law enforcement vehicles; and,
- 14
- 15 **WHEREAS**, the Sheriff's Office and the Purchasing staff have reviewed the State of Wisconsin bid
- 16 specifications and recommend purchasing six Dodge Chargers.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2019 that a Purchase Order be issued, to Ewald Motors of
- 20 Oconomowoc, LLC, totaling the amount of \$150,135, for the purchase of the 2020 Sheriff's Office's fleet
- 21 vehicles.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Ron Bomkamp

Terry Fell

Brian Knudson

Philip Owens, Vice Chair

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Funds have been requested in the FY 2020 budget for the purchase of these vehicles using sales tax revenue.

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Richard Greenlee
Corporation Counsel

Authorizing Purchase of Patrol Squads and Fleet Vehicles

Executive Summary

The 2020 budget request contains six Dodge Chargers.

The last day to order the 2020 year model Dodge Chargers is November 1, 2020. The Sheriff's Office can purchase the 2020 models under the 2019 State contract prices.

Although the 2020 budget has not been adopted yet, the Sheriff's Office would like order six Dodge Chargers immediately. The delivery date would be after January 1, 2020. The pricing would be from the 2019 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2019. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications and recommend purchasing six Dodge Chargers from Ewald Motors of Oconomowoc, LLC.



BID SUMMARY FORM

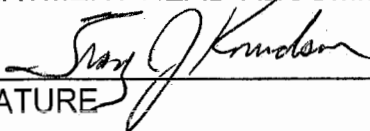
PROJECT #: 2020-10
 PROJECT: VEHICLE ALIGNMENT
 DUE DATE: OCTOBER 15, 2019 – 1:30 P.M.
 DEPARTMENT: SHERIFF'S OFFICE

	POMP'S TIRE JANESVILLE WI	BEELINE ALIGNMENT JANESVILLE WI
ALIGNMENT 2-WHEEL	30.00	30.00
ALIGNMENT 4-WHEEL	49.95	50.00
GENERAL INSPECTION	NO CHARGE	NO CHARGE
COMPLETE TIRE ROTATION	NO CHARGE	15.00
TIRE BALANCING-PER TIRE	3.50	5.00
MINOR REPAIR WORK	60.00	60.00
PARTS DISCOUNT	40%	20%
PICKUP/DELIVERY COST	NO CHARGE	NO CHARGE
YEARS IN BUSINESS	80 YEARS	58 YEARS
STAFF/EXPERIENCE	16 STAFF WITH 100 YEARS COMBINED EXPERIENCE	6 STAFF WITH OVER 80 YEARS COMBINED EXPERIENCE
REFERENCES	CITY OF JANESVILLE ROCK COUNTY DPW AUTO ZONE	CITY OF JANESVILLE NORTHRUP AWNING DAVE ABRAHAMSON
HOURS OF SERVICE	M-F 7:30 TO 5 SAT 8:00 TO NOON CLOSED SUNDAY	M-F 8 TO 5 SATURDAY BY APPOINTMENT CLOSED SUNDAY

This project was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Pomp's


SIGNATURE

10/16/19
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

 ORIGINAL



BID SUMMARY FORM

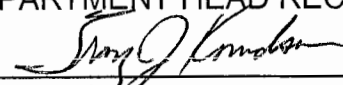
BID NUMBER 2020-09
BID NAME VEHICLE SERVICE
BID DUE DATE OCTOBER 15, 2019 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	POMP'S JANESVILLE WI	BEELINE ALIGNMENT JANESVILLE WI
OIL CHANGE-FILTER, GREASE AND FLUID LEVEL CHECK PER MANUFACTURERS SPECIFICATIONS – PARTS & LABOR	28.60	38.00
TIRE ROTATION	NO CHARGE	NO CHARGE
MINOR REPAIR WORK-FLAT RATE COST	60.00	60.00 PER HOUR
TUNE-UP COUNTY FURNISHES PARTS 6 CYLINDER – LABOR ONLY	60.00	78.00
TUNE-UP COUNTY FURNISHES PARTS 8 CYLINDER – LABOR ONLY	60.00	132.00
BRAKES COUNTY FURNISHES PARTS LABOR ONLY	60.00	60.00
TURN ROTORS – COST EACH	15.00	10.00
TURN DRUMS – COST EACH	15.00	10.00
TRANSMISSION & TORQUE CONVERTER FLUID & FILTER CHANGE – PARTS & LABOR	100.00	170.00
FLEET PICK-UP/DELIVERY COST	NO CHARGE	NO CHARGE
PARTS DISCOUNT	40%	20%
YEARS IN BUSINESS	80 YEARS	58 YEARS
STAFF & EXPERIENCE	16 STAFF WITH OVER 100 YEARS EXPERIENCE	6 STAFF WITH OVER 80 YEARS EXPERIENCE

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Pomp's


SIGNATURE

10/16/19

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE



BID SUMMARY FORM


BID NUMBER 2020-11
BID NAME TOWING SERVICE
BID DUE DATE OCTOBER 15, 2019 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	DAVIS CITGO JANESVILLE WI	DEWEY'S SERVICE INC BELOIT WI
FLEET VEHICLES – BOTH INSIDE & OUTSIDE OF ROCK COUNTY		
FLAT RATE	65.00 + 4.00 PER MILE	60.00 + 1.50 PER ROLLING MILE
RECOVERY HOOK-UP	70.00 + 4.00 PER MILE	125.00 + 1.5 PER ROLLING MILE
AFTER HOURS CHARGE	15.00	15.00 FOR FLAT RATE 62.50 FOR RECOVERY
EVIDENTIARY TOWS – BOTH INSIDE & OUTSIDE OF ROCK COUNTY		
FLAT RATE	65.00 + 4.00 PER MILE	75.00 + 1.50 PER MILE
RECOVERY HOOK-UP	70.00 + 4.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	15.00	37.50 FLAT RATE 62.50 FOR RECOVERY
IMPOUND MAINTENANCE	60.00 PER HOUR	65.00 PER HOUR
RATE INCREASE 2018	5%	2%
RATE INCREASE 2019	5%	2%
YEARS IN BUSINESS	58 YEARS	64 YEARS
STORAGE AREA/IMPOUND	INSIDE AND OUTSIDE, LIGHTED, FENCED STORAGE	LOCATED ON HUEBBE PARKWAY IN BELOIT
STAFF & EXPERIENCE	5 FULL TIME STAFF 5 PART TIME STAFF 2 YEARS – 58 YEARS EXPERIENCE	8 FULL TIME STAFF 7 PART TIME STAFF
HOURS OF SERVICE	24/7/365 AVAILABLE NORMAL HOURS: M-F 7:30 AM – 5:00 PM	24/7/365 AVAILABLE
EQUIPMENT	8 TOW TRUCKS 2-HEAVY DUTY 1-MEDIUM DUTY 2-LIGHT DUTY 3- FLATBEDS	8 TOW TRUCKS 2-HEAVY DUTY 2-MEDIUM DUTY 1-DETACH 1-ROTATOR TRUCK 2-FLATBEDS
REFERENCES	GORDIE BOUCHER FORD BUDGET TRUCK & AUTO BOB CLAPPER AUTOMOTIVE	TRUCK SERV BLOCK DIESEL REPAIR FINLEY DECKER AUTOMOTIVE
ADDITIONAL INFORMATION	TOWING & RECOVERY REQUIRING EXTRA LABOR, SPECIALIZED OR EXTRA EQUIPMENT, ADDITIONAL MANPOWER, LABOR OR STANDBY TIME WILL BE BILLED AT REGULAR RATE LESS 10%	

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Davis

 10/22/19
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

EXECUTIVE SUMMARY

Bids were solicited from qualified vendors for towing services for Rock County Sheriff's Office fleet vehicles as needed. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2020. Bids will remain in effect for the 2020-2022 calendar years.

The bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Davis Citgo as the successful vendor. Based on the number and type of tows from October of 2017 to the present, Davis would be the overall low cost.

Additionally, the mileage rate for Davis Citgo is only charged one way, from the time of the pickup of the vehicle back to the Sheriff's Office or impound yard. The mileage cost for Dewey's is based on a "rolling" mile which means the miles from when they leave their shop to the accident site and back to the Sheriff's Office or impound yard. See attached spreadsheet for more detail.

**COST OF TOWING USING ACTUAL NUMBER & TYPE OF TOWS
10/1/2017 - 9/30/2019 USING 2020 BID RATES**

Davis Towing

Fleet	Mileage		Calls	Miles	Total Cost
	Tow	Charge			
Flat rate	\$65	\$4	9	515	\$2,645
Hook up	\$70		38		\$2,660
After hours	\$15		20		\$300
Impound maintenance	\$60		0		\$0
					<u>\$5,605</u>
<u>Evidentiary</u>					
Flat rate	\$65	\$4	19	612	\$3,683
Hook up	\$70		29		\$2,030
After hours	\$15		25		\$375
					<u>\$6,088</u>
			2020		\$11,693.00
			2021		\$12,277.65
			2022		\$12,891.53
			TOTAL 3 YEAR CONTRACT		\$36,862.18

Dewey Towing

Fleet	Mileage		Calls	Miles	Total Cost
	Tow	Charge			
Flat rate	\$60	\$1.50	9	515	\$1,313
Hook up	\$125		38		\$4,750
After hours	\$15		20		\$300
Impound maintenance	\$65		0		\$0
					<u>\$6,363</u>
<u>Evidentiary</u>					
Flat rate	\$75	\$1.50	19	612	\$2,343
Hook up	\$125		29		\$3,625
After hours	\$37.50		25		\$938
					<u>\$6,906</u>
			2020		\$13,268.00
			2021		\$13,533.36
			2022		\$13,804.03
			TOTAL 3 YEAR CONTRACT		\$40,605.39

This comparison is based on the actual number of tows from 10/01/17 to date in 2019 using the 2020 bid prices
The description on the tow tickets was used to determine type of tow.
Flat rate tow was used if description was not clear.