



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JULY 6, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes –June 15, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Sheriff's Office
6. Recognize Shelley Sturdevant – Recipient of the State Victim Advocate of the Year Award – David O'Leary
7. Set Future Meeting Dates for Remainder of the Year
8. Committee Requests and Motions
9. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS				
		P1501499	05/22/2015	OCCUPATIONAL HEALTH CENTER	32.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,804.00	14,593.80	0.00	32.87	5,177.33
21-2100-0000-62410	R & M-VEHICLES				
		P1500363	06/04/2015	CARQUEST AUTO PARTS	166.66
		P1500367	06/09/2015	FRANK BOUCHER CHRYSLER DODGE	718.98
		P1500369	06/11/2015	GLASSWORKS OF WISCONSIN INC	345.00
		P1500376	05/29/2015	MENARDS	74.82
		P1500381	05/06/2015	PIONEER RIM AND WHEEL CO	886.61
		P1502084	06/12/2015	J AND D CAR CARE LLC	600.00
		P1502202	05/20/2015	NAPA AUTO PARTS	138.00
		P1502211	06/03/2015	GENERAL FIRE EQUIPMENT COMPAN'	399.98
		P1502306	06/04/2015	HARBOR RECREATION	36.62
		P1502307	05/30/2015	SIGN A RAMA USA	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	48,950.25	72,128.74	3,386.67	10,534.34
21-2100-0000-62420	MACH & EQUIP RM				
		P1500359	06/09/2015	BANDT COMMUNICATIONS INC	85.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,770.00	2,273.64	701.76	85.00	709.60
21-2100-0000-63100	OFC SUPP & EXP				
		P1500360	06/19/2015	BATTERIES PLUS INC	63.80
		P1502195	04/24/2015	JAX CUSTOM PRINTING INC	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	5,646.42	312.41	163.80	3,877.37
21-2100-0000-63406	CLOTHING/UNIFORM				
		P1501379	06/11/2015	LARK UNIFORMS	61.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	84,949.00	79,936.60	0.00	61.32	4,951.08
21-2100-0000-63409	CRIME SCENE SUPP				
		P1500357	06/08/2015	ADORAMA	707.60
		P1500388	06/02/2015	ULINE	171.44
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,395.00	2,244.38	435.04	879.04	4,836.54
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1500376	06/10/2015	MENARDS	63.44
		P1502201	06/10/2015	LAW ENFORCEMENT TARGETS INC	796.48

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	37,493.00		23,113.40	580.49	859.92	12,939.19
21-2100-0000-63904	POLICING/1ST AID					
		P1500360	06/01/2015	BATTERIES PLUS INC		119.60
		P1502198	05/15/2015	EWALDS HARTFORD FORD LINCOLN M		70.50
		P1502318	06/01/2015	WISCONSIN DEPARTMENT OF JUSTIC		7.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	18,211.00		8,964.59	1,038.25	197.10	8,011.06
21-2100-0000-64200	TRAINING EXP					
		P1500361	06/03/2015	BLACKHAWK TECHNICAL COLLEGE		1,718.91
		P1502199	05/19/2015	NORTHEAST WISCONSIN TECHNICAL		400.00
		P1502303	06/09/2015	DANE COUNTY TREASURER		600.00
		P1502354	06/08/2015	DESERT SNOW LLC		590.00
		P1502356	06/10/2015	DANE COUNTY TREASURER		320.00
		P1502357	06/22/2015	PERFORMANCE ON DEMAND SHOOTII		225.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00		19,903.25	4,044.41	3,853.91	10,698.43
21-2100-0000-64205	STAFF EDUC					
			06/10/2015	JACOBSON,MATT		1,490.10
			06/12/2015	EAU CLAIRE, BRADLEY		956.11
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	53,650.00		31,014.34	0.00	2,446.21	20,189.45
21-2100-0000-64424	EMPLOYEE RECOGN.					
		P1501766	05/26/2015	AMERICAN AWARDS AND PROMOTION		179.85
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,518.00		3,600.40	0.00	179.85	737.75
21-2100-0000-64904	SUNDRY EXPENSE					
		P1500376	06/12/2015	MENARDS		239.33
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00		4,566.11	64.00	239.33	5,130.56
SHERIFF PROG TOTAL					12,385.02	
21-2165-2015-63110	ADMIN. EXPENSE					
		P1502376	06/24/2015	NAMI WAUKESHA INC		14,084.39
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	42,940.00		0.00	0.00	14,084.39	28,855.61
JAG CIT TRAINING GRANT PROG TOTAL					14,084.39	
21-2167-0000-64904	SUNDRY EXPENSE					

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500376	06/04/2015	MENARDS	89.47
		P1500962	02/24/2015	JOHNNYS SELECTED SEEDS	7.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,285.29	489.25	97.37	3,128.09
RECAP OPERATIONS PROG TOTAL				97.37	
21-2190-0000-67105	MOTOR VEHICLES				
		P1502211	02/19/2015	GENERAL FIRE EQUIPMENT COMPAN'	3,420.33
		P1502302	05/22/2015	GORDIE BOUCHER FORD LINCOLN ME	162.00
		P1502309	05/27/2015	GENERAL FIRE EQUIPMENT COMPAN'	781.54
		P1502319	05/30/2015	SIGN A RAMA USA	1,715.00
		P1502320	05/27/2015	BANDT COMMUNICATIONS INC	4,122.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	375,722.00	269,820.30	51,494.00	10,201.37	44,206.33
SHERIFF'S VEHICLES PROG TOTAL				10,201.37	
21-2195-0000-62410	R & M-VEHICLES				
		P1502205	06/03/2015	FAGAN AUTOMOTIVE	3,525.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	3,525.62	(3,525.62)
EQUITABLY SHARED FUNDS PROG TOTAL				3,525.62	
21-2200-0000-62119	OTHER SERVICES				
		P1500372	05/19/2015	JUSTICE BENEFIT LLC	1,760.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	235,742.00	73,287.15	152,712.85	1,760.00	7,982.00
21-2200-0000-62161	HOUSEHOLD SERV				
		P1500375	03/24/2015	MEDICAL SHIPMENT LLC	1,286.67
		P1500376	06/16/2015	MENARDS	13.99
		P1500389	06/03/2015	UNISOURCE WORLDWIDE INC	195.35
		P1500390	06/03/2015	DE VERE COMPANY INC	1,294.10
		P1502197	05/15/2015	NASSCO INC	176.30
		P1502304	06/03/2015	NASSCO INC	132.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	24,150.26	9,202.00	3,099.18	11,453.56
21-2200-0000-62420	MACH & EQUIP RM				
		P1500359	05/11/2015	BANDT COMMUNICATIONS INC	203.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	1,064.68	0.00	203.88	2,731.44
21-2200-0000-63300	TRAVEL				

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1501864	04/29/2015	US CORRECTIONS	2,105.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	3,106.65	3,049.14	2,105.35	8,738.86
21-2200-0000-64200	TRAINING EXP				
		P1500361	03/19/2015	BLACKHAWK TECHNICAL COLLEGE	1,493.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,000.00	8,357.88	4,514.91	1,493.85	18,633.36
21-2200-0000-64904	SUNDRY EXPENSE				
		P1500964	05/29/2015	ASSOCIATED BAG COMPANY	54.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	48,044.23	2,941.27	54.31	83,960.19
CORRECTIONAL FACILITY PROG TOTAL				8,716.57	
21-2500-0000-63500	R&M SUPPLIES				
		P1500359	05/27/2015	BANDT COMMUNICATIONS INC	535.66
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,400.00	4,247.52	0.00	535.66	5,616.82
EMERGENCY MANAGEMENT PROG TOTAL				535.66	

I have examined the preceding bills and encumbrances in the total amount of **\$49,546.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 06 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
22-1200-0000-62500 ENC	JUROR FEES	R1502565	06/15/2015	AMAZON.COM	5.38	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	71,000.00	19,460.25	4,880.97	5.38	46,653.40	
				CIRCUIT COURTS PROG TOTAL	5.38	

I have examined the preceding bills and encumbrances in the total amount of **\$5.38**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 06 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-63108	PUBLIC INFO	P1502239	06/09/2015	HUML MEDIA	800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,200.00	2,910.70	2,475.00	800.00	14.30
23-2400-0000-67160	CA \$500-\$4,999				
		P1502028	06/11/2015	GENERAL COMMUNICATIONS INC	3,000.00
		P1502029	06/11/2015	GENERAL COMMUNICATIONS INC	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,750.00	4,675.32	9,957.15	6,000.00	9,117.53
911 PROJECT OPERATIONS PROG TOTAL				6,800.00	

I have examined the preceding bills and encumbrances in the total amount of **\$6,800.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **JUL 06 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1500595	06/10/2015	O BRIEN AND ASSOCIATES INC	250.00
		P1502265	06/09/2015	HENRY COUNTY SHERIFFS DEPT	5.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	7,084.98	28.00	255.00	14,132.02
34-3850-0000-62210	TELEPHONE				
		P1500594	05/31/2015	LANGUAGE LINE SERVICES	125.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,300.00	5,025.07	0.00	125.28	6,149.65
34-3850-0000-62503	INTERPRETER FEES				
		P1500590	06/10/2015	BILINGUAL TRAINING CONSULTANTS	253.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,013.25	0.00	253.56	733.19
CHILD SUPPORT PROG TOTAL				633.84	

I have examined the preceding bills and encumbrances in the total amount of **\$633.84**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 06 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1500344 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 06/25/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-63100 - LES

FUNDS DESCRIPTION Office Supplies and Expenses

AMOUNT OF INCREASE \$ 500.00

INCREASE FROM \$ 785.00 TO \$ 1,285.00

ACCOUNT BALANCE AVAILABLE \$ 3941.17 6/25/15 cm

REASON FOR AMENDMENT Use Chase card for printing at Staples. Printing is related to Beloit initiative. Purchase other office supplies in time sensitive situations.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____