

ROCK COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE

**July 19, 2016 - Minutes**

**Call to Order:** Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:04 AM at the Emergency Operations Center in the Rock County Health Care Center.

**Members Present:** Chair Gary Schenck, Norvain Pleasant, Jay Gasser, Noel Sandoval, Lt. Brad Altman, Rick Richard, Commander Troy Knudson, Robert Swenarski, Robert Wildermuth, Lt. Ron Sagen, Deputy Chief John Olson, David Ausloos, Chief Loren Lippincott, Steve Benton, Sgt. Shena Kohler and David Botts.

**Members Absent:** Dick Mellom and Chris Walsh.

**Guests:** Kelly Wojcik and Roger Kincaid – WHAMSTAR, Todd Lambert – Bliss Communications, Erin Denker – Evonik and Catherin Kolb – Shine Medical Technologies, Rick Wietersen – Rock Co. Health Dept.

**Adoption of Agenda:** Motion by Steve Benton and seconded by Robert Swenarski to approve the agenda. Motion carried.

**Approval of Minutes:** Motion by Robert Swenarski and seconded by Robert Wildermuth to approve the minutes from May 17, 2016. Motion carried.

\*\*\* Meeting was suspended for Whitewater Area Mounted Search Team and Rescue  
(WAMSTAR) Presentation \*\*\*

**Committee Reports:**

**Plan of Review** – The Plan of Review Committee reviewed 4 plans. Three plans were updated and one was a removal. The committee recommends that the plans be passed on to the state for approval. A motion was made by Chief Loren Lippincott and seconded by Robert Swenarski to send the plans to the state for approval. Motion passed.

**Community Right-to-Know** – Lt. Ron Sagen stated that there was nothing to report. Beth Kline stated that all Community Right to Know Public notifications had been printed for the year. LEPC and Emergency Management will be represented at the upcoming 4H Fair and National Night Out.

**Plan of Work** – Sgt. Shena Kohler stated that the Hazmat Grant has gone through and the Janesville Fire Department is finishing up reporting purchases for this grant cycle. Also, second half annexes will be available for review at the next LEPC meeting. There is an opening on the Plan of Work sub-committee if anyone is interested in joining.

**Membership** – Jay Gasser stated that the elections for renewals would be voted on for the following individuals: Commander Troy Knudson, Lt. Ron Sagen, Chief Loren Lippincott, David Botts, Jay Gasser and Erin Denker (replacing Virginia Purvis from Evonik). Erin Denker is the environmental safety and health manager at Evonik. Erin has transferred from Omaha, Nebraska. Todd Lambert was introduced as the potential new media communications member. Todd has been with Bliss media for that last 10 years as an account executive.

Motion was made by Jay Gasser and seconded by Steve Benton that each of the renewing members were voted back onto the LEPC for the next two years. Motion

passed. Motion was made by Chief Loren Lippincott and seconded by Robert Swenarski that Erin Denker was voted in as Virginia Purvis' membership spot for Evonik (industrial membership). Motion passed. Motion was made by Steve Benton and seconded by Robert Swenarski that Todd Lambert be voted in as the vacant media position member. Motion passed. Motion was made by Sgt. Shena Kohler and seconded by Gary Schenck that Lt. Ron Sagen be voted in to continue his Vice Chair member of the LEPC. Motion passed.

**Budget** – Sgt. Kohler stated that this year's budget will be done by the end of September and we should have next year's finalized around that time as well. There is money still available for agencies needing any Hazmat disposables.

**Spill Report** - Spill reports were distributed. Lt. Ron Sagen reported that the spill near the LaPrairie weight station was more than 5 oz. Ron will report back to Emergency Management after he consults his notes from the incident.

**Training** – Sgt. Kohler stated that there are three seats left in the Rapids Needs Assessment course, G557, being hosted by Rock County EM if anyone is still interested. PIO class, hosted by Rock County EM on September 21<sup>st</sup> and 22<sup>nd</sup> is full but you will be put on a waiting list if you still need this class. Sign-up for these classes is through the Wisconsin Emergency Management training portal. If you have any ICS training needs for 2017, let Sgt. Kohler know so the request can be forwarded to the State.

**Public Health** – Noel Sandoval reported that there were no outbreaks and the Zika monitoring is continuing. The first stick has been sent to the state and nothing has been reported back as of yet.

**Hazmat Team** – Lt. Ron Sagen spoke about the de-ionization tent purchased for the Hazmat Team.

**Committee Updates** – Sgt. Kohler stated that Emergency Management will be putting out a press release regarding the upcoming heat indices being mid-90's and above.

**Public Input** – None at this time.

**Old Business** – None at this time.

**New Business** – None at this time.

**Next Meeting:** The next LEPC meeting will be held September 20, 2016 at Rock County Health Care Center EOC.

**Adjournment:** Motion was made by Lt. Ron Sagen and seconded by Robert Swenarski to adjourn the meeting. Meeting adjourned at 10:19 am.

Respectfully submitted:

Beth Kline

*Materials distributed at this meeting were:*

1. Spill Report
2. 2016 Budget