

**ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Full LEPC Membership – Minutes

July 16, 2019

Members Present:

Chair Gary Schenck, Patti Miller, Robert Swenarski, Catherine Kolb, Rick Wietersen, Norvain Pleasant, Bob Wildermuth, Joe Christensen, Jay Gasser, Sergeant Shena Kohler, Todd Bolen, Lieutenant Ron Sagen, Todd Lambert, Terry Sheridan

Guests:

Tammy Kettleson (RCSO-EM), Terri Carlson (Rock County Risk Management), Jared Hergert (Rock County Public Health)

Call to Order:

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:18 AM at the Emergency Operations Center in the Rock County Health Care Center.

Adoption of Agenda:

Motion by Bob Swenarski and seconded by Lieutenant Ron Sagen to approve the agenda. Motion carried.

Approval of Minutes:

Motion by Bob Wildermuth and seconded by Rick Wietersen to approve the minutes from May 21, 2019. Motion carried.

Committee Reports

Plan of Review:

The Committee reviewed 2 updated facility plans. The Committee recommended the plans be forwarded to the State for approval.

UPDATED PLANS

Updated – Hormel Foods Corporation (000470-7) – Beloit, WI
Updated – Seneca Foods Corporation (001067-7) – Janesville, WI

Community Right-to-Know:

Community Right-to-Know subcommittee did not meet. No update.

Plan of Work:

Plan of Work subcommittee did not meet. No update.

Membership:

Membership subcommittee did not meet this morning; however, many member and positions are up for reelection this month. Jay Gasser facilitated the elections process and the LEPC approved the renewal for the following members: Captain Curt Fell, Lieutenant Ron Sagen, Sergeant Bill Miller, Todd Lambert, David Botts, Jay Gasser, and Ken Hoffman. Chair Gary Schenck and Coordinator of Information Patti Miller both declined renewal of their positions. Through nominations, it was approved by the committee to appoint Bob Swenarski to the position of chair and Catherine Kolb to the position of coordinator of information effective August 1, 2019.

Emergency Management Reports

Current Events:

Sgt. Shena Kohler reported on the coming heatwave that will be hitting soon. A press release of cooling centers and heat related information has been issued to the public.

Budget Report:

The budget report was distributed. Sgt. Kohler reported that money has been spent on the Community Right-to-Know legal notices for local newspapers. She also reminded members of the WEMA/MABAS conference is coming up in September and that the LEPC will pay for registration for those interested in attending.

Spill Report:

The 2019 spill report was distributed. Discussion amongst committee members resulted in the request of follow-up information such as clean-up details with spill reports.

Training:

None.

Public Health:

Rick Wietersen introduced Jared Hergert who works to update our facility, farm, and battery plans. Rick also reported there have been no measles cases in Wisconsin thus far. He also informed the committee that summer water quality testing throughout the county has been excellent so far this year.

Hazmat Team:

Lieutenant Ron Sagen reported that they have been participating in various table top exercises throughout the county and the hazmat team has submitted their EPCRA grant application to the state.

Facility Input:

Catherine Kolb from SHINE Medical Technologies reported they had just come from signing the nuclear regulatory commission operating license application for their new facility.

Public Input:

None.

Old Business:

None.

New Business:

Sgt. Shena Kohler opened discussion of a tabletop exercise for the LEPC to potentially participate in. The proposal of the exercise would be to participate with Enterprise Products which is a pipeline company who operates within Rock County. After discussion, it was approved that the committee will participate. The planned exercise is planned to take place during the scheduled November 19, 2019 LEPC meeting.

Next Meeting:

The next LEPC meeting will be held September 17, 2019 at the Rock County Health Care Center, EOC.

Adjournment:

Motion was made to adjourn the meeting by Norvain Pleasant and seconded by Bob Swenarski. Meeting adjourned at 10:19 AM.

Respectfully submitted: Tammy Kettleon #14988