

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

March 17, 2015 - Minutes

Call to Order: Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Vice Chair Lieutenant Ron Sagen, Norvain Pleasant, Chair Gary Schenck, Sergeant Shena Kohler, Chief Loren Lippincott, Lieutenant Brad Altman, Robert Swenarski, David Botts, Robert Wildermuth, Dick Mellom and Virginia Purvis

Members Absent: Steve Benton, Jay Gasser, Rich Richard, Captain Gary Groelle, Deputy Chief Dan Davis, David Ausloos, Karen Cain, and Chris Walsh

Guests: Rick Wietersen – Rock County Public Health, Devon Engleman – Shine Medical, Brad Buzzo – Welders Supply Co., Pat Newlin – Enterprise, Jason Redlin – Linde, Brian Benson – TransCanada.

Adoption of Agenda: Motion by Norvain Pleasant and seconded by Lt. Ron Sagen to approve the agenda. Motion carried.

Approval of Minutes: Motion by Robert Swenarski and seconded by Lt. Ron Sagen to approve the minutes from January 20, 2015. Motion carried.

Committee Reports:

Plan of Review - Chief Lippincott advised there was a Plan of Review subcommittee meeting prior to the LEPC meeting. The subcommittee reviewed and approved 5 new facility plans and one facility removal. Two minor updates will be done by Rick Wietersen prior to submittal to state. Motion was made by Robert Wildermuth and seconded by Robert Swenarski to accept the plans and forward to Wisconsin Emergency Management (with two minor changes completed). Motion carried.

Community Right-to-Know – Lt. Ron Sagen presented to city administration regarding rail preparedness. Rock County is not a primary route for most hazardous materials but the conversion in Rock County where hazards of concern are with the end user.

Plan of Work - Sergeant Kohler indicated that Rock County was working on first half annexes to turn in on time. Sergeant Kohler also noted that the subcommittee reviewed first half reporting.

Membership – Sergeant Kohler announced current vacancies: public safety and Media. She also explained membership and how the membership slots are filled. The membership list was passed around for alternate member review. Chair Gary Schenck suggested that introductions take place as there were many guests in attendance. Additionally, he explained the alternates need not be approved and it was mentioned that alternates also can vote in place of the members they are representing. Robert Swenarski moved to nominate Commander Troy Knudson as a new member. The motion was seconded by Dick Mellom.

Emergency Management Reports (p. 2):

Budget - The Committee reviewed the budget report with no questions. Sergeant Kohler suggested that we mirror the state's spending guidelines regarding our training expenditure reporting i.e. spending the training money on training/tuition costs and lodging only. LEPC members would be responsible for their food and transportation costs. Chief Loren Lippencott suggested that Sergeant Kohler put together a policy regarding the training expense reporting for members who avail themselves of training. Lieutenant Altman brought up a question regarding liability for Worker's comp while attending training as an LEPC member: who is responsible if something should happen? Sergeant Kohler will reach out to Corporate Counsel regarding this issue.

Spill Report - Spill reports were distributed. Virginia Purvis did a follow up report on the spill at Evonik on March 6th. Only about 11lbs. were released in the leak of methyl chloride, not a reportable quantity.

Training - Sgt. Kohler volunteered to send out the 2015 NIMS required training and advised that all free agency training was posted on wisconsintraining.org. ICS: 300/400 would be available with approval through the state. The Emergency Preparedness & Response Training conference is available for current LEPC members (brochure was passed around room). Sergeant Kohler asked that all training requests for LEPC members be turned in on time in order to get the appropriate lodging and training rate. The request should contain the following: training name, time, date and cost associated with training.

Public Health –No other updates other than Karen Cain is retiring in April and an announcement regarding her replacement should be forthcoming.

Committee Updates - Nothing to Report.

Public Input - Pat Newlin of Enterprise stated that Paradyme will be hosting a presentation on April 20th at the Holiday Inn, in Janesville.

Old Business – None at this time.

New Business - Nothing to Report

Next Meeting: The next LEPC meeting will be held May 19, 2015 at the Rock County Health Care Center, Emergency Operations Center.

Adjournment: Motion was made by Chief Loren Lippencott and seconded by Robert Wildermuth to adjourn the meeting. Meeting adjourned.

Respectfully submitted:
Beth Kline

Materials distributed at this meeting were:
1. Spill Report
2. Budget Report