



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE  
TUESDAY, APRIL 19, 2011 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – March 15, 2011
4. Citizen Participation, Communications, Announcements, Information
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
  - A. Amending the 2011 Council on Aging Budget for Title III Programs and Medication Management Information Systems Grant
7. Youth in Government Update – Sue Fredrich
8. Department Reports
  - A. Council on Aging – Update on Legislative Issues that may Effect Seniors
9. Committee Requests and Motions
  - A. Ideas for Future Discussion
10. Adjournment

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Escmb Amount	Unencumb Balance	Inv/Enc Amount	Total
3029000000-64200	TRAINING EXP	1,200.00	0.00	0.00	1,200.00		
	P1101240-PO# 04/11/11 -UN#033902			COMFORT INN		210.00	
				CLOSING BALANCE	990.00		210.00
				SR.CITIZEN PRGN. PR06-TOTAL-PO		210.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$210.00 INCURRED BY SENIOR CITIZEN PROGRAMS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. CON-APPROVAL \_\_\_\_\_ DEPT-HEAD

APR 19 2011

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Frnt Appropriation	Frnt Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614	PURCHASED SERV. P1101483-PO# 04/11/11 -088050709	8,000.00	17.12	172.86	1,200.00	6,627.14	60.00	
				CLOSING BALANCE		6,567.14		60.00
3039010000-64200	TRAINING EXP P1101669-PO# 04/11/11 -088016925	500.00	0.02	0.00	0.00	500.00	70.00	
				CLOSING BALANCE		430.00		70.00
	TITLE III-B			PRG6-TOTAL-PO			130.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$130.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

APR 19 2011

DATE

CHAIR

Account Number	Name	Yearly Appropriation	Percent Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-62625	OUTREACH SERVICE	500.00	4.4%	22.37	0.00	477.63		
	P1101763-PO# 04/11/11 -VN#050079				JURGEN JONES, MARY		166.54	
					CLOSING BALANCE	311.09		166.54
3039030000-64124	CONSUMABLE SUPPL	8,630.00	69.52	1,283.08	4,716.94	2,629.98		
	P1100942-PO# 04/11/11 -VN#013780				KHART CORP #4255		209.54	
					CLOSING BALANCE	2,420.44		209.54
3039030000-64904	SUNDRY EXPENSE	1,000.00	5.4%	0.00	54.24	945.76		
	P1101337-PO# 04/11/11 -VN#010477				QUIGLEY SMART INC		88.76	
	P1101764-PO# 04/11/11 -VN#013780				KHART CORP #4255		40.84	
					CLOSING BALANCE	816.16		129.60
					NUTRITION PROGRAM			
					PRG-TOTAL-PO		505.68	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$505.68 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. CON-APPROVAL \_\_\_\_\_ DEPT-HEAD

APR 19 2011

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prorat Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/E cc Amount	Total
3039040000-64907	VOL RELATED EXP	3,375.00	2.2%	21.00	54.00	3,300.00	
	F1101484-PO# 04/11/11 -UN0011797						
						CINA COMPANIES INC,THE	1,346.17
						CLOSING BALANCE	1,953.93
							1,346.17
						DELIVERED MEALS	1,346.17
						PRG-TOTAL-PO	1,346.17

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,346.17  
 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. CON-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 APR 19 2011 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	6,829.00	1.4%	32.64	67.38		
	P1100884-PO# 04/11/11 -UN#046565					34.17	
	P1101666-PO# 04/11/11 -UN#039613					35.19	
				CLOSING BALANCE		6,659.62	69.36
		TITLE III-D	PR06-TOTAL-PO			69.36	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$69.36 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
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EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

APR 19 2011

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Appropriation	Percent Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	4,000.00	23.7%	950.00	0.00	3,050.00		
	P1100358-PO# 04/11/11 -UN#050456				HILTON MILWAUKEE RIVER		240.00	
				CLOSING BALANCE		2,810.00		240.00
3039150000-64615	CLIENT REL.COSTS	18,000.00	2.2%	617.60	-216.00	17,590.40		
	P1101243-PO# 04/11/11 -UN#013792				KARDU INDUSTRIES INC		260.00	
	P1101248-PO# 04/11/11 -UN#050407				BELOIT HEALTH SYSTEMS LIFELINE		900.00	
	P1101667-PO# 04/11/11 -UN#038045				DRAVES, JANE		156.00	
	P1101762-PO# 04/11/11 -UN#050125				BUCHANAN, EULA		229.50	
				CLOSING BALANCE		16,052.90		1,545.50
	TITLE III-E			PROG-TOTAL-PO			1,785.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,785.50 INCURRED BY TITLE III-E FOR CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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APR 19 2011 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_





**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services  
INITIATED BY



Joyce Lubben  
DRAFTED BY

Education, Veterans & Aging Services  
SUBMITTED BY

March 30, 2011  
DATE DRAFTED

**AMENDING THE 2011 COUNCIL ON AGING BUDGET FOR TITLE III PROGRAMS  
AND MEDICATION MANAGEMENT INFORMATION SYSTEMS GRANT**

- 1 **WHEREAS**, the Council on Aging receives Older Americans Act funds that are estimated in the budget  
2 preparation process; and,  
3  
4 **WHEREAS**, the adjusted 2011 grant amounts for Title III programs have been made available from the  
5 Greater Wisconsin Agency on Aging Resources; and,  
6  
7 **WHEREAS**, the Council on Aging is also receiving additional funds for the Medication Management  
8 Information Systems grant to address the issue of medication-related problems and errors for older adults.  
9  
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
11 this day of \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby amend the Adopted 2011 Rock County  
12 Council on Aging budget as follows:  
13

<u>Account/Description</u>	<u>Budget at 03/01/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Title III-B (Supportive Services)</u></b>			
<b><u>Source of Funds</u></b>			
30-3901-0000-42100 Federal Aid	125,871	(14)	125,857
<b><u>Use of Funds</u></b>			
30-3901-0000-62130 Audit Fees	2,100	(14)	2,086
<b><u>Title III-C-2 Delivered Meals</u></b>			
<b><u>Source of Funds</u></b>			
30-3904-0000-42100 Federal Funds	95,909	48	95,957
<b><u>Use of Funds</u></b>			
30-3904-0000-64124 Consumable Supplies	6,000	48	6,048
<b><u>Title III-D Preventive Health</u></b>			
<b><u>Source of Funds</u></b>			
30-3908-0000-42100 Federal Aid	8,329	42	8,371
<b><u>Use of Funds</u></b>			
30-3908-0000-62625 Outreach Service	6,829	42	6,871
<b><u>Title III-E National Family Caregiver Support</u></b>			
<b><u>Source of Funds</u></b>			
30-3915-0000-42100 Federal Aid	60,245	(6)	60,239
<b><u>Use of Funds</u></b>			
30-3915-0000-64615 Client Related Costs	18,000	(6)	17,994

AMENDING THE 2011 COUNCIL ON AGING BUDGET FOR TITLE III PROGRAMS AND  
MEDICATION MANAGEMENT INFORMATION SYSTEMS GRANT

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47	<u>Medication Management Improvement Systems (MMIS)</u>			
48	<u>Source of Funds</u>			
49	30-3931-0000-42100	3,600	3,000	6,600
50	Federal Aid			
51	<u>Use of Funds</u>			
52	30-3931-0000-62625	3,600	3,000	6,600
53	Outreach Services			

Respectfully submitted,

**Education, Veterans & Aging Services**

**Finance Committee Endorsement**

\_\_\_\_\_  
Terry Thomas, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Marvin Wopat, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
David Innis

\_\_\_\_\_  
Fred Yoss

FISCAL NOTE:

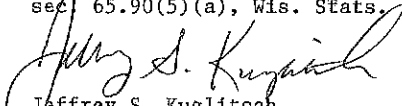
This resolution amends the Council on Aging's 2011 grants to actual awards. No County matching funds are required for these grants.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and State revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until after the federal budget is passed and the State Bureau of Aging and Disability Resources determines final allocations for counties.

The budget changes are small, with small increases for Title III-C-2 (Home Delivered Meals) and Title III-D (Preventive Health) and small decreases in Title III-B (Supportive Services) and Title III-E (Family Caregiver Support Program).

Earlier, the Council on Aging had received a Medication Management Information System grant, an evidence-based medication management program designed to enable community agencies to address the issue of medication-related problems and errors. An additional \$3,000 is being granted to extend this program.

No county tax levy is required.