



DEVELOPMENTAL DISABILITIES BOARD MEETING

WEDNESDAY, APRIL 13, 2016 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (March 23, 2016)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - A. BILLS
 - B. CONTRACTS / ADDENDUMS
 - C. ENCUMBRANCES
 - D. LINE ITEM TRANSFERS
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
 - F. ROCK COUNTY TRANSITION TO FAMILY CARE
8. DIRECTOR'S REPORT
 - A. DEPARTMENT UPDATES
 - B. BUDGET UPDATES
 - C. RESIDENTIAL PLACEMENTS
 - D. CONSUMER UPDATES
 - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURN

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | | |
|--------------------|------------------|--------------------|----------------|-------------------------------|-----------------|---------------------------|-----------------|
| 33-3310-0000-62601 | PURCH OF CARE | P1600237 | 03/10/2016 | CESA 2 | 10,543.47 | | |
| | | P1600251 | 02/15/2016 | GUARDIAN FRIENDS | 1,527.08 | | |
| | | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | | |
| | 1,165,478.00 | 154,037.85 | 922,350.40 | 12,070.55 | 77,019.20 | | |
| 33-3310-0000-62602 | OTHER CARE | P1600246 | 02/29/2016 | DUNGARVIN WISCONSIN LLC | 2,377.13 | | |
| | | | | | | | |
| | | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | | |
| | 45,000.00 | 4,847.39 | 12,700.50 | 2,377.13 | 25,074.98 | | |
| 33-3310-0000-62604 | NURSING HM-CIP1B | P1600227 | 03/18/2016 | ALTERNATIVE HOME CARE INC | 4,110.00 | | |
| | | P1600230 | 03/01/2016 | AZURA HARBOR HOLDINGS LLC | 4,695.28 | | |
| | | P1600235 | 03/01/2016 | CARTOGRAPHICS CORP CBRF | 17,286.50 | | |
| | | P1600240 | 03/07/2016 | PARRIS ENTERPRISES | 162.75 | | |
| | | P1600246 | 02/29/2016 | DUNGARVIN WISCONSIN LLC | 158,116.67 | | |
| | | P1600259 | 03/02/2016 | HOMECARE PHARMACY LLC | 783.53 | | |
| | | P1600264 | 03/01/2016 | KELLY HOUSE | 2,333.37 | | |
| | | P1600268 | 02/29/2016 | LAKESIDE PACKAGING PLUS INC | 970.20 | | |
| | | P1600285 | 03/01/2016 | POSITIVE LIVING INC | 57,212.10 | | |
| | | P1600286 | 03/25/2016 | QUALITY TRANSIT LLC | 1,008.00 | | |
| | | P1600290 | 03/22/2016 | REM WISCONSIN INC | 180.00 | | |
| | | P1600291 | 03/22/2016 | REM WISCONSIN II CP | 3,840.00 | | |
| | | P1600292 | 03/22/2016 | REM WISCONSIN III | 260.00 | | |
| | | P1600301 | 02/29/2016 | ST COLETTA OF WISCONSIN INC | 5,321.46 | | |
| | | P1600302 | 03/09/2016 | SYSCO FOODS OF BARABOO LLC | 54.11 | | |
| | | P1601477 | 03/17/2016 | COMMUNITY LIVING ALLIANCE INC | 4,309.50 | | |
| | | | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | | | 26,590,639.00 | 4,368,704.05 | 19,051,413.05 | 260,643.47 | 2,909,878.43 |
| | | 33-3310-0000-62620 | COMM.INTEG.-1A | P1600227 | 03/18/2016 | ALTERNATIVE HOME CARE INC | 3,320.00 |
| | | | | P1600246 | 02/29/2016 | DUNGARVIN WISCONSIN LLC | 16,254.63 |
| P1600291 | 03/22/2016 | | | REM WISCONSIN II CP | 580.00 | | |
| P1600304 | 03/14/2016 | | | UNIFIED COMMUNITY SERVICES | 45.10 | | |
| P1600305 | 02/29/2016 | | | VIP SERVICES INC | 651.00 | | |
| P1601404 | 02/20/2016 | | | LAVIGNE BUS COMPANY INC | 250.00 | | |
| | | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | | |
| | 4,268,639.00 | 665,458.21 | 2,773,117.74 | 21,100.73 | 808,962.32 | | |
| 33-3310-0000-62627 | BT-WAIVER | P1600246 | 02/29/2016 | DUNGARVIN WISCONSIN LLC | 4,884.72 | | |
| | | P1600273 | 02/22/2016 | MANKIND SUPPORT SERVICE INC | 8,680.00 | | |
| | | P1600290 | 03/22/2016 | REM WISCONSIN INC | 80.00 | | |
| | | | | | | | |

COMMITTEE APPROVAL REPORT

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|---|----------------|-----------|------------|-------------------|-----------------|
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 497,420.00 | 90,153.51 | 257,425.59 | 13,644.72 | 136,196.18 |
| 33-3310-0000-63100 | OFC SUPP & EXP | | | | |
| | | P1600942 | 02/24/2016 | STAPLES ADVANTAGE | 46.33 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,200.00 | 219.64 | 0.00 | 46.33 | 1,934.03 |
| DEVELOPMENTAL DISABLITY BOARD PROG TOTAL | | | | 309,882.93 | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$309,882.93**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 13 2016**

Dept Head _____

Committee Chair _____