

ROCK COUNTY, WISCONSIN



Board of Supervisors
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**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
TUESDAY, APRIL 21, 2020 – 6:00 P.M.**

**Updated:
04/20/2020**

**CALL: 1-312-626-6799
MEETING ID: 263 377 772**

Topic: County Board
Time: April 21, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/263377772>

Please click the link below to join the webinar:
<https://zoom.us/j/263377772>

Or iPhone one-tap :

US: +13126266799,,263377772# or +19292056099,,263377772#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 301 715 8592 or +1 346
248 7799 or +1 669 900 6833

Webinar ID: 263 377 772

International numbers available: <https://zoom.us/u/acvS7faYpD>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Thursday, April 9, 2020. To submit a public comment use the following email: publiccomment@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
TUESDAY, APRIL 21, 2020 – 6:00 P.M.**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE

**INTRODUCTION OF NEW MEMBERS OF THE BOARD
SWEARING IN – OATH OF OFFICE OF ENTIRE BOARD**

Note: The County Clerk will give the oath of office to the entire Board.

3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES

SPECIAL REORGANIZATION ITEMS:

- A. Any Preliminary Motions Concerning the Chair and Vice Chair
 - B. Election of County Board Chair (if necessary)
 - C. Election of County Board Vice Chair (if necessary)
 - D. Review, Discussion and Adoption of Rules of the Board for 2020-2022
-
6. PUBLIC HEARING
 7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
 8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
 11. REPORTS
 12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call

 13. ADJOURNMENT

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



MEMORANDUM

DATE: April 16, 2020

TO: County Board of Supervisors

FROM: Josh Smith, County Administrator

SUBJECT: 6:00 p.m. April 21, 2020 Organizational Meeting

As required by State Statute, the County Board will hold an organizational meeting on the 3rd Tuesday of April, which this year falls on April 21.

Due to the need to engage in social distancing and prevent the spread of COVID 19, discussion was held at the April 9th County Board meeting on the process for the conducting the organizational meeting, particularly the election of the Board Chair and Vice-Chair.

The County Board of Supervisors organizational meeting typically contains the following agenda items:

1. Introduction of New Members to the Board
2. Swearing In – Oath of Office of Entire Board
3. Roll Call
4. Adoption of Agenda
5. Special Reorganization Items:
 - a. Election of Board Chair (by way of a secret ballot)
 - b. Election of Board Vice-Chair (by way of a secret ballot)
 - c. Review, Discussion and Adoption of Rules of the Board for 2020-2022

Recap of April 9, 2020 County Board Meeting

At the Board meeting of April 9th, the County Board considered how best to proceed with the organizational meeting. After considerable discussion with several meeting and voting alternatives outlined, the Board voted by a 14-11 margin to give staff the following direction:

1. The organizational meeting shall be conducted remotely using Zoom, with supervisors being sworn in by County Clerk Lisa Tollefson remotely.
2. The Board will consider a motion to continue the current Board Chair and Board Vice-Chair; all committees with their current membership (with new members temporarily appointed to fill the seats vacated by their predecessors); and current board rules, until such time that it is safe to gather in person and conduct a full organizational meeting.

It was noted by Corporation Counsel Rich Greenlee, that in the event the motion to continue the current Board Chair and Board Vice-Chair fails, the Board would need to conduct the organizational meeting and elect the Board Chair and Board Vice-Chair for the full two-year term.

Method of Voting

Ordinarily, election of the Board Chair and Vice-Chair is done by secret ballot using paper ballots. In the event that the election of the Board Chair and Vice-Chair becomes necessary at the electronic organizational meeting, the Board will need to pass a motion to determine the method it wishes to use to conduct these elections. To assist in the Board's deliberation on this matter, we are preparing the following methods for the Board Chair and Board Vice-Chair election should they be required:

1. On the record roll call vote.
2. Electronic voting using any of the following means:
 - a. Email to [REDACTED]
 - b. Text to [REDACTED] (Corp. Counsel, Rich Greenlee's, cell phone)
 - c. Call in to [REDACTED] (to reach the County Clerk to vote during this meeting).

If the electronic voting method is chosen by the Board, please be sure to include your name at the bottom of the email or text. The County Clerk would reply to each County Board member to indicate that your vote was received. Please allow staff several minutes to tabulate the votes.

As an aside, at the April 9th County Board meeting it was suggested to use the mute function on Zoom to mute all participants and then unmute them one at a time in order to maintain the secret ballot. Unfortunately, the Zoom app does not mute the outgoing audio, so everyone would still hear the vote of each supervisor.

I hope this memo succinctly describes the direction the County Board gave staff at the April 9th meeting and lays out reasonable options to have a successful organizational meeting on Tuesday, April 21 at 6:00 p.m.

If you have any questions, please let me know.

MEMORANDUM

TO: Rock County Board of Supervisors

FROM: Richard D. Greenlee

DATE: April 20, 2020

RE: **AMENDED: Rules of Procedure for the Rock County Board of Supervisors**

The Rock County Board of Supervisors will at its organizational meeting on April 21, 2020 consider the adoption of rules of procedure for the following term. The following amendments have been requested to the current rules. In all cases new language is underscored and language that is deleted is ~~struck through~~.

(1) **Rule I-I.** shall be created as follows:

I. If, in the opinion of the Chair, a situation arises in which it is in the best interest of the public, the Board, or the County to hold meetings of the Rock County Board of Supervisors by remote electronic audio-visual means, then on a temporary basis, any meeting of the Rock County Board of Supervisors may be conducted by electronic audio visual means. Any electronic meetings must be conducted in accordance with the Wisconsin Open Meetings Law, Wis. Stat. § 19.81, et. seq., such that reasonable notice is provided to the public in accordance therewith, and the meeting is reasonably accessible to members of the public. During any electronic meeting of the County Board, any period normally designated for public hearing or public comment may be omitted, at the sole discretion of the Chair, except those public comment, or public hearing periods, which are required by state law or administrative rule. In lieu of receiving public comments during an electronic meeting, the public shall be made aware of other means by which they may submit their comments, such as email, phone, or U.S. Mail. In order to facilitate the orderly proceeding of business, when necessary as determined at the sole discretion of the Chair, a resolution or ordinance may be brought before the County Board of Supervisors for consideration without report from a governing committee of the County Board as required by Rule IV-D.

(2) **Rule IV-P.** shall be created as follows:

P. If, in the opinion of the Chair or presiding official of any committee, board or commission of the County Board, a situation arises in which the best interests of the public, the committee, or the County to hold meetings by remote electronic audio-visual means, then the chair or presiding official may hold an electronic meeting consistent with the requirements of Rule I-I.

(3) **Rule V-O.** shall be amended as follows:

O. Airport Board

(1) The committee shall be composed of nine members, of which three shall be County Board Supervisors. Six members shall be drawn from the community, and not elected to any county office, or employed by Rock County, and shall have a demonstrated interest or competence in the field of aviation. The terms for the six members shall commence on January 1, 2019, with one third to serve a term of 3 years, one third a term of two years, and one third a term of one year, with subsequent appointments to be a term of three years, except that any person appointed to fill a vacant position shall be appointed for the remainder of the term of the position to which appointed. ~~The six members drawn from the community shall be limited to service of two consecutive full terms of three years, after which, members drawn from the community may serve additional terms under the preceding limitation after absence from the board for not less than one year.~~

(4) **Rule IV-N.** is amended as follows:

N. A majority of committee members will determine the day and time that the committee will meet. However, in no event shall a committee's regularly scheduled meetings occur before 4:30 p.m.