



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, November 20, 2013 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (OCTOBER 23, 2013)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
- 8. PRESENTATION ON PROVIDER CERTIFICATION PROCESS (JOHN WEBER)**
- 9. DIRECTOR'S REPORT**
 - A. DEPARTMENT UPDATES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 10. CORRESPONDENCE**
- 11. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 12. ADJOURNMENT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE				
		P1300059	10/24/2013	ARC WISCONSIN	9,181.58
		P1300084	09/13/2013	GUARDIAN FRIENDS	1,529.89
		P1300166	11/01/2013	ROCK COUNTY DEVELOPMENTAL DIS	30.00
		P1303112	10/30/2013	STATE OF WISCONSIN	212.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,440,458.00	1,137,710.32	166,162.12	10,953.47	125,632.09
33-3310-0000-62602	OTHER CARE				
		P1300075	10/09/2013	DUNGARVIN WISCONSIN LLC	5,013.59
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	48,000.00	35,177.67	7,808.08	5,013.59	0.66
33-3310-0000-62604	NURSING HM-CIP1B				
		P1300057	10/18/2013	ALTERNATIVE HOMECARE INC	2,520.00
		P1300061	11/01/2013	BERGMAN,MATT AND ANDREA	5,704.00
		P1300062	11/01/2013	BLISS,LISA	2,309.74
		P1300064	11/01/2013	BUTCHART,JOHN AND KAREN	1,980.00
		P1300065	10/01/2013	AZURA HARBOR HOLDINGS LLC	9,137.60
		P1300066	11/01/2013	BURKE,ELEANOR A	1,145.00
		P1300067	10/02/2013	CARTOGRAPHICS CORP CBRF	16,103.80
		P1300068	10/28/2013	CATHOLIC CHARITIES INC	1,618.77
		P1300072	11/01/2013	CRAMER,WILLIAM R	1,666.85
		P1300073	11/01/2013	CROOKSHANKS,SANDY	1,980.00
		P1300074	11/01/2013	DAHL AFH,MARIE AND ROBERT	4,693.01
		P1300075	10/09/2013	DUNGARVIN WISCONSIN LLC	295,846.30
		P1300078	10/25/2013	ENCOMPASS HEALTHCARE AND ASSI	5,835.75
		P1300080	11/01/2013	FIEGE,JASON	2,084.33
		P1300081	11/01/2013	GOIA,GABRIEL AND DENISA	7,209.38
		P1300085	11/01/2013	GUPTILL AFH,TOM OR STACIE	2,280.00
		P1300086	11/01/2013	HACKETT,JOHN & ROXANNE	4,307.11
		P1300087	11/01/2013	HAMM,PATRICK AND BRENDA	1,098.14
		P1300088	11/01/2013	HART,CHRISTINE A	1,230.00
		P1300089	11/01/2013	HARTIN,BILL AND DIANA	715.30
		P1300090	11/01/2013	HARTLEY,BRUCE	2,929.00
		P1300091	11/01/2013	HEFLIN,EDWIN OR NANCY	1,096.42
		P1300093	10/10/2013	HOMECARE PHARMACY LLC	395.93
		P1300094	11/01/2013	HUSCHKA,LLOYD AND GLORIA	1,242.98
		P1300100	11/01/2013	MILLARD,LORI D	2,000.00
		P1300101	11/01/2013	MASSEY,LYNDA	3,746.06
		P1300102	11/01/2013	NEFF,ANN	9,620.70
		P1300103	10/31/2013	NORTHWOODS INC OF WI	695.89
		P1300104	11/01/2013	OLSON,BEV*	1,145.00
		P1300106	11/01/2013	OSBORNE,LEAH R	1,549.70
		P1300107	11/01/2013	OSHEL,JIM AND RHONDA	2,210.00
		P1300108	11/01/2013	PAINE,FRAN	1,151.39
		P1300109	09/30/2013	PANTHEON INDUSTRIES	720.00

COMMITTEE APPROVAL REPORT

11/13/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1300111	11/01/2013	PEREZ,GINA OR JORGE	2,210.00
		P1300112	11/01/2013	PORTALSKI,DIANE	1,784.00
		P1300114	11/01/2013	RABE,DOUGLAS AND SHIRLEY	5,271.22
		P1300115	11/01/2013	RAND AFH,MARY AND TAMMY	2,305.85
		P1300116	11/01/2013	REFLECTIONS ADULT DAY CARE LLC	2,489.01
		P1300118	11/01/2013	REIN,BRAD AND AUDREAH	3,485.78
		P1300119	11/01/2013	RUTKOWSKY AFH,ERIC OR MANDY	2,210.00
		P1300121	11/01/2013	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1300122	10/09/2013	SENIOR SERVICES OF ROCK COUNTY	160.00
		P1300123	11/01/2013	SHAW,LAMONA	3,741.47
		P1300125	11/01/2013	SMITH,LINDA	1,880.00
		P1300126	10/01/2013	ST COLETTA OF WISCONSIN	3,635.99
		P1300129	10/15/2013	TEETER,DALE AND CHARLENE	1,778.33
		P1300131	11/01/2013	TILTON,AL AND SUE	2,532.34
		P1300134	11/01/2013	WE CARE TRANSPORTATION	751.79
		P1300135	11/01/2013	WELTER,RALPH AND SUE	5,080.00
		P1300137	11/01/2013	ZIRBEL,SHIRLEY	2,656.25
		P1300153	10/01/2013	KELLY HOUSE	2,333.37
		P1300154	11/01/2013	KERR,RENA	4,442.34
		P1300155	11/01/2013	KIMBERLEY,SYLVIA M	80.00
		P1300156	11/01/2013	KONTNY,GARY	1,389.50
		P1300157	09/30/2013	LAKESIDE PACKAGING PLUS INC	1,047.80
		P1300158	11/01/2013	LANGREHR,DAVID AND SHERYL	1,690.22
		P1300160	11/01/2013	LUDEKING,SARAH	1,677.50
		P1300163	10/22/2013	REM WISCONSIN II CP	4,015.00
		P1300164	10/22/2013	REM WISCONSIN III	100.00
		P1300165	11/01/2013	RIZER AFH,GAIL	4,080.00
		P1300166	11/01/2013	ROCK COUNTY DEVELOPMENTAL DIS	1,632.00
		P1300167	11/01/2013	ROEHL,JEREMEE OR TANYA	1,472.80
		P1300169	11/01/2013	ROZINEK, LYN	3,582.62
		P1300722	10/22/2013	MERCY HEALTH SYSTEMS LIFELINE	25.00
		P1301523	11/04/2013	PLEASANTSTREET COUNTRY DAY INC	937.72
		P1302107	10/01/2013	YELLOW EXPRESS OF ROCK COUNTY	1,099.80
		P1302133	11/01/2013	WILSON,DARIN	2,903.92
		P1303055	11/01/2013	CLARK, JACQUELINE L	1,480.00
		P1303205	11/01/2013	SCHENDEL,JULIE	80.00
		P1303404	10/21/2013	MILES PATTERSON MSSW SC,PATRIC	1,656.25
		P1303405	10/23/2013	CAMP ALBRECHT ACRES	540.00
		P1303427	10/24/2013	CLARK,HOLLY	700.00
		P1303441	09/19/2013	MOBILITY WORKS	499.75
		P1303448	10/28/2013	MILES PATTERSON MSSW SC,PATRIC	1,781.25
		P1303520	05/31/2013	NEGRI PHD,NANETT A	7,350.20

Budget	YTD Exp	YTD Enc	Pending	Closing Balance
22,701,150.00	18,782,958.79	4,234,917.06	487,917.22	(804,643.07)

33-3310-0000-62607 FOSTER CARE

P1300124	11/01/2013	SHULTZ,MADELINE L	1,377.00
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COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,524.00	14,260.00	(0.01)	1,377.00	887.01
33-3310-0000-62620	COMM.INTEG.-1A				
	P1300057	10/18/2013	ALTERNATIVE HOMECARE INC	3,060.00	
	P1300071	11/04/2013	CORNERSTONE FOUNDATION	3,965.85	
	P1300075	10/09/2013	DUNGARVIN WISCONSIN LLC	33,806.13	
	P1300092	10/31/2013	HODAN CENTER INC	2,447.63	
	P1300110	11/01/2013	PARAGON COMMUNITY SERVICES LLC	1,886.23	
	P1300114	11/01/2013	RABE,DOUGLAS AND SHIRLEY	2,404.90	
	P1300123	11/01/2013	SHAW,LAMONA	5,156.98	
	P1300132	11/05/2013	UNIFIED COMMUNITY SERVICES	25.20	
	P1300163	10/22/2013	REM WISCONSIN II CP	600.00	
	P1300166	11/01/2013	ROCK COUNTY DEVELOPMENTAL DIS	240.00	
	P1300198	11/01/2013	HART,TAMMIE	4,790.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,424,271.00	2,896,547.57	481,798.17	58,382.92	(12,457.66)
33-3310-0000-62627	BT-WAIVER				
	P1300067	10/02/2013	CARTOGRAPHICS CORP CBRF	2,424.22	
	P1300075	10/09/2013	DUNGARVIN WISCONSIN LLC	9,390.00	
	P1300099	09/09/2013	MANKIND SUPPORT SERVICE INC	8,680.00	
	P1300110	11/01/2013	PARAGON COMMUNITY SERVICES LLC	737.91	
	P1300166	11/01/2013	ROCK COUNTY DEVELOPMENTAL DIS	180.00	
	P1300168	11/01/2013	ROOT,WADE AND LISA	3,338.90	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	993,694.00	666,002.78	134,851.76	24,751.03	168,088.43
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL				588,395.23	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$588,395.23**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 20 2013**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1300447 PEID 034035

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE November 12, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Productive Living Systems Inc

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 33,174

INCREASE FROM \$ 914,308 TO \$ 947,482

ACCOUNT BALANCE AVAILABLE \$ 1,307,253 SB 11/12/13

REASON FOR AMENDMENT This increase is the result of an increase in care rate for two current residential clients.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)