



**FINANCE COMMITTEE
Minutes –July 21, 2016**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, July 21, 2016, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Timmerman, Deputy Corporation Counsel; Mickey Crittenden, Information Technology Director; Jodi Millis, Purchasing Manager; Brent Sutherland, Facilities Management Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. Chair Mawhinney said she had just been to the WCA Tax and Finance meeting and said the 2017-2018 legislative priorities in the area of taxation and finance are: Amend property assessment requirements to close the “dark store” property assessment loophole; Amend Wis. Stats. § 70.67(1) so that municipal treasurer bond amounts are required to be in an amount of at least the total county and state portion of the property tax levy; Provide counties flexibility with tax deed publication requirements in Wis. Stats. § 75.07 and 75.12; Enact an exemption from levy limits for economic development efforts; Modify the current annual levy limit adjustment from the change in property values due to “net new construction” to the change in property values due to “new construction”; Seek an increase in the shared revenue appropriation to reflect the growing cost of providing state-mandated services.

Transfers and Appropriations.

Courts/Mediation & Family Court Services

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
19-1922-0000-64904	\$1,700	22-1201-0000-67161	\$1,700
Contingency Fund		Capital Assets	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Review of Payments. The Committee accepted the report.

Review of Payments Over \$10,000. The Committee accepted the report.

Committee Approvals.

Amending the Council on Aging Budget to Adjust NSIP and AFCSP Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____ 2016 does hereby amend the Adopted 2016 Rock County Council on Aging budget as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Purchase of Used Rock County Transit Vehicle and Amending the 2016 Council on Aging Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____ 2016 does approve that a Purchase Order be issued to Hoglund Bus and Truck in the amount of \$62,800.

BE IT FURTHER RESOLVED that the 2016 budget be amended as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Discussion and Possible Action on Pre-Qualification Statement Policy Review. Mr. Sutherland said this went to the General Services Committee and was passed. He said this would give him and Ms. Millis (Purchasing) the ability to request this information and keep projects moving along.

Ms. Millis said the majority of the Facilities Management projects should have this included with their bid.

Mr. Smith said the answers from this form would help make determinations if the contractor is the most responsive and responsible, to help screen the bidders.

Supervisor Podzilni moved approval to use this form and not have to come to the two Committees prior to use, second by Supervisor Kraft. ADOPTED.

Discussion on Paperless Agendas. Mr. Osborne handed out copies of tablets/laptops options that could be used by the County Board Supervisors to bring up agendas and minutes, make notes on them, and possibly use it to vote on agenda items. He also had a breakdown of the purchase of tablets versus the cost of printing and mailing hardcopy items. He said it looks like it would take about a year and one half to get a return on the investment of the tablets.

The Committee felt it would be a good idea to poll the County Board Supervisors on whether or not they would like to obtain the agendas and minutes on the tablet and not have a printed copy. Mr. Osborne said he would bring this up at one of the next County Board meetings.

Update on Owner's Claim for Damages to Animals from May 7, 2015. Ms. Timmerman informed the Committee that the County has received payment in full on this claim.

Report on Cash Balances and Investments. Ms. Oja handed out copies and updated the Committee on cash balances and investments as of May 31, 2016 and County Sales Tax Receipts through June 30, 2016.

Chair Mawhinney said she would like to have information from Dean Clark on the UW-Rock County Dorm at a future meeting.

Adjournment. Supervisor Podzilni moved adjournment at 8:22 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.