



FINANCE COMMITTEE
Minutes – November 7, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, November 7, 2019, in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Podzilni and Yeomans.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Jim Sandvig, Information Technology Director; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager; Annette Mikula, Human Resources Director; Jodi Timmerman, Court Commissioner; Greg Cullen, Airport Director; Michelle Schultz, Real Property Lister; Terri Carlson, Risk Manager; Rick Wietersen, Environmental Protection Director; Noel Sandoval, Health Officer; Michelle Roettger, County Treasurer; Rich Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Jacki Gackstatter, Clerk of Court.

Others Present: Supervisors Aegerter, Bostwick, Davis, Peer, Richard and Sweeney; Christine Wen and Angela Flickinger, UW Extension.

Approval of Agenda. Supervisor Beaver moved approval of the agenda, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Roettger said 19 properties went to the foreclosure auction, two in Town of Beloit were not bid on, the Town of Milton lot had been sold for \$1 they backed out of and it came back to the County, and the two lots sold together in Town of Lima is still unpaid at this time.

Approval of Minutes – October 3, 2019 and October 16, 2019. Supervisor Yeomans moved approval of the minutes of October 3, 2019 and October 16, 2019 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$10,991.64, second by Supervisor Beaver. ADOPTED.

Resolutions and Committee Endorsements.

Cancellation of Checks Over Two Years Old

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this _____ day of November, 2019, does hereby authorize that the following checks over two years old be cancelled and credited back to the proper accounts.

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and

BE IT FURTHER RESOLVED, that the Sheriff’s Office’s budget for 2019 be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services Supervisor I Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019 does hereby approve the creation of 1.0 FTE Human Services Supervisor I position in CLTS, and the purchase of a computer, phone and furniture for the new position.

BE IT FURTHER RESOLVED, that the 2019 budget be amended as follows:

...”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing Purchase of Ivanti IT Service Management Software

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019 authorize the purchase agreement with CDW-G, Inc. for an amount not to exceed \$106,650.40 for the purchase of the Ivanti Service Management software.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Updates and Possible Action.

Review, Discussion and Recommended Revisions to the 2020 Recommended Budget.

Board of Health Supervisor Peer, Ms. Sandoval and Mr. Wietersen explained they would like to delete a 0.4 FTE Environmental Health Specialist, delete a 0.4 FTE

Environmental Health Technician and create a 1.0 FTE Environmental Health Specialist II. They said this would require an additional \$31,130. They went over the request from the packet explaining the expected grants and awards, some of which they have already received award letters for; the additional 2020 funding; part-time versus full-time work done by employees; discussed how often we lose a good employee because they have found a full time position; and the two part-time positions are both open at this time.

Discussion on the use of grant funds in future to fully fund this position.

Supervisor Beaver moved to approve increasing the Board of Health payroll/benefits account using revenue from the State of \$31,130, second by Supervisor Yeomans. ADOPTED.

Public Safety & Justice Committee Ms. Timmerman handed out and went over her appeal to have two of her Deputy Register in Probate positions reallocated from Level 4 to Level 3. She said the staff in these two positions perform essentially the exact same duties as the Deputy Clerk of Court staff in Clerk of Court. She said because their title is different they did not receive the reallocation, and feels this was an oversight. Ms. Timmerman said the cost is \$1,850 for the change to these two positions and the funds could come from law books, publications/dues/subscriptions, and office supplies.

Supervisor Podzilni moved to approve reallocating the Deputy Register in Probate positions from Level 4 to Level 3 using funds in the amount of \$1,850 as described above, second by Supervisor Yeomans. ADOPTED.

Ms. Gackstatter said she has a second appeal, that with the increases made to the Deputy Clerk of Court positions, there are nine of her most senior employees who would not be receiving as much of an increase due to the Personnel Ordinance 18.206 "Persons in positions reallocated shall normally be advanced to the step with the next highest dollar amount in the new pay range." Ms. Gackstatter said she feels these nine staff members should be moved to the top of the range due to their longevity instead of waiting for a year. She added that they would be receiving half the increase as the other staff with less time.

Supervisor Yeomans asked if this has happened to other employees. Ms. Mikula replied that it has, however they would not sit at that amount for the year but would move to the next step up on their anniversary date. Mr. Smith said it is hard to argue longevity of staff, but this is following the rules and they are trying to be consistent as this has implications throughout the County. Supervisor Yeomans said this is something the Blue Ribbon Committee could look at.

Supervisor Yeomans moved to deny the appeal and add a condition to refer this to Human Resources to review the Personnel Ordinance, second by Supervisor Podzilni. Request DENIED.

Other

Southern Wisconsin Regional Airport Board Mr. Cullen said the Airport Specialist position was reclassified to a Secretary II position in the budget process. He said he is asking for a change from step 2, to step 4. Mr. Cullen said he would be able to cover the \$2,547.74 difference in pay from the training and overtime accounts.

Supervisor Beaver moved to deny the appeal for the same reasons as for the Clerk of Courts denial, second by Supervisor Yeomans. Request DENIED.

Agriculture and Extension Education Committee Supervisor Bostwick said they are appealing for the Health and Wellbeing Educator position to be added back as they feel this position adds a lot of value to the populations in Rock County. Ms. Wen added that they are UW Madison employees, the fee for this position is \$42,000, the position acts as a liaison throughout Rock County, brings UW resources to the County, leverages grant money for the counties, brings in interns at no additional cost, works with schools with apples as a healthy choice, and feel this is an investment for the County. Supervisor Aegerter said she feels this position is in line with our mission statement and that it is well known that Rock County needs help in healthier eating. She said Rock County has invested 14 years in this position and there is a need to continue these benefits.

Supervisor Bostwick said the funding could come from replacing some of the IT Departments levy with sales tax revenue (\$35,100), seasonal wages (\$1,000), travel (\$2,000) and a transfer in from the UW Extension Education Fund Balance (\$3,720).

Supervisor Beaver moved approval for this position with the above funding, second by Supervisor Podzilni. ADOPTED.

Other Supervisor Richard said the State Biennial Budget includes \$1.1 Million for Human Services to address the crisis in Child Protective Services, of which \$475,000 to be used as determined by the department. He said he is requesting \$300,000 be used to reduce the County Tax Levy.

Discussion on sales tax versus tax levy; best use of these funds; and best way to reserve the funds until we know best use of funds.

Supervisor Yeomans moved to use \$300,000 of State grant funds in the Human Services Budget be used for salaries and to reduce the tax levy, second by Supervisor Beaver. FAILED on the following vote: YES – Supervisor Beaver; NO – Supervisors Podzilni, Yeomans and Mawhinney; ABSENT – Supervisor Fox.

Adjournment. Supervisor Podzilni moved adjournment at 9:26 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.