



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**June 22, 2011**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:30 P.M.

**MEMBERS PRESENT**

Chairperson Marilyn Jensen; Vice Chairperson, Cheryl Drozdowicz; Nancy Lannert, Lynda Olson, Bridget Rolek, Becky Heimerl, Ed Brandsey

**MEMBERS ABSENT:**

Louis Peer

**STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

**INTRODUCTION OF GUESTS**

Mary Haberman, Catholic Charities, Inc.

**CITIZENS SUGGESTIONS TO THE BOARD**

None

**APPROVAL OF AGENDA**

The agenda was approved on a MOTION BY Cheryl Drozdowicz, SECONDED BY Nancy Lannert. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from June 8, 2011 were approved as corrected on a MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

**APPROVAL OF BILLS**

Bills in the amount of \$457,458.47 were approved on a MOTION BY Ed Brandsey, SECONDED BY Becky Heimerl. MOTION CARRIED.

**APPROVAL OF CONTRACTS/ADDENDUMS,**

NONE

**ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**

NONE

## **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

- The Department Head budget meeting was June 15<sup>th</sup>. Budget packets for providers have been sent out and are due Friday, June 24<sup>th</sup>.
- Mr. Hanewall and Ms. Jones had a pre-budget meeting with Mr. Knutson and Mr. Smith today to prepare for the Department's presentation to the Joint Finance/Staff Committee on Monday, June 27<sup>th</sup>.
- The Department had one client recently pass away.
- Ms. Anselmi has resigned her position as Contract Compliance Specialist effective July 8, 2011. She will be taking a Supervisor position with Long Term Support.
- The Contract Compliance Specialist position was posted on Monday, June 20<sup>th</sup>. The deadline for applications is Friday, July 1, 2011. The Deputy Director position will be posted within the next 7 days.
- Notices of the Public Hearing were delivered. The Public Hearing is set for July 13<sup>th</sup> at 6:30 P.M. following the Board's business meeting at the Job Center, 1900 Center Ave., Room K.
- Budget meetings with the providers will be held the week of July 11<sup>th</sup>-July15th, 2011. Any Board members interested in attending can call Mr. Hanewall for a schedule of the meetings.

## **BOARD MEMBERS SUGGESTIONS TO THE BOARD**

**Ms. Lannert thanked the Department for her reminder e-mail.**

## **ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**

**None**

## **CORRESPONDENCE**

**NONE**

## **NEW BUSINESS**

**The next meeting will be on Wednesday, July 13, 2011 at the Rock County Job Center, Room K at 6:00 P.M.**

**The Public Hearing to follow the Business meeting at 6:30 P.M.**

## **NOTE:**

**Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.**

## **ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Lynda Olson at 7:00 P.M.**

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

**DD BOARD MINUTES**

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