

FINANCE COMMITTEE
Minutes – March 26, 2015

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 5:30 P.M. on Thursday, March 26, 2015, in the Jury Deliberation Room, Rock County Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Mickey Crittenden, Information Technology Director; Jeff Kuglitsch, Corporation Counsel; Charmian Klyve, Human Services Director; Michelle Schultz, Real Property Lister.

Others Present: None.

Approval of Agenda. Vice Chair Kraft said there is an addition of a Pre-Approved Encumbrance for Human Resources and an additional Transfer for Human Services. Supervisor Podzilni moved approval of the agenda with these additions, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – March 12, 2015. Supervisor Fox moved approval of the minutes of March 12, 2015 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Council on Aging

FROM

<u>Account #</u>	<u>Amount</u>
30-3905-0000-62210 Telephone	\$ 5,000
30-3905-0000-64629 Other Transportation Expense	2,000

TO

<u>Account #</u>	<u>Amount</u>
30-3905-0000-62221 Communications Charges	\$ 7,000

Human Services

FROM

<u>Account #</u>	<u>Amount</u>
36-3654-0000-64604 JJS Sub Care Program Expense	\$123,000
36-3604-0000-67200 ESS Overtime	28,000
36-3604-0000-67200 ESS Capital Improvement	15,000
36-3702-0000-64604 Drug Court Program Expense	4,500

TO

<u>Account #</u>	<u>Amount</u>
36-3638-0000-64604 CPS Sub Care Program Expense	\$123,000
36-3604-0000-62119 ESS Contracted Services	28,000
36-3604-0000-67160 ESS Equipment <\$5k	15,000
36-3702-0000-67160 Drug Court Equipment <\$5k	4,500

Supervisor Podzilni moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances

Information Technology	\$ 4,032.67
IT Cross Charges	10,822.98
Employee Wellness	486.60
Land Records	57,920.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills Over \$10,000

Opportunities Inc.	\$ 11,011.14
O'Brien and Associates	27,780.00

Supervisor Fox moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000.

Sanofi Pasteur	\$ 38,437.25
Orion Family Services	217,433.00
The Sidwell Co.	57,920.00

Supervisor Fox moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments.

Human Resources

Midland Health	\$ 10,000.00
----------------	--------------

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Fox. ADOPTED.

Approval of Bills for Other Departments. None.

Committee Approvals.

Authorization for Purchasing of Microsoft Surface Pro Tablets

Supervisor Podzilni moved Finance Committee Endorsement to purchase six Microsoft Surface Pro Tablets at a cost of \$7,938 from State Contract #15-20400-905, second by Supervisor Beaver. ADOPTED.

Amending the Sheriff's Office FEMA Hazard Mitigation Planning Program Budget and Awarding the Mitigation Planning Contract

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 does hereby accept the FEMA Pre-Disaster Mitigation Grant and amend the 2015 budget as follows:

...

BE IT FURTHER RESOLVED that the County Board Chair is authorized to enter into a professional services contract with EPTC, INC not to exceed \$18,715 for the purpose of updating the Rock County Hazard Mitigation Plan.”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Acceptance of JAG Crisis Intervention Team and Crisis Intervention Partners (CIT/CIP) Training (2011) Grant and Amending the 2015 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015, does hereby accept the JAG Crisis Intervention Team and Crisis Intervention Partners (CIT-CIP) training (2011) Grant in the amount of \$42,940 from the Wisconsin Department of Justice.

BE IT FURTHER RESOLVED, that the 2015 Rock County Sheriff’s Office budget be amended as follows:

...

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to sign contracts/MOUs with local law enforcement agencies/jurisdictions for the payment of overtime or backfill for officers to attend CIT training in an amount not to exceed the grant award minus the cost of providing the training.

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to sign contracts/MOUs for providing CIT training with NAMI Waukesha in an amount not to exceed \$15,000.”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Amending the 2015 Budget to Accept Wisconsin Trauma Project Funding

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015, does hereby authorize the acceptance of \$35,000 for the Wisconsin Trauma Project; and,

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2015 be amended as follows:

...”

Supervisor Fox moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of February 28, 2015.

Discussion Regarding Recent Standard & Poor's Surveillance Rating. Ms. Oja explained Standard & Poor's revised their rating criteria September 2013. Since Rock County has not issued debt since before the changes in rating criteria, S&P required a rating call to update the County's bond rating. Ms. Oja explained the process as well as the new categories used to evaluate bond ratings. Rock County was reaffirmed at a AA rating.

Adjournment. Supervisor Beaver moved adjournment at 5:46 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.