

**MINUTES OF BOARD OF HEALTH MEETING
October 5, 2011**

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Bostwick (left at 7:00 p.m.), Supervisor Peer, Supervisor Thompson, Dr. Winter, Dr. Peterson, and Ms. Wade.

Board of Health Members Absent: Dr. Best and Mr. Rooney.

Staff Members Present: Karen Cain – Health Officer; Tim Banwell – Environmental Health Director; Janet Zoellner - Nursing Director; Sancee Siebold – Nursing Supervisor South Office; and Geri Waugh – Account Clerk.

Others Present: None at this time.

Adopt Agenda

Chair Kraft stated item 6.B.1 has been deleted from the agenda. Supervisor Peer made a motion to adopt the agenda as amended. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Approval of Minutes 09/07/11

Ms. Wade made a motion to approve the minutes of the 9/7/11 Board of Health meeting. Dr. Winter seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Chair Kraft asked why the health department didn't purchase the books for the Books for Babies Grant from Target, since Target had awarded the grant. Ms. Waugh stated the health department had contacted Target to see if it was required for us to purchase the books from Target. They stated we didn't need to purchase the books from Target, so we purchased the books from Bookworld. Bookworld sold us the books with a 20% discount, which enabled the health department to purchase additional books.

Dr. Winter made a motion to approve the bills for the month of September, 2011 in the amount of \$15,430.03. Ms. Wade seconded the motion. MOTION APPROVED.

There is no transfer of funds this month.

Stray Animal Meeting Report – Dr. Peterson

Dr. Peterson reported on a recent meeting that had been held concerning stray animal concerns in Rock County.

The Humane Society has previously been doing the animal control in Rock County, for which the cities and townships are charged fees to cover the costs per stray animal. The Humane Society is no longer able to take responsibility for these animals. Rabies is a concern with these stray animals. The meeting was held to try to determine how animal control can be done in Rock County.

A task force was formed by Dan Davis of the Janesville Police Department and Dr. Peterson to determine how animal control can be done in Rock County, and the first meeting of this task force will be held on Thursday, October 27th at 1:30 p.m. at the Janesville Police Department.

Dr. Peterson stated he will update the Board of Health periodically about this.

Health Department Report

Rx Roundups: Ms. Cain reported that collections were held on September 24th in Beloit, Edgerton, and Janesville, and on October 5th at the Beloit Senior Fair. The amount of old drugs that were collected at these sites is down approximately 30% due to the 24/7 drop-off boxes that are now available throughout Rock County. Mercy Clinic East will also be adding a drop-off box once their remodeling has been completed.

DPW light duty employee: Ms. Cain stated that a DPW employee that has been put on light duty is currently scanning health department immunization forms. These immunization permission forms must be kept indefinitely, and scanning them into the database saves the department from having to keep the paper forms in storage.

2012 Budget: Ms. Cain reported the proposed 2012 Rock County Budget will be released on 10/13/11, and she will discuss it with the Board of Health at the November 2nd meeting.

Health Department Facebook page: Ms. Cain stated the page is updated by Laura Fadrowski, the department's health educator. The health department is considering using our facebook page to highlight certain department programs or employees, such as Adam Elmer's work with the rabies program. Ms. Cain asked the Board members if they would be interested in being recognized for their concern about public health on the health department's facebook page. Discussion followed. The Board members agreed they would be interested in this.

Meeting with Planning Department: Ms. Cain stated Tim Banwell met with Paul Benjamin, Director of the Rock County Planning Department, concerning the sewer service agreement and the Beloit Area 208 Water Quality Plan for the City of Beloit, Beloit Township, and Turtler Township. A committee will be formed to work on this plan, and a Rock County Board resolution will need to be written to form the committee.

Environmental Health

Rabies Prevention Program

Mr. Banwell reported to the Board of Health concerning the Rock County Health Department's Rabies Prevention Program – Report on Dog Bites in Rock County.

The number of bites reported per year has increased in the past few years, most likely due to the merger with Beloit Health Department in January, 2006. The highest number of bites reported between 1995 and 2010 was in 2007. Saturday and Sunday have the highest percentages of bites occurring, most likely due to more people and dogs having contact on those days. The months of May through August also have the highest number of dog bites because more people are outdoors and in contact with dogs.

Children are more apt to be bitten than adults, and children are also more apt to be bitten on the head and face than are adults.

The top ten of number of bites by dog breed are (starting with the highest):

- Labrador retriever
- Pit bull
- German shepherd
- Rottweiler
- Cocker spaniel
- Husky
- Golden retriever
- Chow
- Beagle
- Springer spaniel

The top ten names of biting dogs are (starting with the highest):

- Buddy
- Max
- Bear
- Buster
- Jake
- Smokey
- Jack
- Harley
- Sadie
- Shadow

Public Health Nursing

Public Health Nursing Collaboration with Rock County Service Providers

Ms. Zoellner reported to the Board of Health on public health nursing's current collaborative activities.

Why collaborate:

- Agencies remain too busy to refer clients or clients fail to follow-up
- Existing coalitions have developed relationships
- Adds value to partner agency services
- Allows us to listen in on issues of other agencies

The Health Department currently has interagency collaborations with:

- Veterans Homeless Shelter (former Caravilla site) – assist with referrals to other agencies
- Head Start (Janesville and Beloit – health department does vision & hearing screens, education on healthy eating and healthy homes)
- Council on Aging Steppin' On Program
- First Choice Womens Health Center Immunization Clinics – twice per month to provide hepatitis-A, hepatitis-B, HPV, and Tdap vaccines to clients
- Human Services/Express Enrollment – temporary medical assistance coverage for pregnant women
- Edgewood College Nursing Students – 2 days per week during the school year for their clinical work in public health
- LEAP Project
- Hospice – infection control education
- Coroner's office – Child Death Review Team
- Beloit City officials
- Prenatal Care Coordination (PNCC) at Beloit Nutrition & Health Associates (WIC)

Problems/Challenges:

- No common language
- Funding for services
- Common mission statements
- Lack of control

Anticipated collaborations in the future:

- Cocooning strategies in the hospitals
- First Choice Womens Health Center Prenatal Care Coordination (PNCC)
- Juvenile Detention Center follow-up on STI's

Communications and Announcements

None at this time.

Adjournment

Ms. Wade made a motion to adjourn the meeting. Dr. Peterson seconded the motion. MOTION APPROVED.
Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Geri Waugh, Recorder

Not Official Until Approved by the Board of Health