



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, October 24, 2012 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, October 24, 2012, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative; Terry Thomas, Supervisor; Phillip Owens, Supervisor; Ashley Kleven, Citizen Representative (in at 4:40 p.m.); and Terry Fell, Supervisor.

Committee Members Absent: Marvin Wopat, Supervisor; and William Grahn, Supervisor;

Staff Present: Charmian Klyve, Director; Sara Mooren, Fiscal Operations Manager; Sandy Brown, CPS Manager; Patrick Singer, TRQM Manager; Denise Hegberg, CPS Supervisor; Stacey Speich, CPS Supervisor; Meredith Rye, CPS Supervisor; Geri Heim, CPS Supervisor; Cheri Salava, CPS Supervisor; Lance Horozewski, JJ&P Manager; and Carla Blackcoon, ES Manager.

Others Present: Steve Howland, County Board member.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 26, 2012: Supervisor Fell moved the minutes as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Citizen Participation: Supervisor Owens commented on the letter Ms. Klyve sent to Secretary Anderson about the CPS Division achieving 100% on the 60-day deadline. He expressed thanks to the CPS Division and all HSD Divisions for their excellence in doing so much for the community with so little.

Approval of Contracts, Transfers, and/or Encumbrances: None.

Approval of Bills: Ms. Mooren presented the bills for approval and responded to questions.

IDP	11,040.00	Juvenile Justice	396.00
W-2 Admin	1,682.41	Job Center	54,411.99
Interim Assist	2,942.47		

Supervisor Owens moved to approve the bills with the exception of striking an item on page 3 of 10, seconded by Supervisor Fell. Ms. Klyve explained the exception is a client who is ineligible for Interim Assistance at this time, therefore, a rental payment to the landlord, David D. Scriven, is being pulled from the batch. The bills were unanimously approved with the exception noted. APPROVED.

Review and Approval of HSD Budget: Ms. Klyve explained that the preliminary 2013 HSD Budget was brought to the HSD Board previously and subsequently has been reviewed by Mr. Knutson with no modifications being made. The tax levy increased 1.3% that is \$255,499. There is \$19.5 million

in Rock County tax levy. The total budget is \$56 million due in large part to the ADRC and dollars we received from our partner counties in the ES area.

The Internal changes within Human Services are as follows: Fourteen new staff for the ADRC and revamping of the Child Care Center space for the ADRC. The loss of the W-2 program and \$1.6 million of W-2 funding lost that was part of operating the IM programs. Five W-2 staff are eliminated as well as a Child Care Coordinator. The loss of staff is always a concern to the Department, the individuals and the Union. One of the W-2 employees has moved to a permanent position in Child Support and another may be retiring but may then become a contracted employee with Forward Services. We are working with Human Resources to find positions for the other three W-2 staff.

The AODA Division lost \$87,000 in the form of an IV-Drug grant. To address this and the increase of need, there will be an additional \$95,000 tax levy along with the AODA Block Grant and IDP funding that will help us replace that loss. We will also look at working to recapture IV drug funds in 2013.

The Juvenile Justice & Prevention Division has kept corrections down and the Child Protective Services Division has kept out of home placements down which has enabled us to maintain the tax levy at approximately the same level as last year by implementing new initiatives and best practices.

Ms. Klyve answered questions about transfers and position shifts. Ms. Klyve asked for approval of the budget with one amendment from range 20 to range 21 in the Juvenile Justice and Prevention Division.

Supervisor Owens moved the approval of the 2013 Rock County Human Services Budget with the amendment as stated, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Presentation on CPS Standards: Ms. Brown explained that supervision in the CPS Division is excellent and without this supervision our goals would never have been obtained. The last time she spoke to the HSD Board about the Safety and Permanency standards she was pleased with the statistics the CPS Division had achieved.

The Rock County CPS Division has improved even more and are ahead of most counties in the state. They have hit their goal of 100% of the Initial Assessments being approved within 60-days. This took great effort on behalf of the entire Division. Ms. Brown is very proud of the CPS Division and what they have achieved. Ms. Brown explained the handouts she distributed showing the State statistics. Supervisor Owens and Supervisor Thomas expressed appreciation for the excellent work they are doing.

Director's Report:

- ES/W-2 Caseload:
The W-2 numbers are currently at 154 cases.

Ms. Klyve added how pleased she is with the CPS Division and all they have achieved.

Ms. Klyve and Ms. Blackcoon have met with Forward Services the new W-2 provider. On November 5th two Forward Services supervisors will start at the Job Center. On November 12th, six additional workers will start and will occupy cubicles in the IM area. The Job Developers will be brought in later. We are currently working with Forward Services to get appropriate computer and phone lines installed. We will be in joint meetings with Forward Services staff and clients to help clients transition smoothly and effectively throughout November and December. Ms. Klyve advised that representatives from Forward Services will be coming to meet the HSD Board in the future.

Committee Requests for Future Agenda Items: Ms. Klyve responded to questions from Supervisor Owens about the ADRC. The Child Care Center will close December 20th. On January 4th the remodeling work will begin with a completion target date to open the ADRC on March 4th. The Angus and Young Company have been very good to work with. Supervisor Owens suggested Ms. Thompson check in with them often to make sure they are on task.

Chair Knudson suggested changing the second HSD Board Meeting in December to the 19th if possible.

Next Meeting: Wednesday, November 14, 2012 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Fell motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:02 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD