



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, February 23, 2011 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:33 p.m. on Wednesday, February 23, 2011, in the Conference Room of the Rock County JCC/JCSP Office, 113 S. Franklin St., Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Terry Thomas, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Kelm, Citizen Representative; Phillip Owens, Supervisor; and Robert Fizzell, Supervisor.

**Committee Members Absent:** Minnie Murry, Citizen Representative; Jennifer Bishop, Supervisor; and Marv Wopat, Supervisor.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Ted Anderson, DMC Program Analyst; Lance Horozewski, Juvenile Justice & Prevention Manager; Nick Osborne, Assistant County Administrator; Lea Gerue, Juvenile Justice Specialist; and Kathy Zakarias, J-CSP Supervisor.

**Others Present:** None.

**Approval of Agenda:** Supervisor Fizzell moved the agenda, seconded by Citizen Representative Sally Jean Weaver-Landers with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of February 9, 2011:** Citizen Representative Kelm moved the minutes as presented, seconded by Supervisor Owens. Supervisor Thomas requested Supervisor Bishop be added to Committee Members Present with unanimously approval. APPROVED.

**Citizen Participation:** None.

**Report on Franklin Street Relocation and Programs:** Mr. Boutwell was involved in this relocation starting around April of last year. The building was previously Mercy's Outpatient office. Kathy Zakarias was a strong advocate and worked very hard to get the offices moved to this location. The General Services Department, Corporation Counsel and IT Department all worked very hard to make the change to this location.

Ms. Zakarias thanked Mr. Boutwell and Ms. Klyve for their support in moving to this location. Supervisor Owens gave suggestions on a few changes to some areas of the building. Ms. Zakarias reviewed Mental Health program improvements as a result of co-location at Franklin Street. This downtown location improves accessibility for all clients. The nursing coverage is also better as a result of the co-location. Furthermore, the staff are very appreciative of the move.

**Update on Juvenile Justice:** Mr. Horozewski introduced Mr. Anderson, the new DMC Program Analyst. Mr. Anderson is primarily working on a quarter million dollar, three year grant for Gang Prevention and Intervention. He has had a lot of previous experience with justice programs, and overseeing grants. He has been a huge asset so far. He has been arranging several needed trainings and meetings for the grant.

Mr. Anderson added he has held meetings with other community agencies to find out what they are already doing in relationship to gangs. He is gathering information from law enforcement, schools, youth

services organizations and other community agencies throughout the county. It has been very beneficial to meet with these agencies, and he is very happy to move forward with the grant. Mr. Horozewski added we are looking to expand and enhance the services we already have in the community and sustainability of services as well.

Mark Carey, a National Evidence Based Practice trainer, will be coming back to train Rock County's Juvenile Justice staff on March 30-31<sup>st</sup>. He will be presenting to staff actual "hands on" techniques to address recidivism. Also, in March the Family Crisis youth development training starts. Team members at JDC are excited to attend this training. The DMC Committee meeting met in February and will continue meeting on a regular basis.

Lastly, Mr. Horozewski indicated that there had been some confusion with the custody intake procedure on after hours. The committee of JJ staff members developed questions to be asked when deciding to remove a juvenile from a home. He distributed a handout from this committee. They will also be reviewing cases every month to ensure correct decisions were made. He added that we need more in home treatment options, and assistance with parenting skills.

**Resolution to Authorize Appeal for Exemption from Certain State Mandates:** Supervisor Thomas moved the approval, seconded by Citizen Representative Weaver-Landers. Mr. Boutwell presented the resolution to authorize an appeal for exemption from certain state mandates. He advised under Chapter 66 we have the ability to appeal to the Department of Revenue regarding the requirement to conduct an audit for service contracts \$25,000 and over. We would like to raise the audit amount to \$75,000. We will continue to monitor, and can always do an independent audit when necessary. Supervisor Owens moved that a copy be sent to DOR and to our legislature, seconded by Supervisor Keim with unanimous approval. APPROVED.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Mooren presented nine contracts and one encumbrance for approval. Supervisor Owens moved the contracts and encumbrance, seconded by Citizen Representative Weaver-Landers, with unanimous approval. APPROVED.

**Approval of Bills:** Mr. Zuehke presented the bills for approval and responded to questions.

Interim Assist	1,789.41	Child/Fam Incent	772.10
IDP	8,319.00	Job Center	29,952.24
TANF Related	565.90	AODA Block Grants	25.00
TANF Related	2,066.72	Bal Sheet A/C	244.38
CSP	16,703.83	Interim Assist	150.00
Elder Abuse Neg.	16,028.32		

Supervisor Owens moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Director's Report:** The W-2 numbers are currently at 173 cases with two intensive CSJ cases.

Samples of the "Thank You" letters were shared with the Board. The letters went out to all the people who donated money and/or volunteered for the Holiday Committee.

Ms. Klyve advised we received a letter that the building AlcoCare uses for their secondary care facility is in foreclosure because the owner was unable to pay the mortgage as they were over-extended. AlcoCare has been working with the bank to purchase/rent or lease the facility, but the bank at this point has been unwilling to enter into an agreement. AlcoCare will need to vacate by March 31<sup>st</sup>, but they hope to work out some type of arrangement with the facility after the foreclosure process is concluded.

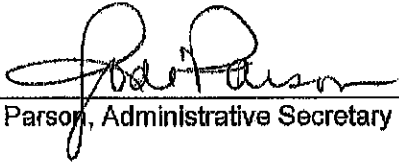
**Committee Requests for Future Agenda Items:** Supervisor Fizzell requested a discussion at a future meeting on Social Services service delivery in Beloit.

Supervisor Owens requested a list of all the mandated programs for Rock County, and to specify which programs create the most difficulty for the County. Ms. Klyve added that we are feeling frustration with getting more mandates with nothing getting taken away.

Citizen Representative Weaver-Landers noted the Juvenile Detention Center does use the Library for acquiring books for juveniles.

**Next Meeting:** Wednesday, March 9, 2011 at 4:30 p.m., 1<sup>st</sup> Floor, HCC Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Fizzell motioned to adjourn, seconded by Citizen Representative Kelm, with unanimous approval at 5:28 p.m.



Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**