

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE
TUESDAY – JULY 28, 2015 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – July 9, 2015
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Semi Annual Out of State Training and Conference Reports
 - A. Corporation Counsel
 - B. County Administrator
 - C. Human Resources
6. Discussion and Possible Action of Buck Property
7. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. Update on Collective Bargaining
8. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1500403	06/30/2015	BELOIT DAILY NEWS	98.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	4,392.21	0.00	98.96	10,508.83
COUNTY BOARD PROG TOTAL				98.96	

I have examined the preceding bills and encumbrances in the total amount of **\$98.96**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 28 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS	P1500055	07/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	408.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,147.00	0.00	408.00	1,445.00
08-1420-0000-63107	PUBL & LEGAL				
		P1500052	06/30/2015	BELOIT DAILY NEWS	318.35
		P1500053	06/30/2015	JANESVILLE GAZETTE INC	571.67
		P1500054	06/29/2015	CAPITAL NEWSPAPERS	1,690.00
		P1500058	07/09/2015	CHRONICLE,THE	126.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	7,801.81	1,476.00	2,706.02	13,016.17
08-1420-0000-64417	RH EXPENSES				
		P1500053	06/30/2015	JANESVILLE GAZETTE INC	24.31
		P1500055	07/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	3,674.44	1,000.00	124.31	3,701.25
HUMAN RESOURCES PROG TOTAL				3,238.33	

I have examined the preceding bills and encumbrances in the total amount of **\$3,238.33**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 28 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1932-0000-64904	SUNDRY EXPENSE	P1502312	06/30/2015	MMPR	1,136.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,215.00	2,498.80	0.00	1,136.00	5,580.20
EMPLOYEE RECOGNITION ACTIVITY PROG TOTAL				1,136.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,136.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 28 2015**


Dept Head _____

Committee Chair _____



MEMORANDUM

TO: County Board Staff Committee

FROM: Jeffrey S. Kuglitsch
Corporation Counsel 

DATE: July 14, 2015

RE: Out-of-State Training and Conferences

Resolution No. 06-9A-087 requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee to their respective governing committee for informational purposes.

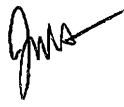
Please be advised that no one from my department has attended or will attend any training, conventions and conferences that exceed costs of \$1,000 per event, per employee during the first six months of 2015.

cc: Josh Smith

MEMORANDUM

DATE: July 20, 2015

TO: County Board Staff Committee

FROM: Josh Smith, County Administrator 

SUBJECT: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that the County Administrator's Office did not have anyone who attended a conference that exceeded \$1,000 per event, per employee during the first six months of 2015.

JS/mb

MEM.OUT-OF-STATE

Memo



Rock County Human Resources Department

DATE: July 20, 2015
TO: County Board Staff Committee
FROM: Annette Mikula, Director *AM*
RE: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that the Human Resource's Office did not have anyone who attended a conference that exceeded \$1,000 per event, per employee during the first six months of 2015.

CC: Josh Smith