

GENERAL SERVICES COMMITTEE

Minutes – August 19, 2014

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 19, 2014 in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Brill, Brien and Zajac.

Committee Members Absent: Supervisors Heidenreich and Nash.

Staff Members Present: Rob Leu, General Services Director; Josh Smith, County Administrator; Nick Osborne and Randy Terronez, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Sherry Oja, Finance Director; and Doug Keating, Facilities Superintendent.

Others Present: Supervisors Podzilni and Mawhinney; Cathy Idzerda, Janesville Gazette, Kevin Higgs and Kurt Berner, The Samuels Group; Brian Mullins, Attorney.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Zajac moved approval of the minutes of August 5, 2014 as presented, second by Supervisor Brien. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Postage Meter	\$	494.15
General Services		14,572.20
Glen Oaks Operations		1,228.85
Youth Services Center		1,762.86
Communications Center Operations		253.70
Diversion Program/ASC Program		370.12
Jail Capital Improvement		1,240.79
YSC Capital Improvement		54,099.57
HCC Building Complex		712.93

Supervisor Zajac moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brien. ADOPTED.

Updates.

Rock Haven

Update Report Mr. Terronez said Sue Prostko was unable to attend this meeting due to the State Surveyors being at Rock Haven. Mr. Keating stated CG Schmidt would be coming back this

fall and work on insulating the cavities. They are having a few minor problems with the heating, but are working on it.

Courthouse Windows Project

Update Mr. Leu stated that he is working on getting the information together chronologically for Ms. Timmerman this week.

Courthouse Planters

Update Mr. Leu said there was nothing to report at this time.

Courthouse Tower

Update Mr. Leu said we need to decide how we want to proceed. Chair Brill would like a decision made at the next meeting and would like this item on the next agenda.

Communications, Announcements and Information. Chair Brill asked the Committee members to select the September meeting dates; September 9th and September 23rd were selected by the Committee.

Executive Session: Chair Brill moved to go into Executive Session at 8:05 A.M. per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation, second by Supervisor Zajac. ADOPTED on a roll call vote with the following: Ayes – Supervisors Brill, Brien and Zajac. Supervisors Heidenreich and Nash were absent.

Chair Brill announced that the Committee would meet in closed session per Section 19.85(1)(g) Wis. Stats. Conferring with Legal Counsel on Potential Litigation.

Supervisor Brien moved to go out of Executive Session at 8:46 A.M., second by Supervisor Zajac. ADOPTED.

Adjournment. Supervisor Brien moved adjournment at 8:46 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.