

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, JUNE 7, 2011 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – May 17, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A. Jail Project
    1. Update Report
    2. Change Orders
7. Report – Samuels Group – Project Cost Information on Rock Haven Facility
8. Discussion on Awarding Contract to Complete Phase 3 of the UW-Rock Master Plan
9. Resolution
  - A. Awarding Contract for Juvenile Detention Center Security System Upgrade
10. General Services Director's Report
  - A. Update of UW-Rock County Landscaping Project
11. Communications, Announcements and Information
12. Adjournment

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3280009300-63109	OTHER SUPP/EXP	3,000.00 42.5%	2,384.29	-1,109.11	1,724.82		
	P1100505-PO# 05/31/11 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		67.13	
			CLOSING BALANCE		1,657.69		67.13
	HCC		PROG-TOTAL-PO			67.13	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$67.13 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 07 2011**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prncnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62202	WATER	52,000.00 33.8%	18,260.33	-635.99	34,375.66		
	P1100529-PO# 04/30/11 -VN#016382			WISCONSIN STATE LABORATORY OF		636.00	
				CLOSING BALANCE	33,739.66		636.00
1818159200-62450	GROUNDS IMPR R&M	15,000.00 40.8%	6,194.00	-73.89	8,879.89		
	P1100497-PO# 05/31/11 -VN#030781			HOME DEPOT/GECF		150.13	
	P1102201-PO# 05/31/11 -VN#013775			K AND W GREENERY INC		73.89	
				CLOSING BALANCE	8,655.87		224.02
1818159200-62460	BLDG SERV R&M	45,000.00 47.4%	21,360.29	0.00	23,639.71		
	P1100491-PO# 05/31/11 -VN#012507			ENERGETICS INC		258.44	
	P1100493-PO# 05/31/11 -VN#017559			FIRST SUPPLY MADISON LLC		435.89	
	P1100494-PO# 05/31/11 -VN#026320			FOUR SEASONS SMALL ENGINE REPA		298.43	
	P1100501-PO# 05/31/11 -VN#013693			JOHNSON CONTROLS INC		331.74	
	P1100503-PO# 04/30/11 -VN#014018			LAND AND WHEELS		160.69	
	P1100510-PO# 05/31/11 -VN#015524			REINDERS INC		85.75	
	P1101982-PO# 05/31/11 -VN#013988			LAB SAFETY SUPPLY COMPANY		202.78	
	P1102164-PO# 05/31/11 -VN#015511			REFRIGERATION HARDWARE SUPPLY		170.34	
	P1102165-PO# 05/31/11 -VN#035806			QUALITY FAB INC		500.00	
	P1102246-PO# 05/31/11 -VN#021864			CENTRAL SERVICE CO		124.95	
				CLOSING BALANCE	21,070.70		2,569.01
1818159200-62463	FIRE ALARM	18,500.00 76.9%	15,645.37	-1,409.87	4,264.50		
	P1100484-PO# 05/31/11 -VN#022229			JF AHERN COMPANY		230.00	
	P1102099-PO# 05/31/11 -VN#018588			BANDT COMMUNICATIONS INC		92.00	
				CLOSING BALANCE	3,942.50		322.00
1818159200-62470	BLDG R & M	50,000.00 24.7%	12,350.02	0.00	37,649.98		
	P1100486-PO# 05/31/11 -VN#050099			BUDGET DRAIN AND SEWER CO		225.00	
	P1100489-PO# 04/30/11 -VN#010156			DEGARMO PLUMBING INC		533.75	
	P1100493-PO# 05/31/11 -VN#017559			FIRST SUPPLY MADISON LLC		1,007.45	
	P1100502-PO# 04/30/11 -VN#024806			LA FORCE HARDWARE AND MANUFACT		718.00	
	P1100511-PO# 05/31/11 -VN#016104			SHERWIN WILLIAMS		38.49	
	P1100513-PO# 05/31/11 -VN#016376			STATE ELECTRICAL SUPPLY INC		500.79	
	P1100514-PO# 04/30/11 -VN#011891			WERNER ELECTRIC SUPPLY COMPANY		20.29	
				CLOSING BALANCE	34,606.21		3,043.77
1818159200-63109	OTHER SUPP/EXP	56,750.00 32.4%	16,490.52	1,950.52	38,308.96		
	P1100483-PO# 04/30/11 -VN#046075			AIRGAS NORTH CENTRAL		77.33	
	P1100492-PO# 05/31/11 -VN#019048			FASTENAL COMPANY		187.85	
	P1100495-PO# 04/30/11 -VN#047242			H O H WATER TECHNOLOGY INC		290.64	
	P1100496-PO# 05/31/11 -VN#018251			HARRIS ACE HARDWARE		35.55	
	P1100497-PO# 05/31/11 -VN#030781			HOME DEPOT/GECF		395.63	
	P1100499-PO# 05/31/11 -VN#029890			JACK AND DICKS FEED AND GARDEN		224.20	
	P1102247-PO# 05/31/11 -VN#022402			CONGRESS GLASS INC		160.00	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					36,937.76		1,371.20
			CLOSING BALANCE				
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			8,166.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,166.00 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**JUN 07 2011**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
000000001-16010	PURCHASING INVEN	0.00 100.0%	23,264.51	0.00	-23,264.51		
	P1100382-PO# 06/02/11 -VN#028070			OFFICE DEPOT		153.97	
	P1100383-PO# 06/02/11 -VN#042167			OFFICE MAX CONTRACT INC		15.84	
	P1100384-PO# 06/02/11 -VN#039632			OFFICE PRO		5,423.49	
	P1100389-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		6,151.61	
				CLOSING BALANCE		-35,009.42	11,744.91
000000001-17100	POSTAGE METER CH	0.00 100.0%	31,507.87	118,543.44	-150,051.31		
	P1100454-PO# 06/02/11 -VN#044977			UNITED MAILING SERVICES INC		445.61	
				CLOSING BALANCE		-150,496.92	445.61
	BAL.SHEET A/C		PROG-TOTAL-PO			12,190.52	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,190.52 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
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**JUN 07 2011** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	132,537.00	72.3%	54,852.68	41,035.65	36,648.67	
	P1100400-PO# 06/02/11 -VN#010938					ARAMARK UNIFORM SERVICES INC	247.20
	P1101079-PO# 06/02/11 -VN#022229					JF AHERN COMPANY	195.00
						CLOSING BALANCE	36,206.47
							442.20
1818100000-63100	OFC SUPP & EXP	2,500.00	7.8%	352.66	-155.51	2,302.85	
	P1100449-PO# 06/02/11 -VN#015241					PITNEY BOWES INC	567.76
						CLOSING BALANCE	1,735.09
							567.76
1818100000-63104	PRNT & DUPLICATI	30,000.00	51.2%	15,365.46	0.00	14,634.54	
	P1100384-PO# 06/02/11 -VN#039632					OFFICE PRO	4,895.73
	P1100393-PO# 06/02/11 -VN#021556					MIDLAND PAPER	2,166.31
						CLOSING BALANCE	7,572.50
							7,062.04
1818100000-63500	R&M SUPPLIES	215,000.00	20.9%	45,870.23	-866.80	169,996.57	
	P1100401-PO# 06/02/11 -VN#018588					BANDT COMMUNICATIONS INC	174.94
	P1100419-PO# 06/02/11 -VN#019048					FASTENAL COMPANY	4.90
	P1100420-PO# 06/02/11 -VN#019954					FERGUSON ENTERPRISES INC	443.18
	P1100421-PO# 06/02/11 -VN#044398					FIRST SUPPLY LLC	13.66
	P1100426-PO# 06/02/11 -VN#018251					HARRIS ACE HARDWARE	82.36
	P1100428-PO# 06/02/11 -VN#030781					HOME DEPOT/GEFC	276.18
	P1100429-PO# 06/02/11 -VN#047242					H O H WATER TECHNOLOGY INC	282.24
	P1100430-PO# 06/02/11 -VN#029890					JACK AND DICKS FEED AND GARDEN	698.25
	P1100439-PO# 06/02/11 -VN#045443					MC COTTER ENERGY SYSTEMS INC	923.92
	P1100441-PO# 06/02/11 -VN#014534					MENARDS	41.05
	P1100444-PO# 06/02/11 -VN#030347					NAPA AUTO PARTS	13.74
	P1100458-PO# 06/02/11 -VN#016376					STATE ELECTRICAL SUPPLY INC	3,532.00
	P1100460-PO# 06/02/11 -VN#048467					STAPLES ADVANTAGE	745.03
	P1102014-PO# 06/02/11 -VN#047242					H O H WATER TECHNOLOGY INC	1,420.50
	P1102041-PO# 06/02/11 -VN#010231					GORDIE BOUCHER FORD LINCOLN ME	866.80
						CLOSING BALANCE	160,477.82
							9,518.75
						GENERAL SERVICES	PROG-TOTAL-PO
							17,590.75

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,590.75 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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JUN 07 2011 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,500.00	3.6%	954.05	485.96	38,059.99	
	P1100400-PO# 06/02/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		29.79	
				CLOSING BALANCE	38,030.20		29.79
	GLEN OAKS OPER.			PROG-TOTAL-PO		29.79	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$29.79 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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**JUN 07 2011** DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	73,500.00 14.2%	5,184.36	5,299.65	63,015.99		
	P1100400-PO# 06/02/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		20.34	
			CLOSING BALANCE		62,995.65		20.34
1818120000-63500	R&M SUPPLIES	20,000.00 45.1%	9,038.49	0.00	10,961.51		
	P1100424-PO# 06/02/11 -VN#036010			GRAINGER PARTS		169.74	
	P1100453-PO# 06/02/11 -VN#016758			TRANE COMPANY		507.79	
	P1100455-PO# 06/02/11 -VN#025791			SGTS INC		315.00	
	P1100458-PO# 06/02/11 -VN#016376			STATE ELECTRICAL SUPPLY INC		27.20	
			CLOSING BALANCE		9,941.78		1,019.73
	JUV.DET.OPER.		PROG-TOTAL-PO			1,040.07	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,040.07 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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JUN 07 2011 DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	21,000.00	29.3%	4,622.04	1,543.47	14,834.49	
	P1100441-PO# 06/02/11 -VN#014534			MENARDS		28.42	
	P1100460-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		150.55	
				CLOSING BALANCE		14,655.52	178.97
	COMM.CTR.OPER.			PROG-TOTAL-PO			178.97

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$178.97 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	12.4%	12,489.79	0.00	87,510.21	
	P1100403-PO# 06/02/11 -VN#011198					BELOIT FIRE PROTECTION COMPANY	180.80
	P1100421-PO# 06/02/11 -VN#044398					FIRST SUPPLY LLC	102.12
	P1100424-PO# 06/02/11 -VN#036010					GRAINGER PARTS	476.79
	P1100428-PO# 06/02/11 -VN#030781					HOME DEPOT/GECF	22.25
	P1100437-PO# 06/02/11 -VN#029662					L D DANIELS & ASSOCIATES INC	157.86
	P1100440-PO# 06/02/11 -VN#014423					MC MASTER-CARR SUPPLY COMPANY	292.68
	P1100441-PO# 06/02/11 -VN#014534					MENARDS	23.52
	P1100463-PO# 06/02/11 -VN#018296					AARONS LOCK AND SAFE INC	85.20
						CLOSING BALANCE	86,168.99
							1,341.22
1818370000-67200	CAPITAL IMPROV	142,000.00	13.2%	5,052.00	13,801.00	123,147.00	
	P1101416-PO# 06/02/11 -VN#039816					HALVERSON CARPET CENTER LTD	6,969.00
						CLOSING BALANCE	116,178.00
							6,969.00
	JAIL .CAP. IMPROV. PROG-TOTAL -PO						8,310.22

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,310.22 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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JUN 07 2011

DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	9,329,350.00	90.5%	7,397,658.53	1,051,318.12	880,373.35	
	P1101373-PO# 06/02/11 -VN#043786			PROFESSIONAL SERVICE INDUSTRIE		763.50	
	P1101640-PO# 06/02/11 -VN#014925			NORIX GROUP INC		4,488.85	
	P1101641-PO# 06/02/11 -VN#014925			NORIX GROUP INC		4,746.70	
	P1101642-PO# 06/02/11 -VN#014925			NORIX GROUP INC		506.55	
	P1101693-PO# 06/02/11 -VN#015731			ROCK COUNTY APPLIANCE AND TV S		298.00	
	P1101694-PO# 06/02/11 -VN#015731			ROCK COUNTY APPLIANCE AND TV S		1,578.00	
	P1101695-PO# 06/02/11 -VN#015731			ROCK COUNTY APPLIANCE AND TV S		58.00	
	P1101696-PO# 06/02/11 -VN#015731			ROCK COUNTY APPLIANCE AND TV S		697.00	
	P1101711-PO# 06/02/11 -VN#045758			PACIFIC CONCEPTS		2,833.82	
	P1101712-PO# 06/02/11 -VN#011719			CENTRAL VENDING		1,078.00	
	P1101713-PO# 06/02/11 -VN#013988			LAB SAFETY SUPPLY COMPANY		738.76	
	P1101715-PO# 06/02/11 -VN#022277			CHARNSTROM COMPANY INC		613.52	
	P1101720-PO# 06/02/11 -VN#016466			STORAGE SYSTEMS MIDWEST INC		737.59	
	P1101765-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		1,043.55	
	P1101766-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		568.81	
	P1101768-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		3,280.62	
	P1101769-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		71.98	
	P1101770-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		1,078.70	
	P1101771-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		3,038.60	
	P1101772-PO# 06/02/11 -VN#048467			STAPLES ADVANTAGE		428.97	
	P1101785-PO# 06/02/11 -VN#013780			KMART CORP #4255		189.98	
	P1101787-PO# 06/02/11 -VN#014534			MENARDS		170.95	
	P1101810-PO# 06/02/11 -VN#043712			BENOLIN FIRE EQUIPMENT CO		3,855.00	
	P1101848-PO# 06/02/11 -VN#044020			BEST BUY		917.98	
	P1101849-PO# 06/02/11 -VN#044020			BEST BUY		908.70	
	P1101850-PO# 06/02/11 -VN#044020			BEST BUY		306.00	
	P1101949-PO# 06/02/11 -VN#045522			COOKS		492.36	
	P1101984-PO# 06/02/11 -VN#020525			BOB BARKER COMPANY INC		631.14	
	P1102037-PO# 06/02/11 -VN#043500			TIMEKEEPING SYSTEMS INC		8,088.36	
	P1102248-PO# 06/02/11 -VN#029334			UNISOURCE WORLDWIDE INC		139.64	
	P1102252-PO# 06/02/11 -VN#013416			HONEYWELL INC		1,574.25	
				CLOSING BALANCE		834,449.47	45,923.88
	JAIL/HCC COMPLEX		PROG-TOTAL-PO				45,923.88

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$45,923.88 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

JUN 07 2011 DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

PURCHASE ORDER NUMBER P1001806 PEID \_\_\_\_\_

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL ACCOUNT

AMOUNT OF INCREASE \$ 19,537.80

INCREASE FROM \$ 4,490,848.85 TO \$ 4,510,386.65

ACCOUNT BALANCE AVAILABLE \$ 834,279 525<sup>11</sup> 85

REASON FOR AMENDMENT PROGRAM REQUEST #23-SEE ATTACHED

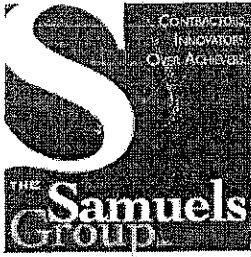
### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT



To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: May 7, 2011  
RE: Program Request for Phase # 1 Jail Renovation Project

**Program Request # 023**

**WISCONSIN**

311 Financial Way  
Suite 300  
Wausau, WI 54401  
phone 715.842.2222  
fax 715.848.8088

**Change Order Request #073  
Total Cost; \$ 8,066.17**

COR # 073 pertains to the response to RFI #126, Fire Smoke Dampers.

RFI # 126 directs the installation of Fire/Smoke detectors, Fire/Smoke dampers and programming that involves the HVAC controls, Fire Alarm and Smoke control system for two Air Handling Units.

**IOWA**

313 E 5<sup>th</sup> Street  
Waterloo, IA 50703  
phone 319.232.6443  
fax 319.233.3191

**Change Order Request #075  
Total Cost; \$ 8,668.45**

COR # 075 pertains to RFI # 151, Sprinkler and Water Main routes.

RFI # 161 provides direction for installing the water main and sprinkler mains from the existing building to the new addition. Both of the main feeds were re routed from the first floor corridor to the second floor as a result of conflicts with the security conduits in corridor H-102. Work also includes installation of an Interlock enclosure, Fire alarm strobe and exit lighting modifications.

**Change Order Request #082  
Total Cost; \$ 466.22**

COR # 082 pertains to RFI # 181, Electrical for HVAC controls at room G-111.

RFI # 181 directs the contractor to provide an electrical circuit to feed the smoke control panel. The location of the smoke control panel was altered at the direction of the Fire Inspector after the construction documents were issued.

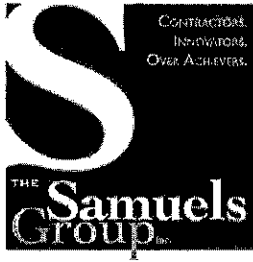
**Change Order Request #087  
Total Cost; \$ 2,336.96**

COR # 087 pertains to RFI # 189, HVAC control data lines.

RFI # 189 provides direction to provide a data outlet in the existing maintenance office south of room K101.

Total cost for Program request # 023 = \$ 19,537.80





## WISCONSIN

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fax 715.848.8088

## IOWA

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Waterloo, IA 50703  
phone 319.232.6443  
fax 319.233.3191



To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: June 2, 2011  
RE: Program Request for Phase # 1 Jail Renovation Project

### Program Request # 024

#### Change Order Request #090 Total Cost; \$ 326.62

COR # 090 pertains to the response to RFI #198, Door Position Switch.

RFI # 190 directs the Installation of overhead door position switches at the new Vehicle Sally Port. These switches are required for the security electronics system to monitor the doors.

#### Change Order Request #091 Total Cost; \$ 952.80

COR # 091 pertains to RFI # 197, Temporary H2 Fixture and Replacement.

RFI # 197 provides direction for installing temporary exterior light fixtures to accommodate occupancy requirements. The electrical inspector requires the exterior fixture to have a "re-strike". The specified fixture does not have the re-strike feature. The replacement fixture has a 6 week lead time and would not be available to accommodate occupancy inspection.

#### Change Order Request #093 Total Cost; \$ 450.50

COR # 093 pertains to RFI # 206, Sanitary Manhole.

RFI # 206 was issued to address a sanitary manhole that was lower than the asphalt elevations. Tri North Builders directed their contractor to raise the elevation to be flush with the new asphalt surface.

#### Change Order Request #094 Total Cost; \$ 396.44

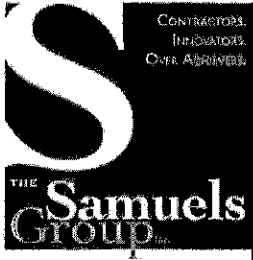
COR # 094 pertains to RFI # 164, Add Fire Rated Partition.

RFI # 164 provides direction to install metal studs, drywall and insulation to accommodate a fire rated wall conflict. The south wall of room # I-114 is required to be installed to the roof deck to achieve the required fire rating.

A structural metal roof joist was in conflict with this wall, requiring a metal stud and drywall partition be installed to achieve the required rating.

**Total cost for Program request # 024 = \$ 2,126.36**

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**WISCONSIN**

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Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

**IOWA**

313 E 5<sup>th</sup> Street

Waterloo, IA 50703

phone 319.232.6443

fax 319.233.3191

To: General Services Committee  
From: Kevin Higgs, Owners Representative

Date: June 2, 2011

RE: Program Request for Phase # 1 Jail Renovation Project

**Program Request # 025**

**Change Order Request #095  
Total Cost; \$ 297.32**

COR # 095 pertains to the response to RFI #202, Door Position Switches.

RFI # 202 directs the installation of door position switches at doors I-102a and I-102b. These switches were not included with the door hardware schedule and are required for the security electronics system to monitor the doors.

**Change Order Request #096  
Total Cost; \$ 380.43**

COR # 096 pertains to Proposal Request # 15, Suicide Watch Modifications.

Proposal Request # 15 provides direction to modify CMU wall and toilet location to provide limited privacy, while allowing Correction officers the ability to monitor inmates that are on suicide watch status. This is an owner requested change to the documents.

**Total cost for Program request # 025 = \$ 677.75**

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RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

May 31, 2011  
DATE DRAFTED

**Awarding Contract for Juvenile Detention Center Security System Upgrade**

- 1 **WHEREAS**, the security camera, and door/lighting control systems at the Juvenile Detention Center
- 2 need to be upgraded and replaced due to age and obsolescence; and,
- 3
- 4 **WHEREAS**, specifications were prepared and bids solicited for the work; and,
- 5
- 6 **WHEREAS**, funding was included in the 2011 Budget for this project.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 9 this \_\_\_\_\_ day of \_\_\_\_\_, 2011, award a contract for the Security System
- 10 Upgrade at the Juvenile Detention Center to Faith Technologies of Sun Prairie, Wisconsin, in the total
- 11 Base Bid Amount of \$316,950.00; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that a contingency in the amount of \$7,500.00 be established to cover
- 14 authorized change orders.

Respectfully submitted,

General Services Committee:

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

Purchasing Procedural Endorsement

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Vote                      Date



**Awarding Contract for Juvenile Detention Center Security System Upgrade**

Page 2

FISCAL NOTE:

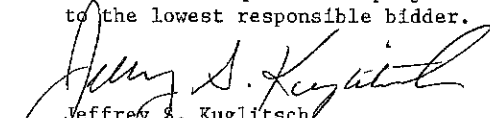
As of June 1, 2011 there is an unencumbered balance in the JDC Capital Project, A/C 18-1850-0000-67200, of \$324,464. This project is mostly funded by County sales tax proceeds.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

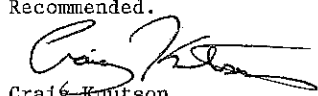
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores  
(608)757-5518  
FAX 757-5516

## **Executive Summary**

### **Camera / Security Electronics Upgrade at the Juvenile Detention Center.**

The resolution before you awards the contract to the low bidder, Faith Technologies of Sun Prairie, Wisconsin for the total base bid amount of \$316,950.00. A contingency of \$7,500.00 will be established to cover change orders as authorized.

The Base Bid is the total of Parts 1 & 2. Part 1 covers the cost of equipment that will be owner-purchased, exclusive of applicable sales taxes. Part 2 is the cost for the contractor to perform the work.

The project will add cameras in the four dayrooms with video recording capability. Other cameras will be replaced. The system that operates the doors, locks and lighting will be replaced with new touch screen technology. Once complete, the system will allow for control from a single workstation during sleeping hours, making the facility more staff efficient.

Vendors that were solicited, but did not submit a bid were called and asked if there was a reason they did not bid. The reasons given were varied. The low bid is within the range estimated by the design engineer. The estimated completion date is October 28, 2011.



PROJECT#: 2011-50  
 PROJECT: JUVENILE DETENTION CENTER SECURITY SYSTEM UPGRADE  
 BID DUE DATE: MAY 4, 2011 – 1:30 P.M. (CDT)  
 DEPARTMENT: GENERAL SERVICES – JUVENILE DETENTION CENTER

	FAITH TECHNOLOGIES SUN PRAIRIE, WI	WESTPHAL & CO INC MADISON, WI
ADDENDA 1 & 2 RCV'D	YES	YES
BID BOND RCV'D	YES	YES
PART 1	\$ 79,500.00	\$ 131,575.00
PART 2	\$ 237,450.00	\$ 187,035.00
<b>BASE BID TOTAL</b>	<b>\$ 316,950.00</b>	<b>\$ 318,610.00</b>
PART 1	\$ 0.00	\$ 31,000.00
PART 2	\$ 52,070.00	\$ 33,740.00
<b>ALTERNATE BID TOTAL</b>	<b>\$ 52,070.00</b>	<b>\$ 64,740.00</b>
<b>TOTAL PROJECT COST BASE BID + ALTERNATE</b>	<b>\$ 369,020.00</b>	<b>\$ 383,350.00</b>
START – FINISH DATE	6/27/2011 – 10/28/2011	7/11/2011 – 1/31/2012

This project was advertised in the Beloit Daily News and on the Internet at [www.co.rock.wi.us](http://www.co.rock.wi.us).

Thirteen (13) additional vendors were solicited that did not respond.

Part 1: Consists of Maximum cost to Owner for Owner-Directed Purchase exclusive of applicable Sales and Use taxes.

Part 2: Is the Stipulated sum for all other costs excluded from Part 1 above to perform all the work is.

Prepared By: Adam Dranfild  
Senior Buyer

Department Head Recommendation: Low Bid, Total Base Bid, Faith Tech.  
Robert Len 5/31/11  
 Signature Date

Governing Committee Approval: \_\_\_\_\_  
 Chair Vote Date

Purchasing Procedural Endorsement: \_\_\_\_\_  
 Chair Vote Date