



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, May 11, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:32 p.m. on Wednesday, May 11, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Kathy Kelm, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; Marv Wopat, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Minnie Murry, Citizen Representative; Jennifer Bishop, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Steven Hegg, Accountant; Kate Flanagan, Mental Health Division Manager; Sherry Quirk, Economic Support Supervisor.

Others Present: None.

Approval of Agenda: Supervisor Fizzell moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of April 27, 2011: Supervisor Owens moved the minutes as presented, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

Citizen Participation: Supervisor Knudson shared that Supervisor Jennifer Bishop was resigning her term effective May 11, 2011. He noted that she had served the County with distinguish and she will be missed.

Mental Health/AODA Division Updates: Ms. Flanagan discussed the initial findings report from the Mental Health/Justice Collaboration Grant consultants. She noted there were twelve recommendations and one of them, the need to gather and use data more effectively, has resulted in the formation of a data group. There is a follow up phone conference on May 13, 2011, with the consultants which will help further identify the priorities. Efforts underway include the New Jail Mental Health Coordinating Committee, the Ongoing Community Crisis Response Group and efforts to broaden the continuum of care in mental health.

Crisis will be going mobile on May 16, 2011, from 9 a.m. to 1:30 a.m. This initiative has taken an intensive effort on both the part of staff and the supervisors. We will continue to focus on data collection to assess the trends and future needs of the clients we serve.

A new Mental Health Supervisor has been hired and will begin on May 31, 2011. Melissa Lade will be supervising the Children's Long Term Support program and Children's Mental Health and she will assist across the division. Melissa comes to us from Dane County. The Intake/Access position is on the verge of being filled; this is the single point of entry to the Mental Health Division that will assist with broadening our continuum of care. An Outpatient/AODA Case Manager has been hired; she was hired as an LTW Crisis Worker to assist with mobility. There has been an increase in requests for services across our programs, especially for children.

Resolution to Accept Donated Material from Home Depot: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Wopat. Mr. Boutwell presented the resolution noting that the donation will help Mr. Horozewski with his initiative to soften the appearance of the Juvenile Detention Center so that it is not so institutional. Supervisor Knudson suggested we send Home Depot a letter thanking them for their donation. The resolution was approved unanimously. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Mr. Hegg presented one contract for approval. Citizen Representative Kelm moved the contract, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Bills: Mr. Hegg presented the bills for approval and responded to questions.

Interim Assist	4,155.25	Bal. Sheet A/C	- 44.21
IDP	12,220.95	Job Center	10,019.96
DMC	368.90		
TANF Related	3,210.50		

Supervisor Owens moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Director's Report:

• **ES/W-2 Caseload:**

The W-2 numbers are currently at 186 cases with two intensive CSJ case. Ms. Klyve, Mr. Boutwell and Ms. Quirk will be meeting with representatives from the Department of Children and Families on May 12 for a review of the W-2 program and an audit of Civil Rights Compliance.

• **HSD Board Members Entering Building after 5:00:**

The building is locked at 5:00 p.m. because there is no one at reception after that time. If board members arrive after 5:00 p.m. they should enter the vestibule at the back entrance and use the buzzer so that Security or Crisis will respond.

• **Update on Budget**

The WHCSA proposal is the only one out there at the moment. A PowerPoint presentation will be emailed to board members of which the last 4 – 5 pages give a good synopsis of the proposal. We have not heard if the Department of Health Services supports the proposal. Mr. Boutwell said the IM proposal will most likely receive a short notice to Joint Finance and there should be a quick reaction by legislature. The Dane County Committee on Detox is meeting tomorrow but since this was an initiative by previous Kathleen Falk, previous Executive for Dane County, to find alternatives to the current detoxification model but there is uncertainty on whether the committee will continue; Ms. Klyve will let the Board know if there is anything to report.

Committee Requests for Future Agenda Items: With Supervisor Bishop's resignation there is need of a Vice Chair; Citizen Representative Weaver-Landers has been asked to fill this in the interim; other supervisors may be asked to fill in for the vacated duties, possibly with little notice. Chair Knudson would like a letter thanking Supervisor Bishop for her service. Supervisor Wopat reiterated his request for to know how many AODA certified providers the HSD has at this time.

Next Meeting: Wednesday, May 26, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Wopat motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:28 p.m.

Lisa Moore-Kelty, Medical Records Manager

NOT OFFICIAL UNTIL APPROVED BY THE BOARD