



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, August 24, 2011 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of August 10, 2011 *
4. Citizen Participation
5. Resolution to Recognize Pam Sach's Retirement *– Mr. Singer
6. Resolution to Recognize John Dalee's Retirement * – Ms. Flanagan
7. Resolution to Recognize Jack Brandt's Retirement *– Mr. Horozewski
8. CPS Update – Ms. Brown
9. Approval of Bills – Mr. Zuehlke
10. Director's Report *
 - W2 / ES Caseload
 - Budget Update – IM Consortium
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, September 14, 2011 at 4:30 p.m. at the *Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.*
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5484 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian J. Klyve, Director
INITIATED BY



Delores Smith
DRAFTED BY

Human Services Board
SUBMITTED BY

August 4, 2011
DATE DRAFTED

**TO RECOGNIZE MS. PAM SACHS FOR SERVICE
TO ROCK COUNTY HUMAN SERVICES**

- 1 **WHEREAS**, Ms. Pam Sachs has served the citizens of Rock County for more than sixteen
2 (16) years, as a dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Ms. Sachs began her career in January of 1995 as an Administrative Assistant
5 for the Rock County Human Services Long Term Support Division (LTS). During this time,
6 Ms. Sachs also provided support for both the Janesville Community Support Program, Job
7 Center Reception and for the Intoxicated Driver's Program. Ms. Sachs served as the
8 Administrative Assistant for LTS until her retirement on September 2, 2011; and,
9
10 **WHEREAS**, Ms. Sachs has been performing duties as an Administrative Assistant, which
11 includes but is not limited to; greeting visitors and clients coming into LTS, handling phone
12 calls, minute taking, opening records, filing documents in the patient record, monitoring
13 record location, collecting statistics, updating client data bases and many other critical tasks.
14 Ms Sachs also serves as a invaluable resource to the LTS Division Manager and staff she
15 supports; and,
16
17 **WHEREAS**, the Rock County Human Services Board wishes to recognize Ms. Sachs for her
18 achievements and significant contributions to the citizens of Rock County and her 16 years of
19 faithful service.
20
21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
22 duly assembled this _____ day of _____, 2011, does hereby recognize Ms. Pam
23 Sachs for her many years of service and extend their best wishes to her in her future
24 endeavors; and,
25
26 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
27 a copy of this resolution to Ms. Pam Sachs.

TO RECOGNIZE MS. PAM SACHS FOR SERVICE TO ROCK COUNTY HUMAN SERVICES

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Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Robert Fizzell

Kathy Keim

Tammie King

Phillip Owens

Terry Thomas

Marvin Wopat

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Tera O'Connor
DRAFTED BY

Human Service Board
SUBMITTED BY

August 3, 2011
DATE DRAFTED

TO RECOGNIZE JOHN DALEE

1 **WHEREAS**, John Dalee has served the citizens of Rock County for over thirty-two (32) years
2 as a dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Mr. Dalee has spent his entire career dedicated to the Rock County Human
5 Services Department in the Mental Health Division. In the summer of 1978, Mr. Dalee began
6 with the county as part-time help where he floated within the Mental Health Division. He
7 officially began his career on June 29, 1979 as a Nurse's Aide on 4th Floor Geriatric Psych
8 Unit for one year. He then went on to be a Psychiatric Technician for 5 years while
9 completing his Bachelor's degree in Social Work. In addition, he was a Crisis worker for 7
10 years while completing his Masters Degree in Guidance and Counseling. Mr. Dalee was the
11 first Crisis worker for Rock County on the day shift. He spent time getting to know the
12 community and building positive working relationships with the organizations we serve daily.
13 He was instrumental in assisting with the development of the Crisis Unit, which is the hub of
14 our Mental Health Division today. Mr. Dalee completed his requirements for his LPC and
15 LCSW and moved into a position at Beloit Counseling Center for six years where he worked
16 exclusively with CPS cases where they were trying to keep children in their family home or
17 reunify families back together. Mr. Dalee then went to Youth Triage for a little over four
18 years where he did mental health assessments for juvenile offenders and made
19 recommendations to the court for disposition. Mr. Dalee then joined the In Home Treatment
20 Team where the goal was to keep children in the home or in the least restrictive setting
21 possible. Finally, Mr. Dalee has been with Family Crisis for the remainder of his years of
22 service to Rock County where he has worked with children and families. He has worked with
23 them on multiple levels including: parenting skills, psychotherapy, team meetings, IEP
24 meetings, and occasional trips to the dog park. While working in this capacity, Mr. Dalee used
25 his previous years of knowledge and experience to provide quality services to Rock County's
26 most vulnerable, children and their families. Mr. Dalee continued his commitment to grow
27 personally and professionally each day that he served the citizens of Rock County. Mr. Dalee
28 will be retiring from Rock County Department of Human Services on August 4, 2011, and,
29

30 **WHEREAS**, Mr. Dalee has proven himself to be a compassionate, caring, and committed
31 employee, always advocating for his program participants and colleagues; and
32

33 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
34 County, wishes to recognize John Dalee for his achievements and significant contributions to
35 the citizens of Rock County and his lifelong and faithful service.
36

37 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
38 duly assembled this _____ day of _____, 2011, does hereby recognize John
39 Dalee for his 32 years of service and extend best wishes to him in his future endeavors; and
40

41 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
42 a copy of this resolution to John Dalee.

TO RECOGNIZE MR. JOHN DALEE FOR SERVICE TO ROCK COUNTY HUMAN SERVICES

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Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Robert Fizzell

Kathy Kelm

Tammie King

Phillip Owens

Terry Thomas

Marvin Wopat

County Board Staff Committee

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian J. Klyve,
Director
INITIATED BY



Lance Horozewski
DRAFTED BY

Human Services Board
SUBMITTED BY

August 12, 2011
DATE DRAFTED

**TO RECOGNIZE MR. JACK BRANDT FOR SERVICE
TO ROCK COUNTY HUMAN SERVICES**

1 **WHEREAS**, Mr. Jack Brandt has served the citizens of Rock County for more than nineteen
2 (19) years, as a dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Mr. Brandt began his career in January of 1992 as a Youth Worker at the Rock
5 County Youth Home for the Rock County Human Services Department. In July of 1994, The
6 Rock County Juvenile Detention Facility was opened and Mr. Brandt became a Juvenile
7 Detention Officer. As part of the new educational philosophy at JDC, his position was
8 renamed as Youth Specialist in October of 2010. Mr. Brandt has served in this position until
9 his retirement on September 1, 2011; and,
10

11 **WHEREAS**, Mr. Brandt has been performing duties as a Youth Specialist, providing
12 supervision, role modeling and skill building for the Juveniles in the Shelter Care and Secure
13 Detention areas of the Juvenile Detention Facility. Mr. Brandt has specialized in the areas of
14 Vocational Development and Cognitive Thinking, as well as being certified as a Juvenile
15 Detention Officer in the State of Wisconsin. He is also certified in First Aid/CPR, and has
16 been a Field Training Officer; and,
17

18 **WHEREAS**, the Rock County Human Services Board wishes to recognize Mr. Jack Brandt
19 for his significant contributions to the citizens of Rock County and his 19 years of service.
20

21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
22 duly assembled this _____ day of _____, 2011, does hereby recognize Mr. Jack
23 Brandt for his many years of service and extend their best wishes to him in his future
24 endeavors; and,
25

26 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
27 a copy of this resolution to Mr. Jack Brandt.

**TO RECOGNIZE Mr. JACK BRANDT FOR SERVICE TO ROCK COUNTY
HUMAN SERVICES**

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Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Robert Fizzell

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Marilynn Jensen

Louis Peer

Kurtis L. Yankee

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
WEDNESDAY, August 24, 2011**

HSD MANAGEMENT TEAM MEETING – August 9, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Praise And Recognition**
- **Social Media Policy Statement**
- **Reprimands**
- **CBA's**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP
-

HSD MANAGEMENT TEAM MEETING – August 16, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Set Date For All Sups Meeting (Nov)**
- **Work Rules**
- **Managing The Revolving Door Conference**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP
-