



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, September 11, 2013 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:32 p.m. on Wednesday, September 11, 2013, in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Fell, Supervisor; Ashley Kleven, Citizen Representative; and Phillip Owens, Supervisor.

**Committee Members Absent:** Marvin Wopat, Supervisor; Terry Thomas, Supervisor; and Shirley Williams, Citizen Representative.

**Staff Present:** Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Patrick Singer, TRQM Manager; Kate Flanagan, MH/AODA Manager; Sandy Brown, CPS Manager; Lance Horozewski, JJ&P Manager; Jennifer Wilson, Substitute Care Social Worker; Shilo Titus, HSD Support Specialist; Cheri Salava, Family Supportive Services Supervisor.

**Others Present:** Steve Howland, County Board Supervisor. Jennifer Linley, Fast Feet For Families.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of August 28, 2013:** Supervisor Fell moved the minutes to the floor, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Citizen Participation:** Steve Howland mentioned the lobby doors were locked when he came into the building. Mr. Boutwell promptly addressed that issue.

**Praise and Recognition:** Ms. Brown wanted to recognize the Fast Feet For Families fundraiser because of all the hard work it took to put on this event. This is the 3<sup>rd</sup> annual event and each year more money has been raised than the prior year. Ms. Brown introduced Shilo Titus, Jennifer Wilson, Jennifer Linley and Cheri Salava who were instrumental in working to make this event happen.

Mr. Titus explained Fast Feet For Families started because Ms. Wilson mentioned to him funding had been reduced somewhat that had been used to recognize foster families. Mr. Titus, being an avid runner, thought of organizing a running event. They created a 5K run/2 mile walk fundraiser to earn money for foster parent recognition and trainings. Workers want to show foster parents appreciation for all they do. Many raffle baskets were also donated as part of the fundraising. The event has been a big success:

Year	Participants	Raffle Baskets	Profit
2011	101	\$0	\$ 599
2012	150	\$651	\$2,214
2013	143	\$1,187	\$2,679

Ms. Wilson explained May is Foster Parent Month. To show appreciation to foster parents a dinner takes place every May at MAC's pizza. The families who attend pay a discounted amount of \$1.50 for each person. At some point, she hopes to raise enough money so this dinner will be free for families. There is a fall holiday party and a Christmas party for foster families to connect with each other as well. A portion of funds may also be used towards training costs for foster parents if needed.

The raffle baskets have become a big part of the fundraiser. CPS Units compete because the basket that raises the most funds win a free breakfast for the unit. This year every CPS Unit contributed a raffle basket and it was a big success. Mr. Titus and Ms. Wilson responded to questions.

**Approval of Contracts, Transfers, and/or Encumbrances:** Citizen Representative Weaver-Landers moved the contract, seconded by Supervisor Owens. Ms. Mooren explained the contract is still under review and it is not ready for approval. Citizen Representative Weaver-Landers rescinded the motion.

**Approval of Bills:** Mr. Zuehke presented the bills for approval and responded to questions. Supervisor Owens requested a break down of transportation costs for Janesville and Beloit transit.

Admin	4,973.83	Admin	40,358.73
Interim Assist	272.44		
Admin	299.99		

Supervisor Grahn moved the bills, seconded by Citizen Representative Kleven. The bills were unanimously approved. APPROVED.

**Report on Preliminary Budget and Budget Initiatives:** Ms. Klyve presented a powerpoint on the preliminary budget and advised it is subject to change. Mr. Knutson will present his budget on October 10<sup>th</sup>. The proposed budget will be approximately 1.8% over last years tax levy request.

Ms. Klyve explained that part of the favorable budget factors are the State funding for ACA and ADRC, the low correction numbers, maintaining lower substitute care numbers and the State maintaining DCF and DHS funding.

The budget initiatives include use of the Youth Services Center (YSC) ACTIONS program, the Functional Family Case Management (FFCM, the Functional Family Therapy (FFT) becoming fully operational, implementation of Comprehensive Community Services (CCS) in July, 2014, and continuing crisis mobility/stabilization.

Ms. Klyve advised that the Kids Continuum of Care group has worked on the restructuring for well over a year. She explained there are many justifications for the restructuring. The most important being better access, integrated and coordinated care, and service for families with multiple division involvement. We also want to be a front end/preventative services agency rather than being a "placing" agency by reaching families and providing services earlier. But most importantly the reorganization will result in overall improved care and less confusion for families and community partners on how to access our services.

After the Zia Partner's study of the mental health system, which included the children's area, and input from the Behavioral Health Steering Committee, along with the underlying work of the Kids Continuum of Care, we recognized organizational changes were needed. Restructuring will achieve a more focused approach to evidence based practices with greater efficiencies and less duplication of services for all the reasons outlined above.

Ms. Klyve shared the organizational chart reflecting the change from seven divisions to five and advised the plan has been shared with Mr. Knutson and the Divisions effected. The TRQM Division will move to Administrative Services. The Juvenile Justice and Prevention Division and Child

Protective Services Division will join together as the Children, Youth and Families Division. Ms. Klyve responded to questions. Ms. Klyve received positive feedback from every County Board member. Board members expressed both their appreciation and support for moving forward with the reorganization resulting in improving services to clients. The consensus was this is the right step to take.

**Director's Report:** Mr. Knutson will be sharing his budget on October 10<sup>th</sup>. The budget details will be presented here to the HSD Board on October 23<sup>rd</sup>, and more details will be provided to the HSD Board at that time.

On September 26, 2013, the ACA presentation will be presented to the County Board.

**Committee Requests for Future Agenda Items:** Ms. Klyve spoke with Supervisor Thomas and he is doing well after his knee surgery.

**Next Meeting:** Wednesday, September 25, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3<sup>rd</sup> Floor Conference room, Janesville, Wisconsin.

**Adjournment:** Supervisor Grahn motioned to adjourn, seconded by Citizen Representative Kleven with unanimous approval at 5:30 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**