

**MINUTES**  
**BOARD OF DIRECTOR**  
**March 13, 2013**  
**8:30 a.m. – 10:30 a.m.**  
**Community Action, Inc.**  
**20 Eclipse Center, Beloit, WI 53511**

<u>Present</u>		<u>Absent</u>	<u>Staff</u>
Nino Cruz	Penny Sonheim	Kim Capstick	Lisa Furseth
Royce DeBow	Mark Spreitzer	Nancy Forbeck	Traci Rogers
Travis Egan	Dale Thorpe	Jennifer Griffith	Jennifer Perreault
Jason Heidenreich	Linda Seemeyer	Sam Leibert	Mary Sue Reutebuch
Minnie Murry	Fred Yoss	Gary Seidel	Marc Perry
Brenda Pinson		Shirley Williams	
		Jana Vegge	

1. CALL TO ORDER – Role was taken and the above attendance was recorded.
2. GOVERNANCE COMMITTEE  
**ACTION: Travis Egan motioned to approve the nomination of Brenda Pinson to fill a vacant Rock Consumer position, Term 1 expiring 06/14, Minnie Murry seconded, accepted unanimously.**
3. CONSENT AGENDA  
**ACTION: Travis Egan motioned to approve the Consent Agenda as submitted, Mark Spreitzer seconded, accepted unanimously.**
4. COMMUNICATION
  - a. Chair Remarks
    - Chair informed Board of the article in Walworth Community Shopper highlighting Twin Oaks Shelter; Director of Planning and Development will send an electronic copy to everyone.
    - Chair appreciated the attendance of the Board but reminded them the importance of attending on a regular basis.**ACTION: Linda Seemeyer motioned to appoint Julie Lewis, Nowlan & Mouat, to the Human Resources Committee and Doug Venable to the Finance Committee, Penny Sonheim seconded, accepted unanimously.**
  - b. Executive Directors Report
    - Sue G. Komen Foundation will provide \$76,110 to our Wisconsin Well Woman’s Program (WWWP) for general support. This will allow us to increase outreach to under-served African American women.
    - HUD has decided to begin using intermediaries to distribute funds; we anticipate this could result in an award of \$10,000 - \$12,000 to support Housing Counseling.
    - Director of Early Learning, Mary Sue Reutebuch, met with Forward Services, W2 provider; they will “purchase” four slots at our Community Kids Janesville sight. This will bring \$50,000 to the department.
    - We have an accepted offer to purchase one of our homes in the Merrill Neighborhood.
    - Walworth County Courts are looking to modify the court order and require lenders to pay \$300 to Community Action, Inc (CAI) to support our work.**ACTION: Travis Egan motioned to approve the Executive Directors Report, Minnie Murry seconded, accepted unanimously.**

5. FINANCE COMMITTEE –

a. 2012 Financial Statements

**ACTION: Linda Seemeyer motioned to approve 2012 financial statements, Jason Heidenreich seconded, accepted unanimously.**

b. Community Kids, Beloit – staff is making the recommendation to close Community Kids Beloit with a date ranging from May to September based on the needs of families (see background material distributed at the Board meeting).

Board members discussed community needs as well as fiscal sustainability concerns. Minnie Murray expressed concerns regarding the pressing need of low-income parents for access to quality care. Staff reviewed the level of financial support from other partners and the challenge of operating a sustainable program of this size.

**ACTION: Travis Egan motioned to accept staff's recommendation to close Community Kids Beloit with the amendment that staff provides ideas as to what our role will be in early childhood learning, Fred Yoss seconded, accepted unanimously.**

c. Preschool for Creative Learning (PCL) - staff is making the recommendation to close Preschool for Creative Learning at the end of the school year 2013.

The proposed 4K pilot was cancelled due to insufficient interest from parents/children. Staff distributed survey information received from the District. While the District remains interested in a program in the fall they appear poised to move to a centralized early learning building which could have a large impact of program demand. Board members discussed risks of continuation, investments and efforts made to date to meet enrollment goals and the impact on staff and the organization at large. Dale Thorpe expressed concerns about staff lay-offs and requested that staff explore the potential of offering a severance payment at the time of lay off. Staff will explore this option and bring a recommendation to the Board in April.

**ACTION: Travis Egan motioned to accept staff's recommendation to close Preschool for Creative Learning at the end of the school year, Penny Sonheim seconded, accepted unanimously.**

6. BOARD EDUCATION – PREP (Personal Responsibility & Empowerment Program) - due to time constraints, education piece is postponed until next Board meeting.

7. ADJOURN

**ACTION: Linda Seemeyer motioned to adjourn, Jason Heidenreich seconded, accepted unanimously.**

**Next Meeting: Wednesday, April 24, 2013, 1545 Hobbs Dr, Delavan, 8:30 a.m.**