



**LAND CONSERVATION COMMITTEE  
WEDNESDAY, APRIL 3, 2013, 7:15 P.M.  
LAND CONSERVATION CONFERENCE ROOM  
440 N US HWY 14  
JANESVILLE WI**

**AGENDA**

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – March 6, 2013.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Transfers/Encumbrances.
6. Land and Water Resource Management - Approval of 2014 Soil and Water Resource Management Grant application.
7. Discussion – Municipal Separate Storm Sewer System (MS4) permit – annual report.
8. Discussion - July 3, 2013 LCC Meeting discuss alternate dates and set time and date of annual LCC Conservation Practice Tour.
9. PACE Update.
10. Department Update.
11. Adjourn.

| Account Number  | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure       | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|-----------------|----------------------------------|------------------------------------|--------------------------|------------------|---------------------|-------------------|--------|
| 626200000-63101 | POSTAGE                          | 1,500.00 19.7%                     | 296.98                   | 0.00             | 1,203.02            |                   |        |
|                 | P1301470-PO# 04/01/13 -VN#016823 |                                    | UNITED STATES POSTMASTER |                  |                     | 288.91            |        |
|                 |                                  |                                    | CLOSING BALANCE          |                  | 914.11              |                   | 288.91 |
|                 | LAND CONSERVATN. PROG-TOTAL-PO   |                                    |                          |                  |                     | 288.91            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$288.91 INCURRED BY LAND CONSERVATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE.. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 03 2013**

DATE \_\_\_\_\_ CHAIR

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount               | Unencumb<br>Balance | Inv/Enc<br>Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|--------------------------------|---------------------|-------------------|-------|
| 6262250000-63100 | OFC SUPP & EXP                   | 0.00 100.0%                         | 0.00               | 0.00                           | 0.00                |                   |       |
|                  | P1301440-PO# 04/01/13 -VN#041709 |                                     |                    | BLISS COMMUNICATIONS INC       |                     | 61.72             |       |
|                  |                                  |                                     |                    | CLOSING BALANCE                | -61.72              |                   | 61.72 |
| 6262250000-63110 | ADMIN.EXPENSE                    | 2,000.00 0.0%                       | 0.00               | 0.00                           | 2,000.00            |                   |       |
|                  | P1301439-PO# 04/01/13 -VN#011191 |                                     |                    | BELOIT DAILY NEWS              |                     | 33.91             |       |
|                  | P1301441-PO# 04/01/13 -VN#052319 |                                     |                    | HOMETOWN NEWS LIMITED PARTNERS |                     | 32.74             |       |
|                  |                                  |                                     |                    | CLOSING BALANCE                | 1,933.35            |                   | 66.65 |
|                  | WILDLIFE DAMAGE                  |                                     | PROG-TOTAL-PO      |                                |                     | 128.37            |       |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$128.37 INCURRED BY WILDLIFE DAMAGE/ASSMTS.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 03 2013**

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1300814 PEID 034612

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 3/20/13

DEPARTMENT LAND CONSERVATION

COMMITTEE AE LAND CONSERVATION

VENDOR NAME LAURAS LANE NURSERY

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 753.00

INCREASE FROM \$ 2260.50 TO \$ 3013.50

ACCOUNT BALANCE AVAILABLE \$ 2,264.63 SB 03/20/13

REASON FOR AMENDMENT WHEN THE ORIGINAL PURCHASE ORDER WAS  
KEYED I PICKED UP THE BOTTOM LINE BALANCE DUE AMOUNT WHICH DID  
NOT INCLUDE THE DEPOSIT AMOUNT LISTED ONE LINE ABOVE.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)



# LAURA'S LANE NURSERY

Members A.A.N. & W.A.N.  
P.O. Box 232 • PLAINFIELD, WISCONSIN 54966  
Ph. 715-366-2477 • FAX 715-366-8201

## S.O. INVOICE

R0061

Order Date: 08/27/12

01/07/2013

CUST.CODE R0061

ROCK CO. L.C.D.  
ATTN: DUANE COLLINS  
440 NORTH US HWY. 14  
JANESVILLE, WI 53546

B:608-754-6617

F:608-752-1247 Pick up Date: \_\_\_/\_\_\_/\_\_\_

E#3

BAL. DUE UPON PICK UP

|       |        |                                       |       |          |
|-------|--------|---------------------------------------|-------|----------|
| 300   | 12-16" | 2-3 TP ARBORVITAE-EASTERN (Wh. Cedar) | 0.635 | 190.50   |
| 500   | 12-16" | 2-3 TP Fir - Fraser                   | 0.705 | 352.50   |
| 2,000 | 7-15"  | 2-2 TP Pine - White                   | 0.525 | 1,050.00 |
| 1,100 | 12-16" | 2-2 TP Spruce - Colorado Blue         | 0.655 | 720.50   |
| 700   | 7-15"  | 2-2 TP Spruce - Norway                | 0.53  | 371.00   |
| 600   | 7-15"  | 2-2 TP Spruce - White                 | 0.53  | 318.00   |

Packing Charges: 11.00  
Sub Total 3,013.50

5,200 TOTAL TREES

TOTAL \$3,013.50

PAID 1/4/13

DEPOSIT DUE BY 09/10/12 : 25% : \$753.00

WE WILL NOTIFY DUANE WHEN READY. (TAX EX.)  
SOON AS POSSIBLE - WILL PICK UP. 2013 SPRING ORDER

BALANCE DUE: \$2,260.50

- \* Buyer must give Seller notice of any claims within 5 days after stock is received.
- \*\* No Cancellations due to delays caused by weather conditions.
- \*\*\* Your payment and/or deposit constitutes a binding contract and acceptance of all provisions listed in the current Spring Wholesale Price Guide stock warranties claims and term of sale.