



**LAND CONSERVATION COMMITTEE  
WEDNESDAY, MARCH 6, 2013, 7:15 P.M.  
LAND CONSERVATION CONFERENCE ROOM  
440 N US HWY 14  
JANESVILLE WI**

**AGENDA**

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – February 6, 2013.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Transfers/Pre-Approved Encumbrances.
6. Farmland Preservation Program – Notice of Noncompliance for Robert W Martin.
7. Resolution - Authorizing Option to Purchase Agreements on The Morton And Vanthournout Properties by the Purchase of Agricultural Conservation Easements (PACE) Program.
8. Discussion PACE Update.
9. Department Update.
10. Adjourn.



2013. . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6262800000-64928	COST SHARING	105,000.00	0.0%	0.00	0.00	105,000.00	
	P1301150-PO# 03/01/13 -VN#052566			MARTIN FARMS LLC			10,780.00
	CLOSING BALANCE				94,220.00		10,780.00
	LWC PLAN IMPLEMT		PROG-TOTAL-PO				10,780.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,780.00 INCURRED BY LWC PLAN IMPLEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 06 2013**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6263500000-65109	OTHER INS	1,200.00	0.00	0.00	1,200.00		
	P1301155-PO# 03/01/13 -VN#019843			BRABAZON TITLE CO INC		750.00	
				CLOSING BALANCE	450.00		750.00
	PDR/PACE		PROG-TOTAL-PO			750.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$750.00 INCURRED BY PDR/PACE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

MAR 06 2013

PURCHASE ORDER NUMBER P1300813 PEID 034612

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 2/20/13

DEPARTMENT LAND CONSERVATION

COMMITTEE LAND CONSERVATION

VENDOR NAME ENGELS NURSERY

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 109.25

INCREASE FROM \$ 2631.20 TO \$ 2740.45

ACCOUNT BALANCE AVAILABLE \$ 2,373.88 SB 02/21/13

REASON FOR AMENDMENT NANNYBERRY SHRUBS WERE SOLD OUT EARLY  
- ORDERED ENOUGH TO COVER ORDERS RECEIVED IN JANUARY.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION  
COMMITTEE  
INITIATED BY \_\_\_\_\_



THOMAS SWEENEY  
DRAFTED BY

LAND CONSERVATION  
COMMITTEE  
SUBMITTED BY \_\_\_\_\_

FEBRUARY 14, 2013  
DATE DRAFTED

**AUTHORIZING OPTION TO PURCHASE AGREEMENTS ON THE MORTON AND  
VANTHOURNOUT PROPERTIES BY THE PURCHASE OF AGRICULTURAL CONSERVATION  
EASEMENTS (PACE) PROGRAM**

- 1 **WHEREAS**, the Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires  
2 agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County;  
3 and,  
4
- 5 **WHEREAS**, the Rock County Board of Supervisors, through Resolution 13-1A-222 (January 10, 2013),  
6 authorized the Rock County PACE Program to begin the Easement acquisition process on the following properties:  
7
- 8 1. Morton Property: Rock County Tax Parcel Number 6-10-95, Section 14, Township 2 North,  
9 Range 13 East, Town of La Prairie, and Rock County Tax Parcel Number 6-7-387, Section 36,  
10 Township 3 North, Range 13 East, Town of Harmony;  
11
  - 12 2. Vanthournout Property: Rock County Tax Parcel Number 6-20-103, Section 13, Township 4 North,  
13 Range 10 East, Town of Union; and,  
14
- 15 **WHEREAS**, to move towards completion of the Easement acquisition process, the Land Conservation  
16 Department ("LCD") will submit Easement acquisition funding applications for the aforementioned properties to  
17 the USDA-Natural Resources Conservation Service ("NRCS"); and,  
18
- 19 **WHEREAS**, the NRCS requires, as a component of its application process, a signed agreement ("Option")  
20 between Rock County and the owners of the aforementioned properties; and,  
21
- 22 **WHEREAS**, the Option will identify the estimated purchase price of the Easement, and Rock County and the  
23 property owner's interest in completing the Easement acquisition process; and,  
24
- 25 **WHEREAS**, the Option is subject to all terms and conditions of the Rock County – Conveyance Agreement and  
26 Escrow Instructions and contingent upon Easement acquisition funding from the NRCS; and,  
27
- 28 **WHEREAS**, after execution of the Option, the LCD will submit Easement acquisition funding applications to the  
29 NRCS for each property, and if funding is awarded, Rock County will acquire Easements on the properties with  
30 future action by the County Board.  
31
- 32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this  
33 \_\_\_\_\_ day of \_\_\_\_\_, 2013, do by enactment of this Resolution, authorize a Rock County – Option  
34 to Purchase Agreement – Agricultural Conservation Easement for each Property, subject to all terms and  
35 conditions stated therein.

RESOLUTION – AUTHORIZING OPTION TO PURCHASE AGREEMENTS

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Respectfully submitted:

LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Larry Wiedenfeld, Vice-Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Edwin Nash

\_\_\_\_\_  
Jim Quade, USDA-FSA Representative

\_\_\_\_\_  
Deloyde Sanders

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Fred Yoss

FISCAL NOTE:

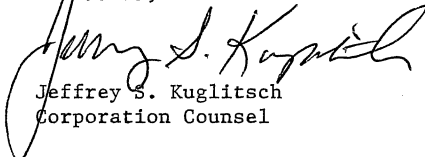
This resolution authorizes Option to Purchase Agreements for agricultural conservation easements on two properties. Sufficient funds are available in the Land Conservation Department's PACE budget for the County's portion of these easements. Purchase of these easements is subject to funding from the Natural Resources Conservation Service.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 93.73, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**EXECUTIVE SUMMARY:**

The Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County. This resolution authorizes Rock County to execute an agreement ("Option") with two property owners, identifying Rock County and the property owner's interest in completing the Easement acquisition process on their properties, and also identifying the estimated purchase price of the Easements. Completion of the Easement acquisition process is subject to funding from the Natural Resources Conservation Service.