



**LAND CONSERVATION COMMITTEE
WEDNESDAY MAY 6, 2015 7:15 P.M.
LAND CONSERVATION DEPARTMENT
CONFERENCE ROOM
440 N US HWY 14
JANESVILLE WI**

AGENDA

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – April 1, 2015.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Encumbrances/Transfers.
6. Land and Water Resource Management Program –
 - a) Approval of the 2015 Soil and Water Resource Management Program Grant Contract.
 - b) Approval of Cost Share Agreements.
7. 2015 Conservation Practices Tour – Set Date and Rain Date.
8. Purchase of Agriculture Conservation Easements (PACE) – Program Update.
9. Adjourn.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
62-6200-0000-64319	TREE PURCHASE				
		P1501749	04/13/2015	CABLE TIES UNLIMITED	44.45
		P1501750	04/10/2015	ULINE	139.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,700.00	7,858.92	235.00	183.97	422.11
LAND CONSERVATION PROG TOTAL				183.97	
62-6225-0000-62119	OTHER SERVICES				
		P1500293	04/02/2015	USDA APHIS GENERAL	1,733.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,500.00	0.00	0.00	1,733.35	3,766.65
WILDLIFE DAMAGE/ASSMTS. PROG TOTAL				1,733.35	
62-6280-0000-64928	COST SHARING				
		P1501817	04/07/2015	WOODWORTH FARMS INC	210.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	8,777.47	0.00	210.00	141,012.53
LWC PLAN IMPLEMENTATION GRANT PROG TOTAL				210.00	
62-6350-0000-65109	OTHER INS				
		P1501625	03/24/2015	BRABAZON TITLE CO INC	597.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	0.00	0.00	597.00	5,403.00
PDR/PACE PROG TOTAL				597.00	

I have examined the preceding bills and encumbrances in the total amount of **\$2,724.32**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 06 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1500157 PEID 030395

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 4/14/15

DEPARTMENT LAND CONSERVATION

COMMITTEE LAND CONSERVATION

VENDOR NAME LAURAS LANE NURSERY

ACCOUNT NUMBER 62-6200-0000-64319

FUNDS DESCRIPTION TREE PURCHASE

AMOUNT OF INCREASE \$ 140.00

INCREASE FROM \$ 3,859.50 TO \$ 3,999.50

ACCOUNT BALANCE AVAILABLE \$ 453.72 SB 04/14/15

REASON FOR AMENDMENT Fraser Fir trees were more popular than we expected, so ordered 200 more to cover orders already received.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____