

HEALTH SERVICES COMMITTEE

September 11, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Grahn, Howland and Fell

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; David Hayes, Dietary Manager

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman; Cathy, Janesville Gazette

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Conference Room. Supervisors Grahn and Fell moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – August 14, 2013 – Supervisors Beaver and Howland moved approval of the minutes of August 14, 2013 with a correction of a misspelled word on page 1. ADOPTED with the correction.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

Chair Bussie would like to know if 8:00 a.m. is still a good time for the committee to meet. Everyone agreed that the time was still good for everyone's schedule.

Bills – Supervisors Fell and Grahn moved approval of the bills. Supervisor Howland questioned the differences from last month. Was deferred until next month when Mr. Sudmeier will be in attendance. ADOPTED as presented.

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisors Grahn and Fell moved approval of the encumbrances as presented. The encumbrances were ADOPTED as presented.

OLD BUSINESS

Improving Access to Rock Haven – Sue Prostko, NHA is working on a solution for visitors to enter the building easier and faster. There will be a buzzer at each visitor entrance that will allow entry for fourteen seconds when pushed. A

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solution for exiting the building is still being discussed. There was no budget increase and the cost is approximately \$3400.00.

Supervisor Grahn wanted to know when the facility was being built if the problem of getting in and out of the facility was overlooked. Sue Prostko, NHA explained that the new facility has a lot more entrances than the old facility. That we are out in the county with corn fields around most of the building. Security was a high priority to keep the residents and staff safe.

NEW BUSINESS

Family Council – There will be letters sent out to resident's families to invite them to a Family Council Meeting. The group is being started so that families can voice any concerns, problems or ideas to the group.

Jim Haseman commends Sue Prostko, NHA for the great idea of starting the family council meetings. He believes it will make for a better facility.

Supervisor Howland made the suggestion to also contact some family members by phone for a more personal touch.

Colleen Reed – Colleen Reed, ADON, came and was introduced to the committee. She explained her role as an ADON and some of her job duties.

REPORTS

Census – The census is at 126 with one possible admission today. The average Medicare patients are 10-12 per day, with an average stay of 22 days.

Senior Management – No meetings in a couple weeks. The 2014 budget is on track. Waiting for the final call back.

Education – The computer charting Care Tracker training will be taking place soon. Waiting for the dates to be confirmed.

Resident Council Meeting – Resident Council met on September 10, 2013 and minutes will be provided next month. The Gazebos are now for resident use and weekly pet visits will be starting back up.

Finance – Mr. Sudmeier is on vacation this week.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, October 9, 2013 at 8 a.m. in the Rock Haven Administrative Conference Room in the Village Commons.

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ADJOURNMENT – Supervisors Grahn and Fell moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 8:43 a.m.

Respectfully submitted,
Michelle Lynch

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