



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, March 27, 2013 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:32 p.m. on Wednesday, March 27, 2013, in Room K at the Rock County Job Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Thomas, Supervisor; Phillip Owens, Supervisor; Ashley Kleven, Citizen Representative; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

Committee Members Absent: Marvin Wopat, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller; Katherine Flanagan, MH/AODA Manager; Jennifer Thompson, LTS Manager; Sandy Brown, CPS Manager; Rebecca Rudolph, AODA Coordinator; and Carla Haigh, ES Manager.

Others Present: Una Williams, daughter of Citizen Representative Shirley Williams.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of March 13, 2013: Supervisor Grahn moved the minutes as presented, seconded by Supervisor Fell with unanimous approval. APPROVED.

Citizen Participation: Chair Knudson distributed a survey to get Human Services Board member feedback on himself and meetings.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved the contracts, seconded by Supervisor Owens. Ms. Mooren presented seven contracts. The contracts were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval and responded to questions. Mr. Zuehlke explained the negative amounts are still showing up on the bill printouts, and the courthouse is working on the issue.

Job Center	115,278.59
Interim Assist	1,765.64
IDP	1,846.25

Citizen Representative Weaver-Landers moved the bills, seconded by Supervisor Owens with unanimous approval. APPROVED.

Resolution to Recognize Rock County Social Workers: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Grahn. Ms. Flanagan advised March is Social Worker Recognition month and the Mental Health/AODA Division has many good social workers. She told a story about a Crisis Stabilization case manager, Marnie Hess, who worked with an individual who has schizophrenia. His behavior would have resulted him being sent to jail but Marnie intervened

and helped him get into the hospital. Six months later this man is doing well. Because of Marnie working with him he did not go to jail and is a great success story.

Ms. Thompson explained the social workers in the Long Term Support Division were able to get 19 people out of nursing homes last year. The social workers take the time to talk to individuals, even if they have been in a nursing home for years, and figure out the best way to get them out of the nursing home and living in the community. Many need help with food and home modifications, but it is possible for them to live at home. The Long Term Support social workers are great and accomplish great things with Long Term Support clients.

Ms. Brown displayed a recent Janesville Gazette article about the CPS Division that she had framed. The article is about a day in the life of a CPS social worker. The reporter interviewed CPS Supervisors and Social Workers. The entire staff was very pleased with the article and it shed a very good light on the Division. Ms. Brown is very proud of the Division. She wanted to do more to acknowledge the good work the CPS Social Workers accomplish, so she is getting a wall designated on the second floor just for displaying awards and accomplishments of the CPS Division.

Many of the Board Supervisors expressed appreciation and thanks for all the work the Division leaders and staff do. The resolution was unanimously approved. APPROVED.

Resolution to Amend the 2013 Human Services Budget to Delete a 1.0 FTE Administrative Assistant Position and Create a Secretary I Position: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Kleven. Ms. Haigh explained the Administrative Assistant position for Economic Support has recently become vacant due to a retirement. She and Mr. Singer are looking at this position and sorting out duties. It has become apparent with all the duties this position holds and the monitoring and tracking needed as the Lead Agency for the Southern Consortium, this position should be upgraded to Secretary I. Ms. Klyve added there is multiple tracking for six counties in the Southern Consortium not just Rock County. It is critical to track and to meet DHS targets and deadlines. Ms. Klyve and Ms. Haigh responded to multiple questions from the Board Supervisors. The resolution was unanimously approved. APPROVED.

Human Services Department 2012 Accomplishments and 2013-2014 Initiatives: Mental Health and AODA - Ms. Flanagan explained in 2012 she focused on expanding the Continuum of Care; the AODA Coordinator, Rebecca Rudolph, was hired; Sue Maurer was hired as Supervisor of Crisis Stabilization; and Crisis Stabilization transitioned from Jackson House to Rock Valley.

For 2013 into 2014 there will be key areas of initiative implementation in Mental Health. She will be focusing on the intake processes for both children and adults and wants to standardize protocol for helping people.

Ms. Flanagan will be implementing CCS for Outpatient Mental Health treatment. It is not clear yet how CCS will coordinate with CST but the services are billable.

The Mental Health Division will be integrating dual treatment through Functional Family Therapy. The Behavioral Redesign Steering Committee will be a big part of working toward practice improvements and improving access to Psychiatric services and maximizing access to medicine.

The Mental Health Division will be working with the Child Protective Services and Juvenile Justice and Prevention Divisions to work with Children's Continuum of Care services.

Supervisor Owens asked questions in regards to prevention and working with teachers to identify mental health issues before services are needed. Ms. Flanagan is not aware of training for teachers but they could be part of the Trauma Informed Care training. Supervisor Thomas inquired about how children are referred. Ms. Flanagan responded to questions.

Child Protective Services – Ms. Brown is amazed at what the CPS Division accomplished in 2012. She thanked the Board for their support in approving the Worker In Training position. Because of the turnover rate in the CPS Division it was essential to get people in and hired more quickly. The

Worker In Training position is working out well but it is still work in progress. Two of the Workers In Training have already been hired into permanent positions.

The Permanency Round Table Grant began in March of 2012. This grant allows for counties to come together with the State to work on specific cases that are in limbo and permanency has not yet been found for a child. The Permanency Round Table process has been successful and 15 children out of 58 have been reunited with families.

Secretary Anderson has invited Rock County to a KidStat meeting next week. They want to know how our CPS Division is able to hit the 60-day timeline for Initial Assessments as we have hit this milestone for the past six months. It appears the supervisor position hired last year in the Access Screening Unit has been beneficial and has helped meeting the timeline.

Another grant awarded in 2012 is the In-home Safety Grant which has helped keep families intact and safe.

In 2013, Ms. Brown wants to work on getting the Policy and Procedure manuals updated so staff have a guide to use. And she wants to focus on the Ongoing Units and look at how to improve services. A color coded graph has been implemented for Ongoing Supervisors to use to track open cases and is a useful tool. Ms. Brown will be looking at the Substitute Care Unit and decide if it is better to look at contracting out treatment foster care.

The CPS training program will be changing as well. There have been concerns from staff surveys that show we need to revamp the program and look at morale issues.

Supervisor Owens expressed he would appreciate getting stories out not only in the Janesville Gazette, but in the Beloit newspaper, Shopper and Messenger.

Long Term Support Division – Ms. Thompson explained in 2012 she focused on building the ADRC. And the LTS Case Managers improved on billing which significantly increased revenue last year. Another change that went well is changing to one worker for all the abuse cases. This worker has done an excellent job with these cases and fits the position very well.

In 2013, she has been focusing on the opening of the ADRC and the hiring of staff. She asked the Board members to contact her with any feedback they may get from the community

Ms. Thompson is waiting to hear about Family Care and is unsure if it is coming to Rock County.

Ms. Thompson is working on getting a Chapter 55 facility for dementia cases to be placed. She is working with a provider with the goal of getting a facility soon.

Director's Report:

- **CPS Janesville Gazette**

Ms. Klyve advised the Board members that the handouts they received are the newspaper article on CPS, a Juvenile Justice Update article on innovated practices in Rock County, and a newspaper article on the ADRC. She advised there will be a news story on NBC Channel 15 about Homelessness soon.

- **Update on AODA Treatment Services**

There have been concerns about AODA services at Alcocare. We conducted a program audit. The conclusion was that New Dawn was out of compliance with our contract requirements and there were concerns for client care. We have suspended referrals to Alcocare, and informed the Alcocare Board today. We will update at a future meeting. Please contact Ms. Klyve with any questions you might have.

Committee Requests for Future Agenda Items: Supervisor Owens requested additional information on Alcocare and the services they billed for.

Tour of the ADRC: Ms. Thompson distributed a flier on the ADRC Open House that will be held on April 24, 2013 at 1:00 p.m. to 5:00 p.m.. Ms. Thompson gave a guided tour of the ADRC and responded to questions.

Next Meeting: Wednesday, April 10, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Owens motioned to adjourn, seconded by Chair Knudson with unanimous approval at 6:02 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD