

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, DECEMBER 18, 2012 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – December 4, 2012
4. Transfers and Appropriations
5. Bills/Encumbrances
6. Pre-Approved Encumbrance Amendments
7. Resolution
  - A. Contracting for Design Services Relating to Replacement of the Membrane Roof on the Jail Building
8. Updates
  - A. Jail Project
    - 1) Update Report
    - 2) Change Orders
  - B. Rock Haven
    - 1) Update Report
    - 2) Change Orders
  - C. Parking Lot Project
    - 1) Update Report
    - 2) Change Orders
9. Authorization to Hire Engineering Firm for Courthouse Boiler System Study
10. Communications, Announcements and Information
  - A. Setting Dates for January, 2013 Committee Meetings
11. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	30,840,000.00	95.2% 25,802,606.09	3,570,351.62	1,467,042.29		
	P1203460-PO# 11/30/12 -VN#044709			STRYKER MEDICAL		4,895.00	
				CLOSING BALANCE	1,462,147.29		4,895.00
	ROCK HAVEN PROJ			PRGG-TOTAL-PO		4,895.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,895.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_

CHAIR

2012...

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62160	CLEANING CONTRAC P1203000-PO# 12/12/12 -VN#046225	25,900.00 71.3%	18,480.00	0.00	7,420.00		
	PETERSON CLEANING INC					7,392.00	
	CLOSING BALANCE				28.00		7,392.00
1818159200-62460	BLDG SERV R&M P1200218-PO# 12/12/12 -VN#012507 P1200237-PO# 11/30/12 -VN#037268 P1202548-PO# 11/30/12 -VN#011970	56,000.00 80.2%	57,898.85	-12,966.44	11,067.59		
	ENERGETICS INC					13.18	
	SIMPLEX GRINNELL LP					84.40	
	CONNORS SUPPLY INC					369.40	
	CLOSING BALANCE				10,600.61		466.98
1818159200-62463	FIRE ALARM P1200206-PO# 11/30/12 -VN#037169	19,000.00 91.3%	17,357.32	0.00	1,642.68		
	ABC FIRE AND SAFETY INC					204.00	
	CLOSING BALANCE				1,438.68		204.00
1818159200-62470	BLDG R & M P1200233-PO# 11/30/12 -VN#049330 P1200238-PO# 11/30/12 -VN#016376 P1200239-PO# 11/30/12 -VN#011891	44,215.00 33.9%	27,195.49	-12,202.41	29,221.92		
	PIEPER ELECTRIC INC					638.75	
	STATE ELECTRICAL SUPPLY INC					46.36	
	WERNER ELECTRIC SUPPLY COMPANY					35.80	
	CLOSING BALANCE				28,501.01		720.91
1818159200-63109	OTHER SUPP/EXP P1200215-PO# 11/30/12 -VN#011824 P1200219-PO# 12/12/12 -VN#019048 P1200223-PO# 12/12/12 -VN#018251 P1200226-PO# 12/12/12 -VN#029890 P1200231-PO# 11/30/12 -VN#030347	46,000.00 68.6%	31,590.65	10.64	14,398.71		
	CITY OF JAMESVILLE					25.00	
	FASTENAL COMPANY					14.20	
	HARRIS ACE HARDWARE					61.90	
	JACK AND DICKS FEED AND GARDEN					117.00	
	NAPA AUTO PARTS					66.38	
	CLOSING BALANCE				14,114.23		284.48
	HCC BLDG.COMPLEX PROG-TOTAL-PO					9,068.37	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,068.37 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

DEC 18 2012

DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

2012...

Rock County - Production

12/13/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0,00	100.0%	27,416.04	71,842.59	-99,258.63	
	P1202014-PO# 12/12/12 -VN#051998			CHEESEHEAD TONER		309.00	
				CLOSING BALANCE	-99,567.63		309.00
	BAL.SHEET A/C			PROG-TOTAL-PO		309.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$309.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_ CHAIR

3

Account Number	Name	Yearly Pront Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	133,000.00	90.5%	119,803.79	605.87	12,590.34		
	P1200293-PO# 12/12/12 -VN#010938						185.60	
						12,404.74		185.60
1818100000-63104	PRNT & DUPLICATI	32,000.00	81.7%	15,763.71	10,380.56	5,855.73		
	P1202458-PO# 12/12/12 -VN#051909						353.41	
	P1203493-PO# 12/12/12 -VN#012502						23.00	
						5,479.32		376.41
1818100000-63500	R&M SUPPLIES	210,000.00	83.6%	176,965.66	-1,229.36	34,263.70		
	P1200290-PO# 12/12/12 -VN#018296						137.65	
	P1200296-PO# 12/12/12 -VN#011198						287.80	
	P1200297-PO# 12/12/12 -VN#030879						8.41	
	P1200300-PO# 12/12/12 -VN#011824						200.00	
	P1200303-PO# 12/12/12 -VN#011970						76.02	
	P1200305-PO# 12/12/12 -VN#012202						171.39	
	P1200308-PO# 12/12/12 -VN#019048						19.54	
	P1200313-PO# 12/12/12 -VN#036010						156.33	
	P1200318-PO# 12/12/12 -VN#029890						504.70	
	P1200335-PO# 12/12/12 -VN#049330						985.50	
	P1200338-PO# 12/12/12 -VN#010464						95.09	
	P1200344-PO# 12/12/12 -VN#016376						349.71	
	P1200345-PO# 12/12/12 -VN#048467						1,890.48	
	P1200348-PO# 12/12/12 -VN#038030						1,008.00	
	P1201347-PO# 12/12/12 -VN#051583						450.00	
	P1201439-PO# 12/12/12 -VN#011891						3.45	
	P1203405-PO# 12/12/12 -VN#037268						567.00	
	P1203479-PO# 12/12/12 -VN#016758						516.92	
	P1203512-PO# 12/12/12 -VN#047421						1,005.00	
						25,830.71		8,432.99
	GENERAL SERVICES PROG-TOTAL-PO						8,995.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,995.00 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DEC 18 2012

DATE

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	22,000.00	83.4%	18,350.24	0.00	3,649.76	
	P1200303-PO# 12/12/12 -VN#011970			CONNORS SUPPLY INC		242.49	
	P1200342-PO# 12/12/12 -VN#016104			SHERWIN WILLIAMS		85.47	
	P1200343-PO# 12/12/12 -VN#018266			SULLIVAN SIGNS INC		566.00	
	P1200344-PO# 12/12/12 -VN#016376			STATE ELECTRICAL SUPPLY INC		288.36	
	P1200348-PO# 12/12/12 -VN#038030			BADGER STATE INDUSTRIES		336.00	
				CLOSING BALANCE		2,131.44	1,518.32
				GLEN OAKS OPER. PROG-TOTAL-PO			1,518.32

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,518.32 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. CON-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 DEC 18 2012 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	76,500.00 94.4%	72,355.92	-94.91	4,238.99		
	P1200293-PO# 12/12/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		9.45	
			CLOSING BALANCE		4,229.54		9.45
1818120000-63500	R&M SUPPLIES	28,000.00 14.9%	23,619.69	-19,441.18	23,821.49		
	P1203581-PO# 12/12/12 -VN#033653			PRIVATE LINES INC		314.60	
			CLOSING BALANCE		23,506.89		314.60
	JUV.DET.OPER.		PROG-TOTAL-PO			324.05	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$324.05 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_ CHAIR

2012...

Rock County - Production

12/13/12

COMMITTEE APPROVAL REPORT

Page 5

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62400	R & M SERV	24,000.00 95.2%	23,154.31	-288.23	1,133.92		
	P1200293-PO# 12/12/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		6.78	
			CLOSING BALANCE		1,127.14		6.78
1818160000-63500	R&M SUPPLIES	23,660.00 61.5%	14,555.91	0.00	9,104.09		
	P1200296-PO# 12/12/12 -VN#011198			BELOIT FIRE PROTECTION COMPANY		43.50	
	P1200345-PO# 12/12/12 -VN#048467			STAPLES ADVANTAGE		119.33	
			CLOSING BALANCE		8,941.26		162.83
	COMM.CTR.OPER,		PROG-TOTAL-PO			169.61	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$169.61 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

DEC 18 2012

DATE

CHAIR

7



2012...

Rock County - Production

12/13/12

COMMITTEE APPROVAL REPORT

Page 6

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	17,000.00	16.5%	13,776.07	-10,961.65	14,185.58	
	P1200296-PO# 12/12/12 -VN#011198			BELOIT FIRE PROTECTION COMPANY		43.50	
	P1200313-PO# 12/12/12 -VN#036010			GRAINGER PARTS		592.90	
				CLOSING BALANCE	13,549.18		636.40
	ADOL.SER/GUIDANC		PROG-TOTAL-PO			636.40	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$636.40 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR., CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_ CHAIR

2012...

Rock County - Production

12/13/12

COMMITTEE APPROVAL REPORT

Page 7

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	17.1%	82,475.61	-65,295.57	82,819.96	
	P1200303-PO# 12/12/12 -VN#011970			CONNORS SUPPLY INC		235.76	
	P1200310-PO# 12/12/12 -VN#044398			FIRST SUPPLY LLC		370.50	
	P1200313-PO# 12/12/12 -VN#036010			GRAINGER PARTS		497.60	
	P1200334-PO# 12/12/12 -VN#015055			PBBS EQUIPMENT CORPORATION		784.00	
	P1203678-PO# 12/12/12 -VN#051974			ILLINGWORTH KILGUST MECHANICAL		1,343.16	
	P1203685-PO# 12/12/12 -VN#021860			BJOIN INC		4,873.70	
				CLOSING BALANCE		74,715.24	8,104.72
	JAIL.CAP.IMPROV. PROG-TOTAL-PO					8,104.72	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,104.72 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818420000-67200	CAPITAL IMPROV	1,030,994.00	52.1%	502,485.51	34,950.00	493,558.49	
	P1201343-PO# 12/12/12 -VN#036838			ARNOLD AND O SHERIDAN INC		495.00	
				CLOSING BALANCE		493,063.49	495.00
	CTHS FACILITY			PROG-TOTAL-PO		495.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$495.00 INCURRED BY COURTHOUSE FACILITY IMPROVEMEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

DEC 18 2012

DATE \_\_\_\_\_

CHAIR



PURCHASE ORDER NUMBER P1203214

PEID 044020

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) and Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 12/3/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME BEST BUY

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN PROJECT

AMOUNT OF INCREASE \$ 340.64

INCREASE FROM \$ 106,598.22 TO \$ 106,938.86

ACCOUNT BALANCE AVAILABLE \$ 58,647.54 SB 12/04/12

REASON FOR AMENDMENT FREIGHT NOT INCLUDED WITH ORIGINAL

ENCUMBRANCE

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

December 6, 2012  
DATE DRAFTED

**Contracting for Design Services Relating to  
Replacement of the Membrane Roof on the Jail Building**

1 **WHEREAS**, the present Jail was constructed in the mid-1980's, and therefore the roof is 28 years old;  
 2 and,  
 3  
 4 **WHEREAS**, the current roof is experiencing leaks that can no longer be repaired and should be replaced;  
 5 and,  
 6  
 7 **WHEREAS**, funds were appropriated in the 2013 Budget for this project.  
 8  
 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2012, contract, with Beilman Architects of Madison, WI. for  
 11 drawings and specifications required for bidding out replacement of the roof on the Jail in the amount of  
 12 \$19,500.00.

Respectfully submitted,

General Services Committee:

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

**PURCHASING PROCEDURAL ENDORSEMENT**

Reviewed and approved on a vote of  
\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

**FISCAL NOTE:**

\$300,000 is included in the 2013 Jail Capital Improvement account, A/C 18-1837-0000-67200, for the design and replacement of the Jail roof. This account is funded by Sales Tax revenues.

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

Craig Knutson  
County Administrator

# **Executive Summary**

## Retaining Architect for Design Services Relating to Replacement of the Roof on the Jail

The resolution before you hires Beilman Architects for design services relating to replacement of the 28 year old roof on the Jail. Roof leaks have increased in recent years and repairs made have not been very successful. Membrane roofs have evolved over the years with development of better adhesives for vertical parapet wall applications. Membrane roofs today carry a warranty of 20 years and can last 40 – 50 years.

The cost to replace the roof is estimated to be about \$280,000.00. The project will be out for bid by April, so work can be completed in the May/June timeframe.

## Rock County, Wisconsin

51 South Main Street  
Janesville, WI 53545



## General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores  
(608)757-5518

To: The General Services Committee  
Fr: Rob Leu, GS Director  
Date: 12/7/12  
Re: Preliminary Engineering Related to the CTHS Boiler Project

The Courthouse has 6 package boilers used for heating, two for domestic hot water, and one for humidification. Three years ago we began working with KJWW Engineers on replacing one of the heating boilers that had failed beyond repair. We also needed to address deterioration of the breaching and stack. We bid out the work, and the bids came in way over budget.

Not only was the cost a concern, but I didn't want to throw good money after bad. We hired a firm to come in and inspect the stack to get an exact picture of its condition. The investigation revealed that the stainless steel liner was in good shape, but the outer stack had deteriorated from water vapor off the boilers that was not making it up the six stories to the roof.

We met with KJWW again about looking for other options. They indicated there were no other options. I was hoping they would explore using non-condensing boilers like those installed at the Health Care Center in 2010. I was very impressed with the design for that boiler room. Wanting other options and a long term plan for the Courthouse boiler room, we met with the engineer from IBC Engineering who did the design for the Health Care Center. We were very impressed with his knowledge on boiler plants and the various brands and types of package boilers. He appeared to be open minded, and was eager to take on the challenge. After a tour, he submitted a fee proposal for his services.

I'm therefore asking for your approval to hire IBC Engineering for a Courthouse Boiler System Study at a cost of \$8,500.00. He is also going to look at our problem ridden humidification system, and our domestic hot water system. Hopefully, at that point decisions can be made as to the direction we should go.

Thank You

cc: Craig Knutson  
Carl Varga  
Bill Cameron