

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, APRIL 16, 2013 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – April 2, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
  - A. Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project (Will be provided at the meeting.)
7. Updates
  - A. Jail Project
    - 1) Update Report
    - 2) Change Orders
  - B. Rock Haven
    - 1) Update Report
    - 2) Change Orders
8. Communications, Announcements and Information
  - A. Meeting Date for UW-Rock Mass Notification Report will be April 23, 2013 at 8:00 A.M. in Conference Room N-1
  - B. Joint General Services/Health Services Meeting at the New Rock Haven Facility on April 30, 2013 at 4:00 PM.
9. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	31,349,556.00	99.3% 29,947,487.63	1,208,610.50	193,457.87		
	P1301367-PO# 03/31/13 -VN#019677			PHOENIX TEXTILE CORP		2,292.40	
	P1301473-PO# 03/31/13 -VN#015393			GULF SOUTH MEDICAL SUPPLY		2,997.09	
	P1301594-PO# 03/31/13 -VN#052162			GRAINGER		172.32	
	P1301595-PO# 04/10/13 -VN#047574			AMSAN LLC		3,459.72	
	P1301611-PO# 03/31/13 -VN#014534			MENARDS		1,645.00	
				CLOSING BALANCE	182,891.34		10,566.53
	ROCK HAVEN PROJ		PROG-TOTAL-PO			10,566.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,566.53 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES **APR 16 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD  
 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62450	GROUNDS IMPR R&M	10,500.00 36.6%	8,279.21	-4,435.98	6,656.77		
	P1300214-PO# 03/31/13 -VN#018346		E AND S SNOWPLOWING			1,608.00	
			CLOSING BALANCE		5,048.77		1,608.00
1818159200-62460	BLDG SERV R&M	36,500.00 54.8%	8,012.80	12,002.28	16,484.92		
	P1300212-PO# 03/31/13 -VN#011970		CONNORS SUPPLY INC			29.40	
	P1300224-PO# 04/10/13 -VN#013597		JANESVILLE ELECTRIC MOTOR CORP			276.00	
	P1300226-PO# 04/10/13 -VN#014018		LAND AND WHEELS			416.16	
	P1301547-PO# 03/31/13 -VN#025888		DIRECT SUPPLY EQUIPMENT			59.00	
	P1301621-PO# 04/10/13 -VN#012114		CUMMINS GREAT LAKES INC			506.52	
			CLOSING BALANCE		15,197.84		1,287.08
1818159200-62470	BLDG R & M	29,800.00 2.5%	3,011.03	-2,262.93	29,051.90		
	P1300221-PO# 03/31/13 -VN#030781		HOME DEPOT/GEFC			19.48	
	P1300237-PO# 03/31/13 -VN#016376		STATE ELECTRICAL SUPPLY INC			439.54	
			CLOSING BALANCE		28,592.88		459.02
1818159200-63109	OTHER SUPP/EXP	31,750.00 21.7%	3,496.95	3,403.74	24,849.31		
	P1300211-PO# 03/31/13 -VN#011824		CITY OF JANESVILLE			25.00	
	P1300216-PO# 04/10/13 -VN#019048		FASTENAL COMPANY			32.75	
	P1300220-PO# 04/10/13 -VN#018251		HARRIS ACE HARDWARE			53.86	
	P1300221-PO# 04/10/13 -VN#030781		HOME DEPOT/GEFC			14.83	
	P1300227-PO# 04/10/13 -VN#014423		MC MASTER-CARR SUPPLY COMPANY			213.12	
	P1300228-PO# 04/10/13 -VN#030347		NAPA AUTO PARTS			259.32	
	P1301614-PO# 03/31/13 -VN#014534		MENARDS			70.39	
			CLOSING BALANCE		24,180.04		669.27
1818159200-63111	PAPER PRODUCTS	12,000.00 0.0%	1,369.23	-1,369.22	11,999.99		
	P1300236-PO# 03/31/13 -VN#048467		STAPLES ADVANTAGE			142.74	
			CLOSING BALANCE		11,857.25		142.74
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			4,166.11	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,166.11 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
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