

HEALTH SERVICES COMMITTEE

JANUARY 24, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Beaver, Fell, Howland

COMMITTEE MEMBERS ABSENT: Supervisors Bussie and Grahn

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller; Michael Howell, Environmental Supervisor; Dave Hayes, Dietary Supervisor

OTHERS PRESENT: Jim Haseman; Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Vice chair Beaver called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Classroom. Supervisors Fell and Howland moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – December 12, 2012 - Supervisors Howland and Fell moved approval of the minutes of December 12, 2012. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - None

BILLS - None

BUDGET TRANSFERS - None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

Rock Haven Replacement Facility Update – Ms. Gunderson updated committee that the new move date will be May 13, 2013. The building will be released to the county on February 15th but there will still be construction on the stairways. Deliveries will then be able to be accepted from the companies. Tours will be available for residents and families, as well as staff training.

Resident Council Minutes - Minutes were provided from the meeting.

NEW BUSINESS

Contract with Centrad – Contract with Centrad to supply Oxygen and Trachostomy supplies to Rock Haven. Supervisors Fell and Howland moved approval of renewing the contract with Centrad. AOPTED

Resolution Recognizing Kathleen Crawford - Supervisor Fell and Howland moved approval of resolution to recognize Kathleen Crawford for years of service to Rock Haven. AOPTED

Conventions/Conferences – There were no instances of attendance for training that exceeded \$1,000.

Complaint Survey – Nursing Home Surveyors came on January 14, 2013 because of a complaint that staff were not following care plans properly. Ms. Gunderson gave an update on the reason for the complaint and the corrections that will take place to prevent further incidents.

REPORTS

Census – The Census as of today is 124. Due to the illness of some residents the nursing home was unable to admit for many days at a time. The double rooms are also harder to fill then the private ones.

Senior Management – Planning for survey readiness and the move to the new nursing home.

Education – There are several educational meetings for staff this month. There is a mandatory in service for all staff regarding the recent complaint survey.

Conferences and Meetings – Ms. Gunderson attended the Leading Age Board meeting in Deforest.

Resident Council Meeting – Resident Council met on January 22, 2013. Minutes will be provided at next meeting.

Finance – Mr. Sudmeier gave an update of the finances. All the bills went to the finance committee for this month.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, February 13 at 8 a.m. in Rock Haven ground floor.

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ADJOURNMENT - Supervisor Fell and Howland moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 8:37 a.m.

Respectfully submitted,
Michelle Lynch

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