



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, APRIL 15, 2013 – 9:00 A.M.
ORFORDVILLE VILLAGE HALL
108 N CENTER AVENUE
ORFORDVILLE, WI 53576

Call to Order

After confirming that public notice requirements were met, Chair Brian Christianson called the meeting to order at 9:05 A.M.

Roll Call of Members

Present: Chair Brian Christianson, Vice-Chair Billy Bob Grahn, Mary Beaver, Anda O'Connell, and Jackie Wood.

Absent: None

Staff Members Present: David Somppi (Community Development Mgr.), Cheryl Martin (Recording Secretary) and Paul Benjamin (Planning Director)

Others Present: Craig O'Leary (Farmer's & Merchants Bank)

Adoption of Agenda

Commissioner Grahn moved to adopt the agenda; second by Commissioner O'Connell.

ADOPTED

Minutes of Meeting for March 4, 2013

Commissioner Grahn moved the approval of the March 4, 2013 meeting minutes as presented; second by Commissioner Beaver. **APPROVED as presented.**

Secretary's Report

Mr. Somppi reported that the copies of documents that state 2013 Rock County HOME program uses and amounts of funding have been forwarded to Authority members. They include: 2013 HOME Action Plan update, 2013 HOME Funding – Projected uses, and Rock County Housing Procedures Manual. He stated that Rock County's 2013 HOME program budget included \$167,169 in HOME funding and a projected \$200,000 in program income. He stated that HOME funds were proposed to be used for qualifying owner- and renter-occupied housing rehabilitation. He stated that qualifying down payment assistance was also available through Rock County's CDBG program income.

Craig O'Leary (Farmers & Merchants Bank) addressed the commissioners and provided information specific to the village and the banking industry at-large.

Director Benjamin and the Housing Authority members discussed and described other activities of Rock County Community Development program.

Activities of the Rock County Housing Authority

Com'r Grahn discussed holding the monthly Housing Authority meetings at various municipalities around the county and also encouraging participation from leadership in the local community. All agreed this would be beneficial.

Commissioner Grahn made a motion to hold the monthly Housing Authority meetings at various municipalities around the county as often as possible; second by Chair Christianson. All in favor – **APPROVED** (Yes – 5, No – 0, Absent – 0)

Loan Requests

Action Item: HOME Consortium Funds – Loan ID 006096D1 (changed from 06095D-2 on form) = \$ 21,845

Com'r Wood moved the approval of Loan 006096D1 in the amount of \$ 21,845; seconded by Com'r O'Connell. All in favor – **APPROVED** (Yes – 5, No – 0, Absent – 0)

Action Item: HOME Consortium Funds – Loan ID 006097D1 (changed from 06097D-2 on form = \$ 12,400

Com'r Grahn moved the approval of Loan 006097D1 in the amount of \$ 12,400; seconded by Com'r Beaver. All in favor – **APPROVED** (Yes – 5, No – 0, Absent – 0)

Conflict of Interest Statement:

There were no Conflict of Interest Statements in regards to the aforementioned loan requests.

Information Verification Statement:

All information required for loan approval was verified.

Information Item: HOME Consortium Funds – Loan ID 006095D1

This agenda item was not addressed.

Commissioner Mary Beaver left the meeting at 10:10 am.

Citizen Participation, Communications and Announcements

None at this time.

Adjournment

Commissioner Grahn moved to adjourn the committee at 10:15 a.m.; second by Chair Christianson. **ADOPTED** by acclamation.

The next meeting of the Housing Authority is as yet undetermined. Those in attendance suggested the next meeting be held in the City of Milton. Community Development staff will contact the city to see if arrangements could be made to hold the next meeting at the City Hall.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY