



AGING SERVICES INTEGRATION REVIEW ADVISORY COMMITTEE
Minutes – November 15, 2019

Call to Order and Introductions: The meeting of the Aging Services Integration Review Advisory Committee was called to order at 9:00 a.m. on Friday, November 15, 2019 at the Courthouse Conference Center, 2nd Floor, Courthouse, 51 S. Main St., Janesville, Wisconsin.

Committee Members Present: Chair Supervisor Phillip Owens; Vice Chair Supervisor Terry Thomas; Terry Fell; Rob Wilkinson; Tom Moe; Janet Smith; Mark Richardson; Chuck Wilson; Jean Boyle and Paula Grarecht.

Committee Members Absent: None.

Staff Members Present: Jennifer Thompson, ADRC/Adult Protective Services Division Manager; Melissa Kooiman, ADRC Supervisor; Jennifer McIlhone, COA Mobility Manager, Randy Terronez, Assistant to the County Administrator; Vicky O'Donnell, Ann Howell and Michelle Wiese of the ADRC.

Others Present: Jerry Braatz, AICP, Extension Area Director, Unit 20, Waukesha County UW Extension Facilitator.

Approval of Agenda: Mr. Wilkinson moved to approve the agenda, seconded by Supervisor Thomas. APPROVED.

Citizen Participation, Communications, and Announcements: There was no citizen participation.

Adoption of Minutes: Ms. Boyle made a motion to adopt the minutes, seconded by Mr. Wilson. ADOPTED.

Identification of Strengths & Challenges: Upon a request from Committee members, a brief review of the ground rules was reviewed with the Committee. Mr. Braatz summarized activities/progress from the last meeting. The remainder of the challenges were discussed. Mr. Braatz distributed 2 handouts, an organizational chart of Rock County government and Flip Chart Notes of October 29, 2019 meeting. A review of the governing and advisory bodies and roles of each was provided by County Board members and county staff. Member discussion on role/scope/charge of Committee. Is the Committee to focus on integration vs. no integration? Or should the Committee make recommendation on organizational-related areas such as department structure and governing oversight? The pros and cons of this were discussed with the focus on integration vs. no integration. Chair Supervisor thanked the members for respectful discussion.

After considerable discussion, Tom Moe moved to recommend integration of the Council on Aging and ADRC services, and was seconded by Rob Wilkinson, using the time between now and the completion of the new building to begin integration planning. Motion carried with all ayes except two nays (Mark Richardson and Janet Smith). Discussion on timeline. Mr. Braatz stated that he would work on getting the final report draft to members and the Committee agreed to schedule their next/final meeting for 1:00 p.m.,

Monday, December 2, preferably at the COA Conference Room. Sup. Terry Fell left the meeting at 10:25 a.m.

Members discussed staffing and the need to maintain existing staff positions. Motion by Tom Moe to recommend the existing positions be maintained, seconded by Rob Wilkinson. Motion adopted with all ayes.

Next Meeting: December 2, 2019 at 1:00 p.m. at a location to be determined.

Adjourn: Meeting was adjourned at 10:38 a.m. on a motion by Mr. Richardson, seconded by Mr. Wilson.
CARRIED.

Respectfully submitted,

Randy Terronez, Assistant to the County Administrator.

MINUTES NOT OFFICIAL UNTIL APPROVED BY COMMITTEE