



AGING SERVICES INTEGRATION REVIEW ADVISORY COMMITTEE
Minutes – December 12, 2019

Call to Order and Introductions: The meeting of the Aging Services Integration Review Advisory Committee was called to order at 2:00 p.m. on Thursday, December 12, 2019 at the Council on Aging Office, 3328 Hwy 51 North, Janesville, WI 53545.

Committee Members Present: Chair Supervisor Phillip Owens; Vice Chair Supervisor Terry Thomas; Terry Fell; Rob Wilkinson; Tom Moe; Janet Smith; Mark Richardson; Chuck Wilson; Jean Boyle and Paula Grarecht.

Committee Members Absent: None.

Staff Members Present: Jennifer Thompson, ADRC/Adult Protective Services Division Manager; Paula Schutt, Director, Rock County Council on Aging, Council in Aging Staff: Jennifer McIlhone, Ryan Booth, Julie Seeman, Lachel Fowler, Lisa Messer Randy Terronez, Assistant to the County Administrator; Vicky O'Donnell, Jamie Dix, Heather Campbell, Jill Hrycay, Darcy Toberman, Cori Marsh, Jennifer Anslemi, of the ADRC, Rich Greenlee, Rock County Corporation Counsel.

Others Present: Jerry Braatz, AICP, Extension Area Director, Unit 20, Waukesha County UW Extension Facilitator, Janice Turner, Pat Burhans, Bob Borremans, P. Bostwick,

Approval of Agenda: Rob Wilkinson moved to approve the agenda, seconded by Mark Richardson. APPROVED.

Citizen Participation, Communications, and Announcements: There was no citizen participation. Rich Greenly from Rock County Corporation Counsel introduced himself and said he was attending as a resource in the event anyone had any questions.

Adoption of Minutes: Chuck Wilson made a motion to adopt the minutes, seconded by Terry Thomas. ADOPTED. Corrections noted: Jean Boyle pointed out that she had been a “nay” vote at the last meeting and the count should have been four nays. Jean asked what the final count from the vote at the last meeting was and if today’s meeting was just to approve the final report or would there be a vote. Chair Owens said the count was four nays from last meeting. Several committee members pointed out that they felt that the vote at the last committee had violated Robert’s Rules of Order because it was not on the agenda. Rich Greenlee explained that the question on the agenda from the last meeting concerned open meeting laws. He assured the group that Roberts Rules of Order were followed at the previous meeting. At today’s meeting, the group will be voting to give direction to Jerry Braatz. It is therefore unnecessary to redo the vote that was done at the prior meeting. However, it is necessary at this meeting to come up with a recommendation to the Board.

Review and possible approval of Aging Services Integration Advisory Committee final report

Paula Grarecht asked if she could give a “proxy” vote as she had to leave the meeting early. Rich Greenlee explained that rules do not allow for a “proxy” vote and all voting must be in person. Copies of the report were then distributed to the group.

Jerry Braatz reviewed the report he had prepared. He read the purpose of the committee. He reported that numerous meetings had been held, with staff from both agencies, the public and other counties to gather information for his report.

He reviewed the population growth of Rock Counties, as well as population projections. He also covered a breakdown of the age groups of Rock County. His report included an analysis of the budgets of both the COA and the ADRC, as well as an overview of the benchmark County Survey.

Mr. Braatz reviewed the outcome of key points of the public focus groups. He attempted to conduct six focus groups, but had difficulty with people attending and the final number of Focus Groups held was three. Jerry reported that there was discussion on the need to develop a marketing strategy for all aging programs and services. He noted that Waukesha County has a good marketing plan.

He reviewed what the staff found as positive and as challenges from various Counties. He reported that the committee recommended at the last meeting, by vote, that the Rock County COA and the ADRC would integrate.

Mr. Braatz reported that he saw a great deal of caring and motivation by staff from both agencies, but he feels there needs to be metrics behind it.

There needs to be some discussion and identification of how integration will affect advisory boards and committees of both agencies. Mr. Braatz suggested we look to Eau Claire and Sheboygan Counties as good examples of this.

Following the conclusion of Mr. Braatz report, Chair Owens then opened the floor for any discussion. Terry Thomas thanked Mr. Braatz for his work on this project. Jean Boyle asked if it was appropriate to ask staff if they had any recommendations. Chair Owens said staff from both agencies will have issues to be worked out no matter what decision is made.

Jamie Dix commented that she did not believe staff can foresee all of the issues that may come up and we need to be flexible. Ryan Booth stated that he feels both sides can and will work together.

Chuck Wilson commented that the key to success is to document all actions and then follow up.

Chair Owens pointed out that it will be the County Board that makes the final decision.

A motion was made by Paula Grarecht and seconded by Rob Wilkinson to recommend that Mr. Braatz’s report be accepted and that the committee make the recommendation to the County Board that we work towards integration.

A vote was taken and there were six voting yes and four voting no to the motion. Motion passed.

Adjourn: Meeting was adjourned at 2:45 p.m. on a motion by Chuck Wilson, seconded by Rob Wilkinson. CARRIED.

Respectfully submitted,

Paula Schutt, Director, Rock County Council on Aging

MINUTES NOT OFFICIAL UNTIL APPROVED BY COMMITTEE