



GENERAL SERVICES COMMITTEE
Minutes – October 1, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 1, 2019 in Conference Room N-1, Rock County Courthouse.

Committee Members Present: Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager; Jon Furseth and Dave Froeber, Facilities Superintendents; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisor Podzilni.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Approval of Minutes – September 17, 2019. Supervisor Potter moved approval of the minutes of September 17, 2019 as presented, second by Supervisor Brien. ADOPTED.

Transfers. None.

Resolutions and Committee Action.

Committee Approval of Awarding a Contract for the Courthouse Roof Replacement to Newcorp Construction Inc. Supervisor Zajac moved approval to award the contract for the courthouse roof replacement to Newcorp Construction Inc. of Lodi, WI in the amount of \$18,720, second by Supervisor Potter.

Mr. Sutherland went over the project and explained this amount includes a \$2,000 contingency for any unforeseen items.

ADOPTED.

Updates, Discussion and Possible Action.

Public Works Change Orders Mr. Sutherland went over the change order of \$1,835 to furnish and install frost climaplus ceiling panels/tiles for the conference room at Public Works; and \$9,820 for changes to the IT closet at Public Works to bring it to minimum standards.

Supervisor Zajac moved approval of the change orders of \$1,835 and \$9,820 as described, second by Supervisor Potter. ADOPTED.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said everything is on schedule; the front lobby should be open in November; and there will be angled parking in the upper front parking lot.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland said there are no change orders at this time.

Update on 1717 Center Avenue Building Project Mr. Sutherland they are on track with the project and are in the design phase at this time.

The Committee discussed the break-in and that they have not been able to identify the people at this time.

Communications, Announcements and Information. Mr. Sutherland said, in reply to Supervisor Potter's question from the last meeting, the pipes at the Job Center have been flushed, the lime buildup has been removed, and the water is running fine.

Supervisor Zajac asked about the sound system in the County Board room. Mr. Sutherland said a couple of the amplifiers are bad and the system is scheduled to be upgraded or replaced in 2020.

Adjournment. Supervisor Zajac moved adjournment at 8:27 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.