



GENERAL SERVICES COMMITTEE
Minutes – April 2, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 2, 2019 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Potter, Brien and Rashkin.

Committee Members Absent: Supervisor Zajac.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Jon Furseth, Facilities Superintendent; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisors Podzilni and Mawhinney.

Approval of Agenda: Supervisor Potter moved approval of the agenda as presented, second by Supervisor Rashkin. ADOPTED.

Citizen Participation. None.

Approval of Minutes – March 19, 2019. Supervisor Brien moved approval of the minutes of March 19, 2019 as presented, second by Supervisor Potter. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the reports.

Committee Action.

Authorizing the Purchase of Three Replacement ABB Frequency Drives at the Courthouse Supervisor Potter moved to approve the replacement of three ABB brand frequency drives at the courthouse in the amount of \$12,487 to JMB & Associates, second by Supervisor Brien.

Mr. Sutherland explained the pumps are outdated and in danger of failing so he is replacing three per year for the next five years. He added that JMB is a sole-source vendor.

ADOPTED.

Authorize Retaining Architectural / Engineering Firm to Conduct District Attorney Space Planning Supervisor Potter moved to approve Venture Architects to conduct a space planning study for the District Attorney's Office in the amount of \$7,560, second by Supervisor Rashkin.

Mr. Sutherland explained the District Attorney's Office's struggle with space needs and having to set up work areas in passageways. He added they have been "shoehorning" staff in areas as space has become available but this is not efficient.

ADOPTED.

Updates and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland went over the construction schedules and said we are pretty much on schedule.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland said there are no change orders at this time.

Communications, Announcements and Information. Mr. Zobel mentioned that they have been struggling to keep the climbing plants in the atrium alive. Dr. McCallister, working with UW Madison, has been able to save two of the planters, but they have had to start new ones in the third planter. They have also needed to install a grow light to help that third planter.

Adjournment. Supervisor Potter moved adjournment at 8:24 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.