



**GENERAL SERVICES COMMITTEE**  
**Minutes – October 4, 2016**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 4, 2016 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager.

**Others Present:** Supervisor Russ Podzilni; Brian Zobel, Facilities Manager, UW Colleges – Southwest.

**Approval of Agenda:** Supervisor Homan moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Heidenreich moved approval of the amended minutes of September 20, 2016 as presented, second by Supervisor Zajac. ADOPTED.

**Transfer.** None.

**Review of Payments.** The Committee accepted the report.

**Resolution.**

**Awarding the Contract for Repairing Courthouse Masonry and Amending 2016 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize awarding a contract in the amount of \$18,500 to Eugene Mathews Inc. out of Broadview, IL, for the repair of the masonry wall at the Courthouse.

**BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as follows:

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Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Facilities Management Update.**

A. **Courthouse Tower Demolition Safety Plan** Mr. Sutherland handed out copies of the Site Specific Safety Plan for the Rock County Courthouse Tower Demolition Project from American Demolition Corporation. Mr. Sutherland briefly went over the timeline, permits obtained, fencing, bringing the crane in, and the process for removing the bricks. He said the flashing will be reused so it will match the rest of the Courthouse. He said the project is anticipated to take about three weeks, there will be six people working on the tower, one person in the crane, and one person on the ground at all times to ensure the safety of anyone in the area. The same roofer, as the one doing the 1955 Courthouse, is going to be used.

Mr. Sutherland said the window project for the Courthouse will begin next week. They will start on the lower level and work their way up.

Mr. Sutherland said he met with the Judges to work with them regarding the noise.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:26 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**