

# ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE  
TUESDAY, FEBRUARY 6, 2018 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

## Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes – January 23, 2018
5. Transfers
6. Review of Payments
7. Resolutions
  - A. Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope
  - B. Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Jail Exterior Building Envelope
  - C. Change Order for Rock County Courthouse Security System Upgrade and Replacement - Phase I
8. Updates
  - A. UW Rock County Boiler Update
9. Communications, Announcements and Information
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

# Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR      Date January 22, 2018  
 Requested By Facilities Management  
    Department

Transfer No. 17-118  
Brent Sutherland  
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1810-0000-63500 Description: R&M supplies- 2017 Current Balance: \$39,485	\$19,049	Account #: 18-1810-0000-62200 Description: Utilities -2017	\$19,049
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The Facilities maintenance workers were able to make more repairs to equipment verses replacing it.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Electric costs were higher than projected.

**FISCAL NOTE:**

Sufficient funds available for transfer.  
*S. Balog 1/25/18*

**ADMINISTRATIVE NOTE:**

*[Signature]*      *1/25/18*

**REQUIRED APPROVAL**

DATE

COMMITTEE CHAIR

- Governing Committee \_\_\_\_\_
- Finance Committee \_\_\_\_\_

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**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY	P1700566	01/11/2018	JBM PATROL AND PROTECTION CORP	4,966.72
18-1810-0000-62113	SNOW REMOVAL	P1700572	01/11/2018	E AND S SNOWPLOWING	325.00
18-1810-0000-62400	R & M SERV	P1700341	01/04/2018	JOHNSON CONTROLS INC	718.82
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	45.00
		P1702151	01/11/2018	JF AHERN COMPANY	190.00
18-1810-0000-62461	ELEVATOR	P1700478	01/11/2018	OTIS ELEVATOR COMPANY	584.72
18-1810-0000-63100	OFC SUPP & EXP	P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	433.60
18-1810-0000-63500	R&M SUPPLIES	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	240.17
		P1700265	01/18/2018	BJ ELECTRIC SUPPLY INC	73.76
		P1700327	01/04/2018	GRAINGER	44.92
		P1700328	01/18/2018	HARRIS ACE HARDWARE LLP	102.96
		P1700339	01/11/2018	JANESVILLE WINSUPPLY COMPANY	704.92
		P1700472	01/04/2018	MENARDS	87.38
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	983.95
		P1700564	01/18/2018	WRIGHT EXPRESS FSC	124.51
		P1700912	01/04/2018	MADISON SIGN LETTERING	217.00
		P1701072	01/11/2018	WERNER ELECTRIC SUPPLY	165.00
				<b>FACILITIES MGMNT PROG TOTAL</b>	<b>9,988.43</b>
18-1811-0000-62119	OTHER SERVICES	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	25.55
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	25.00
18-1811-0000-63500	R&M SUPPLIES	P1700265	01/04/2018	BJ ELECTRIC SUPPLY INC	241.04
		P1700324	01/11/2018	FASTENAL COMPANY	5.68
		P1700325	01/04/2018	FERGUSON ENTERPRISES INC	371.91
		P1700472	01/18/2018	MENARDS	13.32
		P1700477	01/11/2018	PIEPER ELECTRIC INC	3,290.00
		P1702575	01/11/2018	LPA WIRELESS	4,209.07
				<b>PUBLIC HEALTH/COA PROG TOTAL</b>	<b>8,181.57</b>
18-1812-0000-62113	SNOW REMOVAL	P1700572	01/11/2018	E AND S SNOWPLOWING	92.00
18-1812-0000-62119	OTHER SERVICES	P1700568	01/18/2018	SAFEWAY PEST CONTROL	30.00
18-1812-0000-63500	R&M SUPPLIES	P1700265	01/04/2018	BJ ELECTRIC SUPPLY INC	618.72
		P1700472	01/04/2018	MENARDS	28.90
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	106.66
				<b>YOUTH SERVICES CENTER PROG TOTAL</b>	<b>876.28</b>



**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-63500	R&M SUPPLIES				
		P1700269	01/18/2018	BROWN OIL CO INC	395.58
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	949.20
				<b>HCC BUILDING COMPLEX PROG TOTAL</b>	<b>1,344.78</b>
18-1816-0000-62113	SNOW REMOVAL				
		P1700572	01/11/2018	E AND S SNOWPLOWING	92.00
18-1816-0000-62119	OTHER SERVICES				
		P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	25.55
18-1816-0000-63100	OFC SUPP & EXP				
		P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	174.89
18-1816-0000-63500	R&M SUPPLIES				
		P1700322	01/04/2018	ENERGETICS INC	24.54
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	158.71
				<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>	<b>475.89</b>
18-1817-0000-62119	OTHER SERVICES				
		P1700261	01/25/2018	ARAMARK UNIFORM SERVICES INC	28.31
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	46.00
18-1817-0000-62400	R & M SERV				
		P1702380	01/11/2018	GILBANK CONSTRUCTION INC	4,900.00
18-1817-0000-63500	R&M SUPPLIES				
		P1700261	01/11/2018	ARAMARK UNIFORM SERVICES INC	25.55
		P1700327	01/11/2018	GRAINGER	37.24
		P1700328	01/18/2018	HARRIS ACE HARDWARE LLP	7.99
		P1700472	01/04/2018	MENARDS	63.06
				<b>DIVERSION PROG/ASC PROG TOTAL</b>	<b>5,108.15</b>
18-1818-0000-62113	SNOW REMOVAL				
		P1700572	01/11/2018	E AND S SNOWPLOWING	481.00
18-1818-0000-62400	R & M SERV				
		P1700264	01/18/2018	BELOIT FIRE PROTECTION COMPANY	43.50
		P1700266	01/11/2018	COLLINS SANITARY	190.00
		P1700568	01/18/2018	SAFEWAY PEST CONTROL	35.00
		P1701933	01/04/2018	BADGER SPECIALTY COATINGS AND	1,500.00
		P1702267	01/04/2018	IBC ENGINEERING SERVICES INC	5,000.00
18-1818-0000-63100	OFC SUPP & EXP				
		P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	273.10
18-1818-0000-63500	R&M SUPPLIES				
		P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	204.87
		P1700265	01/18/2018	BJ ELECTRIC SUPPLY INC	199.24
		P1700327	01/04/2018	GRAINGER	104.60
		P1700338	01/04/2018	JANESVILLE ELECTRIC MOTOR CORP	1,179.56
		P1700339	01/04/2018	JANESVILLE WINSUPPLY COMPANY	27.82
		P1700469	01/11/2018	JOHNSTONE SUPPLY	235.84
		P1700471	01/04/2018	MC MASTER-CARR SUPPLY COMPANY	51.27
		P1700472	01/04/2018	MENARDS	156.82

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1700479	01/11/2018	POMPS TIRE SERVICE INC	28.40
		P1700490	01/04/2018	STAPLES BUSINESS ADVANTAGE	108.01
				<b>JAIL PROG TOTAL</b>	<b>9,819.03</b>
18-1819-0000-62400	R & M SERV	P1701852	01/11/2018	ATIS ELEVATOR INSPECTIONS LLC	286.00
18-1819-0000-62461	ELEVATOR	P1700491	01/11/2018	STATE OF WISCONSIN	200.00
				<b>UW-ROCK COUNTY PROG TOTAL</b>	<b>486.00</b>
18-1820-0000-62400	R & M SERV	P1700568	01/25/2018	SAFEWAY PEST CONTROL	20.00
				<b>ECLIPSE CENTER PROG TOTAL</b>	<b>20.00</b>
18-1821-0000-62113	SNOW REMOVAL	P1700572	01/11/2018	E AND S SNOWPLOWING	364.00
18-1821-0000-62119	OTHER SERVICES	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	47.28
18-1821-0000-62400	R & M SERV	P1702999	01/11/2018	AUTOMATIC ENTRANCES OF	231.25
18-1821-0000-63500	R&M SUPPLIES	P1700261	01/11/2018	ARAMARK UNIFORM SERVICES INC	47.28
		P1700265	01/11/2018	BJ ELECTRIC SUPPLY INC	141.00
		P1700328	01/18/2018	HARRIS ACE HARDWARE.LLP	52.16
				<b>JOB CENTER PROG TOTAL</b>	<b>882.97</b>
18-1822-0000-63500	R&M SUPPLIES	P1700267	01/11/2018	CONGRESS GLASS INC	396.37
		P1700490	01/11/2018	STAPLES BUSINESS ADVANTAGE	299.04
				<b>FRANKLIN ST PROG TOTAL</b>	<b>695.41</b>
18-1823-0000-62400	R & M SERV	P1700573	01/18/2018	ADVANCED DISPOSAL SERVICES	52.00
				<b>COURT ST PROG TOTAL</b>	<b>52.00</b>
18-1824-0000-62113	SNOW REMOVAL	P1700561	01/11/2018	TEUBERT ENTERPRISES LLC	1,575.00
18-1824-0000-62119	OTHER SERVICES	P1700261	01/04/2018	ARAMARK UNIFORM SERVICES INC	20.64
18-1824-0000-62400	R & M SERV	P1700266	01/11/2018	COLLINS SANITARY	1,625.00
		P1700573	01/18/2018	ADVANCED DISPOSAL SERVICES	276.00
18-1824-0000-63500	R&M SUPPLIES	P1700266	01/04/2018	BJ ELECTRIC SUPPLY INC	381.25
		P1700339	01/04/2018	JANESVILLE WINSUPPLY COMPANY	418.74
		P1700472	01/11/2018	MENARDS	513.20
		P1700771	01/11/2018	JANESVILLE DOOR CO LTD	32.00

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
<b>HWY BUILDINGS/GROUNDS PROG TOTAL</b>					<b>4,841.83</b>
18-1837-0000-67200	CAPITAL IMPROV	P1701922	01/11/2018	HONEYWELL INC	5,227.50
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>5,227.50</b>
18-1843-0000-67200	CAPITAL IMPROV	P1703136	01/18/2018	FOLEY ELECTRIC INC	375.00
<b>U-ROCK EXPANSION PROJECT PROG TOTAL</b>					<b>375.00</b>
18-1849-0000-67200	CAPITAL IMPROV	P1702674	01/11/2018	LPA WIRELESS	1,049.50
		P1702581	01/04/2018	MEAD AND HUNT INC	230.05
		P1702699	01/18/2018	SULLIVAN SIGNS INC	390.00
<b>HCC COMPLEX PROJECT PROG TOTAL</b>					<b>1,669.55</b>
18-1855-0000-67200	CAPITAL IMPROV	P1503213	01/04/2018	MEAD AND HUNT INC	3,586.00
		P1701336	01/11/2018	GILBANK CONSTRUCTION INC	138,600.00
		P1702096	01/04/2018	LUND COUNTERTOP INC	2,901.04
<b>COURTHOUSE SECURITY SYSTEM PROG TOTAL</b>					<b>145,087.04</b>
18-1856-0000-67200	CAPITAL IMPROV	P1702527	01/11/2018	GUENTHER ELECTRIC LLC	34,242.00
<b>JOB CENTER BUILDING PROG TOTAL</b>					<b>34,242.00</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$229,373.23

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62119	OTHER SERVICES				
		P1800168	01/11/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	513.00
		P1800663	01/18/2018	ALSCO	30.42
		P1800868	01/25/2018	ARAMARK UNIFORM SERVICES INC	37.11
18-1810-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	9,707.50
18-1810-0000-62400	R & M SERV				
		P1800348	01/25/2018	MIRION TECHNOLOGIES GDS INC	298.53
		P1800660	01/18/2018	TRANE COMPANY	5,803.19
18-1810-0000-62461	ELEVATOR				
		P1800352	01/11/2018	OTIS ELEVATOR COMPANY	511.75
18-1810-0000-67160	CA \$500-\$4,999				
		P1800015	01/11/2018	RHYME BUSINESS PRODUCTS	4,822.00
				<b>FACILITIES MGMNT PROG TOTAL</b>	<b>21,967.50</b>
18-1811-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	107.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	307.80
18-1811-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	874.50
18-1811-0000-62400	R & M SERV				
		P1800660	01/18/2018	TRANE COMPANY	2,240.53
18-1811-0000-63500	R&M SUPPLIES				
		P1800185	01/18/2018	FASTENAL COMPANY	8.00
		P1800192	01/25/2018	GRAINGER	75.17
				<b>PUBLIC HEALTH/COA PROG TOTAL</b>	<b>3,613.00</b>
18-1812-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	123.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	342.00
		P1800868	01/25/2018	ARAMARK UNIFORM SERVICES INC	8.34
18-1812-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	825.00
18-1812-0000-62400	R & M SERV				
		P1800761	01/25/2018	QUALITY FAB INC	600.00
				<b>YOUTH SERVICES CENTER PROG TOTAL</b>	<b>1,798.34</b>
18-1815-0000-62400	R & M SERV				
		P1800660	01/18/2018	TRANE COMPANY	4,353.76
				<b>HCC BUILDING COMPLEX PROG TOTAL</b>	<b>4,353.76</b>
18-1816-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	79.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	296.40
18-1816-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	550.00

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>925.40</b>
18-1817-0000-62119	OTHER SERVICES				
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	570.00
18-1817-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	820.88
18-1817-0000-63500	R&M SUPPLIES				
		P1800192	01/11/2018	GRAINGER	486.42
		P1800345	01/25/2018	MENARDS	29.66
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>1,906.96</b>
18-1818-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	403.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	421.80
		P1800663	01/18/2018	ALSCO	24.42
		P1800868	01/25/2018	ARAMARK UNIFORM SERVICES INC	37.16
18-1818-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	2,413.02
18-1818-0000-62400	R & M SERV				
		P1800178	01/25/2018	COLLINS SANITARY	190.00
		P1800366	01/25/2018	SGTS INC	408.75
		P1800660	01/18/2018	TRANE COMPANY	6,255.74
		P1800664	01/18/2018	PER MAR SECURITY SERVICES	531.00
18-1818-0000-63500	R&M SUPPLIES				
		P1800177	01/25/2018	CITY OF JANESVILLE	100.00
		P1800188	01/18/2018	FIRST SUPPLY LLC	12.06
		P1800192	01/18/2018	GRAINGER	294.78
		P1800309	01/11/2018	JACK AND DICKS FEED AND GARDEN	596.82
		P1800311	01/18/2018	JANESVILLE ELECTRIC MOTOR CORP	155.00
		P1800345	01/11/2018	MENARDS	193.23
		P1800367	01/11/2018	SHERWIN WILLIAMS	835.38
<b>JAIL PROG TOTAL</b>					<b>12,872.16</b>
18-1819-0000-62400	R & M SERV				
		P1800660	01/18/2018	TRANE COMPANY	7,161.37
		P1800664	01/11/2018	PER MAR SECURITY SERVICES	848.22
18-1819-0000-62461	ELEVATOR				
		P1800352	01/11/2018	OTIS ELEVATOR COMPANY	2,938.89
18-1819-0000-63500	R&M SUPPLIES				
		P1800367	01/11/2018	SHERWIN WILLIAMS	359.60
<b>UW-ROCK COUNTY PROG TOTAL</b>					<b>11,307.98</b>
18-1820-0000-62119	OTHER SERVICES				
		P1800168	01/11/2018	ADVANCED DISPOSAL SERVICES	191.76
18-1820-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	919.88
18-1820-0000-63500	R&M SUPPLIES				

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1820-0000-65321	BLDG/OFC LEASE	P1800345	01/11/2018	MENARDS	27.14
		P1800666	01/11/2018	HENDRICKS COMMERCIAL	11,424.57
					<b>ECLIPSE CENTER PROG TOTAL</b>
18-1821-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	433.20
		P1800663	01/18/2018	ALSCO	4.07
18-1821-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	3,533.75
18-1821-0000-62400	R & M SERV				
		P1800664	01/11/2018	PER MAR SECURITY SERVICES	1,041.00
				<b>JOB CENTER PROG TOTAL</b>	<b>5,156.02</b>
18-1822-0000-62119	OTHER SERVICES				
		P1800168	01/18/2018	ADVANCED DISPOSAL SERVICES	77.00
		P1800363	01/25/2018	SAFEWAY PEST CONTROL	399.00
18-1822-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	700.70
				<b>FRANKLIN ST PROG TOTAL</b>	<b>1,176.70</b>
18-1823-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	272.25
				<b>COURT ST PROG TOTAL</b>	<b>272.25</b>
18-1824-0000-62119	OTHER SERVICES				
		P1800663	01/25/2018	ALSCO	8.88
18-1824-0000-62160	CLEANING CONTRAC				
		P1800667	01/11/2018	PETERSON CLEANING INC	626.30
18-1824-0000-62400	R & M SERV				
		P1800310	01/25/2018	JANESVILLE DOOR CO LTD	147.77
		P1800346	01/25/2018	MEYERS PRESSURE CLEANERS	1,448.26
18-1824-0000-63500	R&M SUPPLIES				
		P1800184	01/25/2018	ENERGETICS INC	102.00
		P1800324	01/18/2018	MC MASTER-CARR SUPPLY COMPANY	124.63
				<b>HWY BUILDINGS/GROUNDS PROG TOTAL</b>	<b>2,457.84</b>
18-1828-0000-62400	R & M SERV				
		P1800807	01/18/2018	WASTE MANAGEMENT WI-MN	112.71
				<b>FAIRGROUNDS PROG TOTAL</b>	<b>112.71</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JANUARY 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$80,483.97

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland, Facilities  
Management Director  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare  
Plans and Specifications for the Courthouse Exterior Building Envelope.**

- 1 **WHEREAS**, the 2018 budget included funds for replacing failed chalk joints, wall damage due to lintel
- 2 failure as well as some tuck pointing; and
- 3
- 4 **WHEREAS**, there is several areas that have opened up and or failed that is allowing water to leak into
- 5 the interior space; and
- 6
- 7 **WHEREAS**, Industrial Roof Services Inc. specializes in roofing installation as well as building envelope.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2018, authorizes that Industrial Roofing Services Inc.
- 11 of Butler, WI, be retained to conduct an analysis, then prepare project plans and specifications for bidding
- 12 the exterior repairs, in the amount of \$19,500.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
J. Russell Podzilni

FISCAL NOTE:

Funds were budgeted for this project. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

## **Executive Summary**

### **Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Courthouse Exterior Building Envelope.**

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints and wall damage due to failed lintels, as well as some tuck pointing.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland Facilities  
Management Director  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Retaining Industrial Roofing Services Inc. to Complete an Analysis then Prepare  
Plans and Specifications for the Jail Exterior Building Envelope.**

- 1 **WHEREAS**, the 2018 budget included funds for replacing failed chalk joints, as well as some tuck
- 2 pointing; and
- 3
- 4 **WHEREAS**, there is several areas that have opened up and or failed that is allowing water to leak into
- 5 the interior space; and
- 6
- 7 **WHEREAS**, Industrial Roof Services Inc. specializes in roofing installation as well as building envelope.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2018, authorizes that Industrial Roofing Services Inc.
- 11 of Butler, WI, be retained to conduct an analysis then prepare project plans and specifications for bidding
- 12 the repairs at the Jail, in the amount of \$10,500.
- 13

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
J. Russell Podzilni

FISCAL NOTE:

Funds were budgeted for this project. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jodi Zimmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

## **Executive Summary**

### **Retaining Industrial Roofing Services Inc. to Complete an Analysis, then Prepare Plans and Specifications for the Jail Exterior Building Envelope.**

The resolution before you is retaining Industrial Roofing Services Inc. to complete an analysis, then prepare plans and specifications for replacing the failed chalk joints, as well as some tuck pointing.

Although the County will be completing a facilities master plan in 2018, this project is necessary to keep the Pinehurst building operational and safe in the short term. Further repairs will be considered in the context of the master plan when completed.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 29, 2018  
DATE DRAFTED

**Change Order for Rock County Courthouse Security System Upgrade and  
Replacement - Phase I**

- 1 **WHEREAS**, funds were budgeted in 2017 for the upgrade and replacement of the current outdated
- 2 security system at the Courthouse; and,
- 3
- 4 **WHEREAS**, bids were solicited with the lowest most qualified, responsive and responsible bidder
- 5 being Gilbank Construction Inc.; **and**,
- 6
- 7 **WHEREAS**, the parking structure cameras were listed as an alternate due to a decision had not been
- 8 made if the east structure was going to be removed and the funds for the alternate was not approved
- 9 along with the base bid; **and**,
- 10
- 11 **WHEREAS**, the decision has now been made to keep the existing parking structures and now the
- 12 parking cameras will need to be installed and funded.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2018, approves a change order in the amount of
- 16 \$34,000 for installing the parking structures cameras under Phase 1 of the security system upgrade and
- 17 replacement at the Rock County Courthouse which was awarded to Gilbank Construction Inc, of
- 18 Clinton, WI, in the amount of \$1,743,000; and,
- 19
- 20 **BE IT FURTHER RESOLVED**, that a \$20,000 contingency also had been approved to cover any
- 21 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

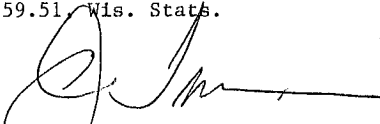
FISCAL NOTE:

Funds are available for this change order. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

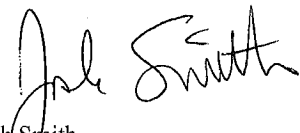
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

### **Change Order for Rock County Courthouse Security System Upgrade and Replacement- Phase I**

The resolution before you is a change order to the contract with Gilbank Construction Inc. for the upgrade and replacement of the Courthouse Security System. The parking structure Cameras were listed as an alternate and not approved with the base bid due to the uncertainty of the parking structure being removed. Now a decision has been made the parking structures will remain and cameras are needing to be added for a cost of \$34,000. There are funds in the facilities management budget to cover the cost.

- \$20,000 contingency funds
- \$14,000 carryovers funds from prior years- \$4,000 from 2017 variable frequency drives that came in under budget and \$10,000 from 2015 carpet that did not get replaced.

UW Rock County Boiler Assessment Summary  
Provided by Johnson Controls, Inc. (JCI)  
1/23/2018

I. Major Milestones

9/04/2017

Brent Sutherland requests JCI assistance with UW Rock County Boiler issues

9/18/2017

JCI Mechanic UW Rock County Boiler Assessment Visit/Root Cause Analysis

10/18/2017

UW Rock County Boiler shipped from UW Rock County to Fluid Handling Distributer of Thermal Solutions Boiler – Original Equipment Manufacturer (OEM) for detailed analysis of root cause of performance issues

10/23/2017

JCI notified UW Rock County boiler was further damaged during shipment by shipping company during transit

10/24/2017

JCI notifies Brent Sutherland JCI will order new boiler to replace UW Rock County boiler; Brent Sutherland approves

12/13/2017

New boiler installed by JCI at UW Rock County

12/20/2017

New boiler commissioned by Fluid Handling (Distributer of Thermal Solutions Boiler)

1/9/2018

JCI review OEM Distributer Root Cause Analysis and findings including photos that show original UW Rock County boiler's lower water safety was jumpered and boiler was dry-fired

II. UW Rock County Boiler Costs Summary

\$28,000 JCI costs to order new boiler

\$7,500 JCI labor costs to remove old boiler, install new boiler, and commission

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\$35,500