

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 1, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – August 4, 2015
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolutions
 - A. Retaining Engineering Firm to Prepare Plans and Specifications for Phase 1 of the Courthouse Security System Upgrade Project (Resolution will be provided at the meeting.)
 - B. Awarding Contract for Demolition of Courthouse Tower (Resolution will be provided at the meeting.)
 - C. Awarding Contract for Construction of Storage Garage at Complex (Resolution will be provided at the meeting.)
7. Updates
 - A. Courthouse Window Project
 - B. UW – Rock County Security System Upgrades and Emergency Mass Notification System
8. Semi-Annual Report
9. Communications, Announcements and Information
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1500521	08/05/2015	UNITED MAILING SERVICES INC	442.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	21,297.19	100,000.00	442.92	(121,740.11)
				GENERAL FUND PROG TOTAL	442.92

I have examined the preceding bills and encumbrances in the total amount of **\$442.92**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 01 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1500462	08/18/2015	ARAMARK UNIFORM SERVICES INC	234.14
		P1502693	08/03/2015	MIDWEST ALARM SERVICES INC	7,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	84,689.49	30,706.09	7,234.14	10,370.28
18-1810-0000-62461	ELEVATOR	P1500507	08/14/2015	OTIS ELEVATOR COMPANY	916.02
		P1500518	08/06/2015	STATE OF WISCONSIN	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	29,799.19	15,617.00	1,066.02	8,517.79
18-1810-0000-63500	R&M SUPPLIES	P1500464	08/07/2015	BATTERIES PLUS INC	77.70
		P1500466	08/06/2015	BJ ELECTRIC SUPPLY INC	85.67
		P1500471	08/12/2015	DE VERE COMPANY INC	171.39
		P1500493	07/29/2015	ILLINGWORTH KILGUST MECHANICAL	1,074.00
		P1500501	08/07/2015	K AND W GREENERY INC	234.85
		P1500504	08/07/2015	MENARDS	64.00
		P1500511	08/18/2015	PUR CHEM LLC	6,510.42
		P1500515	08/18/2015	SHERWIN WILLIAMS	361.84
		P1500519	08/07/2015	STAPLES ADVANTAGE	752.97
		P1501781	07/28/2015	COLLINS SANITARY	210.00
			Budget	YTD Exp	YTD Enc
	234,759.00	124,127.73	28,030.42	9,542.84	73,058.01
GENERAL SERVICES PROG TOTAL				17,843.00	
18-1811-0000-63500	R&M SUPPLIES	P1500487	07/30/2015	FERGUSON ENTERPRISES INC	237.69
		P1500504	08/14/2015	MENARDS	11.99
		P1500509	07/30/2015	PIEPER ELECTRIC INC	598.49
		P1502147	06/12/2015	MULROONEY MOVING AND STORAGE	747.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	6,211.29	1,645.22	1,595.67	10,547.82
GLEN OAKS FACILITY OPERATION PROG TOTAL				1,595.67	
18-1812-0000-63500	R&M SUPPLIES	P1500465	08/17/2015	BELOIT FIRE PROTECTION COMPANY	87.40
		P1500489	08/07/2015	GRAINGER	466.93
		P1502694	08/04/2015	K AND W GREENERY INC	278.93
		P1502738	08/02/2015	NU LINE STRIPING	220.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	10,785.97	871.49	1,053.26	9,289.28

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
YOUTH SERVICES CENTER PROG TOTAL					1,053.26
18-1816-0000-63500	R&M SUPPLIES	P1500519	08/12/2015	STAPLES ADVANTAGE	175.41
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	12,796.09	458.60	175.41	6,569.90
COMMUNICATIONS CTR. OPERATION PROG TOTAL					175.41
18-1817-0000-62400	R & M SERV	P1500462	08/11/2015	ARAMARK UNIFORM SERVICES INC	32.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	39,219.75	342.00	32.88	1,305.37
DIVERSION PROG/ASC PROG TOTAL					32.88
18-1837-0000-63500	R&M SUPPLIES	P1500477	07/27/2015	FASTENAL COMPANY	16.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	35,687.19	17,384.07	16.56	59,093.18
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					16.56
18-1843-0000-67200	CAPITAL IMPROV	P1402352	08/13/2015	MEAD AND HUNT INC	820.75
		P1502424	08/04/2015	FOLEY ELECTRIC INC	698.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,456,675.00	22,851.08	98,748.88	1,518.75	1,333,556.49
U-ROCK EXPANSION PROJECT PROG TOTAL					1,518.75
18-1849-0000-67200	CAPITAL IMPROV	P1501559	08/03/2015	ANGUS YOUNG ASSOCIATES	1,129.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	542,814.00	119,096.85	5,689.70	1,129.90	416,897.55
HCC COMPLEX PROJECT PROG TOTAL					1,129.90
18-1854-0000-67200	CAPITAL IMPROV	P1501764	08/10/2015	KJWW ENGINEERING CONSULTANTS	1,340.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,500.00	24,961.00	20,770.00	1,340.00	61,429.00
LIGHTENING PROTECTION PROJECT PROG TOTAL					1,340.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$24,705.43**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 01 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1500239	08/12/2015	ENERGETICS INC	8.06
		P1502762	08/19/2015	OIL EQUIPMENT CO INC	245.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	79,562.16	4,577.80	253.06	12,106.98
18-1815-0000-63500	R&M SUPPLIES	P1500218	08/04/2015	HD SUPPLY	43.99
		P1500240	08/20/2015	FASTENAL COMPANY	3.73
		P1500242	08/05/2015	HOH WATER TECHNOLOGY INC	1,187.92
		P1500243	08/17/2015	HARRIS ACE HARDWARE	16.96
		P1500245	08/12/2015	HOME DEPOT/GEFC	29.62
		P1502732	08/10/2015	DECKER SUPPLY CO INC	32.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	19,780.78	2,958.46	1,314.36	25,946.40
18-1815-0000-67200	CAPITAL IMPROV	P1502025	08/12/2015	RH BATTERMAN AND COMPANY INC	7,560.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	298,810.00	0.00	131,240.00	7,560.00	160,010.00
HCC BUILDING COMPLEX PROG TOTAL				9,127.42	

I have examined the preceding bills and encumbrances in the total amount of **\$9,127.42**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 01 2015**

Dept Head _____

Committee Chair _____

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

To: Members of the General Services Committee

Fr: Rob Leu, General Services Director

Date: 08/09/2015

Re: Semi-Annual Report – Attendance at Conventions/Conferences

As required by Resolution #6-9A-087, I hereby report the following:

No conventions or conferences were attended by General Services employees during the first six months of 2015.

Thank You

cc: Josh Smith