

ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE
TUESDAY, DECEMBER 18, 2018 – 8:00 A.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Transfers
5. Resolution
 - A. Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Renovation of the Public Works Garage Office Space
6. Updates and Possible Action
 - A. Approval for the Purchase of Security Equipment for the 303 Court Street Building
 - B. Approval to Contract for the Installation of the Security Equipment at the 303 Court Street Location
 - C. Approval for the Purchase of Security Equipment for the 113 S. Franklin Street Location
 - D. Approval to Contract for the Installation of the Security Equipment at the 113 S. Franklin Street Location
 - E. Approval for the Purchase of Security Equipment for the Eclipse Center
 - F. Approval to Contract for the Installation of the Security Equipment at the Eclipse Center
7. Communications, Announcements and Information
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date December 12, 2018 Transfer No. 18-101
 Requested By Facilities Management Brent Sutherland
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1849-0000-67200 Description: HCC/Jail complex Current Balance: \$684,814	\$42,000	Account #: 18-1837-0000-67200 Description: Jail- Capital	\$42,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

1849- The engineer over estimated the demo cost.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

1837- We have one final jail shower unit to complete. We have an opportunity to get it completed for 2018 bid price. This would have been requested to be completed in 2020. This is an opportunity to complete the project for a lot less cost.

FISCAL NOTE:

Sufficient funds are available for transfer
S. Balog 12/13/18

ADMINISTRATIVE NOTE:

John Smith 12/13/18

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

December 12, 2018
DATE DRAFTED

**Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications
for the Renovation of the Public Works Garage Office Space**

- 1 **WHEREAS**, the 2019 budget included funds for the architectural/engineering for the renovation of the
- 2 Public Works garage office space; and,
- 3
- 4 **WHEREAS**, the current office space dates back to 1985 and is in need of renovation; and,
- 5
- 6 **WHEREAS**, the current layout and design is not efficient and in need of mechanical updates.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 9 this _____ day of _____, 2018, that Angus Young Architects / Engineering firm
- 10 of Janesville, WI will be retained to prepare project plans and specifications, in the amount of \$21,265.
- 11
- 12 **BE IT FURTHER RESOLVED** that a \$2,500 contingency also be approved to cover any additional
- 13 design costs that may result due to site selection.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Robert Potter

Tom Brien

Yuri Rashkin

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

Funds were included in the 2019 budget for renovation of the Public Works garage office space. There are also sufficient funds to cover a \$2,500 contingency.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Sue Balog
Assistant Finance Director

Executive Summary

Retaining an Architectural & Engineering Firm to Prepare Plan and Specifications for the Renovation of the Public Works Garage Office Space

The resolution before you is giving authorization to retain Angus Young Architects / Engineering Firm to prepare plans and specifications for the renovation of the Public Works garage office space. The design cost was included in the 2019 budget.

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

-Facilities Management
-Maintenance

(608)757-5527

Executive Summary

Purchase of the Security Equipment for 303 Court Street Building.

We are requesting approval to purchase the necessary equipment to improve Security for the staff at the 303 Court St. location.

There is currently no security system in place at this location. The needs at this building will be card access, video intercom, video verification and remote door locking. This equipment was in the 2018 capital budget. The new system will integrate with the other county systems that are currently in place. The cost of this equipment is \$2,999.

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Executive Summary

Contracting for the Installation of the Security equipment at the Court Street location

Requesting approval to authorize contracting with SGTS for professional services to install, commission and integrate the installation security equipment at the Court St. location

There is currently no security system in place at this location and funds were budgeted in 2018 for this installation work.

The new system will integrate with the other county systems that are currently in place. The cost of this service is \$2,999.

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Executive Summary

Requesting Purchase of Security Equipment for 113 S. Franklin Street Location.

We are requesting approval to purchase the necessary equipment to improve security for the staff at the 113 S. Franklin Street location.

There is currently no security system in place at the Franklin St building. The needs at this building will be card access, and remote door locking. This equipment was in the 2018 capital budget. The new equipment will integrate with the other county systems that are currently in place. The cost of this equipment is \$8,977.

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Executive Summary

**Contracting for the Installation of the Security Equipment at the
113 S. Franklin Street Location**

Requesting approval to authorize contracting with SGTS for professional services to install, commission and integrate the installation security equipment at the 113 S Franklin St. location.

There is currently no security system in place at this location and funds were budgeted in 2018 for this installation work.

The new system will integrate with the other county systems that are currently in place. The cost of this service is \$5,000.

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Executive Summary

Purchase of the Security Equipment for Eclipse Center

We are requesting approval to purchase the necessary equipment to improve security for the staff at the Eclipse Center. There is currently no security system in place. The needs at this building will be card access, and remote door locking. This equipment was in the 2018 capital budget. The new equipment will integrate with the other county systems that are currently in place. The cost of this equipment is \$5,381.

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Executive Summary

**Contracting for the Installation of the Security Equipment at the
Eclipse Center**

Requesting approval to authorize contracting with SGTS for professional services to install, commission and integrate the security equipment at the Eclipse Center location.

There is currently no security system in place at Eclipse Center and funds were budgeted in 2018 for this installation work.

The new system will integrate with the other County systems that are currently in place. The cost of this service is \$5,000.