



**GENERAL SERVICES COMMITTEE**  
**Minutes – February 21, 2017**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 21, 2017 in the large conference room, Rock County Sheriff's Office.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sheriff Spoden, Chief Deputy Tillman, Commander Chellevoid and Captain Strouse, Sheriff's Office; Jodi Millis, Purchasing Manager; Jon Furseth, Facilities Superintendent, Courthouse; Dave Froeber, Facilities Superintendent, Rock Haven; Matt Johnson, Crew Leader, Sheriff's Office Maintenance; Phil Boutwell, Human Services Deputy Director.

**Others Present:** Supervisor Podzilni; Brian Zobel, Facilities Manager, UW Colleges – Southwest.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Yeomans moved approval of the minutes of February 7, 2017 as presented, second by Supervisor Heidenreich. ADOPTED.

**Transfer.** None.

**Resolution.**

**Awarding the Contract for Installation of Exit Door at the Health Care Center Building**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2017 does hereby approve and authorize awarding a contract in the amount of \$42,900 to Gilbank Construction Inc. out of Clinton, WI, for the installation of an exit door at the Health Care Center Building.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan.

Mr. Sutherland informed the Committee that he had just received approval from the City of Janesville for a Conditional Use Permit for a three-year extension to clean out the area, but they will

be coming in every 180 days to check on the progress. He added that he will be doing a check every 120 days to make sure progress is being made.

Supervisor Yeomans suggested moving the \$43,000 request for the door to go toward digitizing and purging the records. Mr. Boutwell said they do not need the funds at this time but may need to come back with a request in the future.

Supervisor Heidenreich amended his motion to table the resolution indefinitely and to go with the three-year Conditional Use Permit from the City of Janesville with the understanding that Human Services can utilize existing staff to undertake the digitizing and purging of the closed records, second by Supervisor Homan. Resolution TABLED INDEFINITELY and application for a Conditional Use Permit ADOPTED.

**Discussion on Courthouse Security – Phase II.** Mr. Sutherland went over the various options provided by Potter Lawson.

Supervisor Homan said he sat down with the Sheriff and various Sheriff's Office staff and discussed the various options.

Sheriff Spoden said he feels security is extremely important but he feels they need to also spend money wisely and there is a great deal of wasted space in the Courthouse lobby that could be used more wisely for a screening area. He said he would be comfortable to have the employees use the east entrance and use their badges to gain entrance. With the new camera system they would be able to view the employees as they enter and see if there were any non-employees trying to gain entrance. He added that this does not address every issue but it gives us the most bang for our buck. Sheriff Spoden said that the statue is viewed as part of the Courthouse Park and that there would be a great deal of opposition if we tried to move it. He also added that there is a fire gate in the present Courthouse lobby that could be utilized if needed.

Chief Deputy Tillman said that by moving the screening station it would make it more visible and help deter wrongdoers. Sheriff Spoden added that people accept having to go through security to enter buildings now, it is just the way life is now. He added that this is a step in the process and we will have to continually analyze and make changes.

Supervisor Heidenreich said the Option 2B doesn't address what we are talking about that it is more like Option 3B.

Supervisor Zajac suggested having employees use their badges to gain access to the east parking lot as well.

Mr. Smith suggested the Committee revisit the options so they can give direction to Potter Lawson to further define this stage of the process.

Chair Brill asked to have this item put on the next agenda for discussion and possible action.

Supervisor Heidenreich left at 8:50 A.M.

**Discussion on UW-Rock County Air Handler Project.** Mr. Sutherland explained the bids came back much higher than what was budgeted. He suggested changing the specs and take the new piping out. He said he would need to check with Corporation Counsel to see if they would

need to go back out for bids or if they could go with the low bidder to see what the cost would be. Mr. Sutherland said he would bring this back on a future agenda.

**Communications, Announcements and Information.** None.

**Tour of Sheriff's Office and Jail Facility.**

Supervisor Zajac left at 9:03 A.M.

Toured the Sheriff's Office and Jail Facility from 9:03 A.M. to 9:33 A.M.

**Adjournment.** Supervisor Homan moved adjournment at 9:34 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**