



GENERAL SERVICES COMMITTEE
Minutes – December 4, 2018

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, December 4, 2018 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Jon Furseth and Dave Froeber, Facilities Superintendents; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisor Russ Podzilni.

Approval of Agenda: Supervisor Zajac moved approval of the amended agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Approval of Minutes – November 6, 2018. Supervisor Zajac moved approval of the minutes of November 6, 2018 as presented, second by Supervisor Rashkin. ADOPTED.

Transfer.

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1817-0000-67200	\$13,689	18-1810-0000-67200	\$13,689
Diversion/ASC Capital Projects		Courthouse – Capital Projects	
18-1849-0000-67200	160,000	18-1837-0000-67200	160,000
HCC/Jail – Capital Projects		Jail Assessment Fees	

Supervisor Brien moved approval of the above Transfers, second by Supervisor Potter. ADOPTED.

Review of Payments. The committee accepted the report.

Resolutions.

Awarding Contract for Carpet Replacement at Rock County Courthouse

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, awards a contract to replace carpet at the Rock County Courthouse in the amount of \$30,000 to Halverson Flooring of Janesville, WI.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

Authorizing Trane to Rebuild the Courthouse Chillers

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, issue a purchase order to Trane US Inc. of Madison, Wisconsin, in the amount of \$120,019, for rebuilding the two Courthouse chillers.

BE IT FURTHER RESOLVED, that an \$8,500 contingency also be approved to cover any items not part of the rebuild such as additional refrigerant.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Awarding Bid for the D-Unit Jail Showers Remodeling

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, award a contract with Badger Specialty Coatings Inc. of Janesville WI, in the amount of \$42,000.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Retaining SGTS Inc. for Professional Services for the Jail Camera Systems Upgrade

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a contract for professional services be awarded to SGTS Inc., of Madison, Wisconsin, in the amount of \$331,205; and,

BE IT FURTHER RESOLVED, that a \$16,000 contingency also be approved to cover any needed changes in the scope of services.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Potter. ADOPTED.

Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, issue a purchase order to Honeywell Building Solutions of Madison, Wisconsin, in the amount of \$29,775, for the required engineering, equipment, installation, setup, and programming for the Honeywell Controller.

BE IT FURTHER RESOLVED, that a \$3,000 contingency also be approved to cover any possible unforeseen items.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Brien.
ADOPTED.

Authorizing Furlong Industrial Systems to Refurbish the Health Care Center Cooling Tower

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a purchase order be issued to Furlong Industrial Systems of Germantown, Wisconsin, in the amount of \$87,890 for the refurbishing of the Health Care Center cooling tower.

BE IT FURTHER RESOLVED, that a \$4,500 contingency also be approved to cover any unforeseen items.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Zajac.
ADOPTED.

Updates and Possible Action.

Awarding Contract to Halverson Flooring for Hall Concrete Floor Polishing at the Jail Supervisor Zajac moved approval to award the contract for the hall concrete floor polishing at the Jail in the amount of \$18,000 to Halverson Flooring, second by Supervisor Potter.
ADOPTED.

Awarding Contract to Halverson Flooring for Carpet Replacement at the Courthouse Supervisor Potter moved approval to award the contract to replace carpeting in the space vacated by UW Extension Office in the Courthouse, second by Supervisor Rashkin.
ADOPTED.

Update on the Purging of Files from the Health Care Center Closed File Storage Mr. Sutherland went over the progress report on the purging of files at the Health Care Center and said this information is shared with the Janesville Fire Department.

Courthouse Security Project – Parking and Access to Building Mr. Sutherland explained the east parking lots will be closed December 10, 2018 to July 1, 2019 to start Phase 2 of the Courthouse Security Program. He handed out a map of the Courthouse area showing there will be parking at: 30 spaces at the church parking lot; 58 stalls on Wisconsin Street; and 82 stalls at the front lower level parking lot. Mr. Sutherland said signs will be going up to direct where parking is and the entrance at the front of the Courthouse as well as the one on Court Street by the County Clerk's office will be open.

Discussion on being extra diligent on plowing and salting of traffic areas.

Courthouse Security Contract – Service Level Options Mr. Sutherland explained there has been discussion on armed versus unarmed security at the Courthouse. He said Global Security Services is the County contractor starting in 2019 and they are able to provide either armed or unarmed security for less than the next lowest bidder. Mr. Sutherland said he has talked to Chief Deputy Tillman, Captain Wood, and Sheriff Elect Knudson and they are all in support of having armed security in the Courthouse.

Discussed personnel meeting expectations of the job needed.

Mr. Smith said his concerns are the additional \$13,000 cost of having armed versus unarmed security, that it may be perceived as an additional barrier for some of the people entering the Courthouse, it may send a message to citizens so they would not want to come in to the Courthouse, and the use of force issue. He mentioned that this was discussed with the Courthouse Security Committee last week, but the judges have not yet weighed in.

Supervisor Brien asked what other counties have. Mr. Sutherland said they are all over the place on what they do. Mr. Sutherland relayed that Captain Wood had said active shooters tend to go to places with soft security. Mr. Sutherland said Global Security does security for military bases and federal courts, as well as others listed in the literature he handed out on Global Security Services.

Supervisor Rashkin said it has been his experience there is need for more and more security, and he assumed if a security person is in uniform they are armed, which makes him feel safer. He said he feels the people coming in to a courthouse need to feel safe. He said he is in support of having armed security at the courthouse.

Supervisor Potter asked, on average, how many people are armed in the courthouse. Mr. Smith, Mr. Osborne and Mr. Terronez said deputies, some bailiffs, and municipal police officers, and this figure varies on a daily basis.

Discussion on security of locking the doors, after-hours meetings and having security coverage for these meetings. Mr. Sutherland said he can schedule the doors to unlock and relock at appointed times, but this does not cover the security aspect of when the doors are open during these hours. Mr. Sutherland added that the courthouse is a larger security risk. Supervisor Zajac said he feels the doors should be locked as the rules County Board set. Mr. Smith said as we are beginning Phase 2 of the Courthouse Security Project this may be a good time to

implement the no meetings, other than County Board, after-hours now. Mr. Sutherland added that he could offer suggestions to those few looking for a meeting room after 5 P.M.

Communications, Announcements and Information.

Reschedule the 1/1/2019 meeting The Committee decided to reschedule the January 1, 2019 meeting to Wednesday, January 2, 2019 at 8:00 A.M.

Adjournment. Supervisor Zajac moved adjournment at 9:04 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.