



GENERAL SERVICES COMMITTEE
Minutes – November 5, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 5, 2019 in Conference Room N-1, Rock County Courthouse.

Committee Members Present: Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager; David O’Leary, District Attorney.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisor Podzilni.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Transfers. None.

Approval of Minutes – October 1, 2019 and October 15, 2019. Supervisor Potter moved approval of the minutes of October 1, 2019 and October 15, 2019 as presented, second by Supervisor Brien. ADOPTED.

Resolutions and Committee Action.

Recognizing Jon Furseth

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, at its regular meeting this ____ day of _____ 2019, directs that a sincere expression of recognition be given to Jon Furseth for his 32 ½ years of service and expresses to him best wishes for the future.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Potter. ADOPTED.

The committee and staff said he will be missed.

Memorial Bench Honoring Sarah Thompson Taormino

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby accept the donation of a memorial bench to be placed in the lobby of the Office of the Clerk of Courts to Sarah Thompson Taormino, a valued employee who will be missed.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

Request for Authorization to Award Contract for Wash Bay Overhead Door

Replacement Supervisor Zajac moved approval to award the contract for the DPW wash bay overhead door replacement to Janesville Door Company LTD of Janesville, WI in the amount of \$12,584, second by Supervisor Potter. ADOPTED.

Request for Approval to Award Snow Removal Services for Facilities Management to E&S Snowplowing, Janesville, WI Supervisor Zajac moved approval to award the contract for snow removal services to E&S Snowplowing of Janesville, WI, second by Supervisor Potter. ADOPTED.

Updates, Discussion and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said the press release went out and they are on target to open the front lots on November 7th; the parking lot is being striped today and the signage is going up, and the screening station should be ready today. A second handicap workaroud, approved by the ADA, is to wand at the side entrance at the bus drop-off. He said there are large concrete balls to protect the west entrance.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland said JP Cullen has a number of small change orders, included in the packet, totaling \$31,876.

Supervisor Potter moved approval of the change orders totaling \$31,876, second by Supervisor Rashkin. ADOPTED.

Update on 1717 Center Avenue Building Project

Site Survey Mr. Sutherland said the County Surveyor did the site survey, and Venture Architects said he did an excellent job.

Supervisor Brien said he heard complaints that vehicles are going around the barriers, putting ruts in the lawn, and making it difficult for the mowers to do their job. Mr. Sutherland said he would look into this.

Site Design Mr. Sutherland said the team will be meeting on November 12th to finalize the design. He said things are going well and has been a good exercise that looks like it will work well for all clients. Mr. Sutherland said he will bring the final revision to the next meeting.

Discussion on the homeless situation and the suggested various locations for overnight stays.

Schedule Update Mr. Sutherland said they are on schedule.

Public Works Department Office Renovation Update

Public Works Change Orders Mr. Sutherland said there are no change orders at this time.

Communications, Announcements and Information. Mr. Zobel said the first week of December the Board of Regents will be coming to Whitewater and a ceremonial dinner will be at UW Whitewater at Rock County Campus. Mr. Smith asked if the Chancellor was coming tonight. Mr. Zobel replied yes, at 6 P.M. in the large classroom.

Tour of District Attorney's Office. The Committee, staff and public toured the District Attorney's Offices from 8:31 to 9:22 A.M.

Supervisor Rashkin left at 8:58 A.M.

Adjournment. Supervisor Potter moved adjournment at 9:22 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.