



**GENERAL SERVICES COMMITTEE**  
**Minutes – January 15, 2019**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 15, 2019 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Zajac and Brien.

**Committee Members Absent:** Supervisors Potter and Rashkin.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Jodi Millis, Purchasing Manager.

**Others Present:** Brian Zobel, UW Whitewater at Rock County; Supervisors Russ Podzilni and Mary Mawhinney.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

**Citizen Participation.** None.

**Transfer.** None.

**Resolutions and Committee Action.**

**Authorizing Rock County Department of Public Works to Replace Asphalt Parking Lots at UW Whitewater at Rock County, Rock Haven and the Fairgrounds and Crack Seal Other Rock County Owned Facilities Parking Lots as Needed**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_ 2019, authorizes the Rock County Department of Public Works to replace the parking lots at the UW Whitewater at Rock County, Rock Haven and the Fairgrounds to a total cost of \$493,700.

**BE IT FURTHER RESOLVED,** that the Rock County Department of Public Works will also crack seal other Rock County Facilities Management asphalt parking lots as needed.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland explained that it was more cost effective to use the Public Works Department than to go outside and the Department was very supportive in doing the work.

ADOPTED.

**Retaining Industrial Roofing Services Inc. to Complete an Analysis and Prepare Plans and Specifications for the Jail Exterior Building Envelope** Supervisor Zajac moved approval to retain Industrial Roofing Services Inc. to complete an analysis and prepare plans and bidding specifications for replacement of failed chalk joints and tuck pointing at the Jail in the amount of \$9,800, second by Supervisor Brien. ADOPTED.

**Retaining Industrial Roofing Services Inc. to Complete an Analysis and Prepare Plans and Specifications for the Courthouse Exterior Building Envelope** Supervisor Zajac moved approval to retain Industrial Roofing Services Inc. to complete an analysis and prepare plans and bidding specifications for replacement of failed chalk joints and wall damage due to failed lintels, as well as tuck pointing at the Courthouse in the amount of \$19,500, second by Supervisor Brien. ADOPTED.

**Updates and Possible Action.**

**Cost Comparison using Rock County Department of Public Works (DPW) Asphalt Crew to Complete Facilities Managements Asphalt Projects Versus Outsourcing** Mr. Sutherland went over the report and said DPW was able to do the work without putting in any overtime.

**Prioritizing the Facilities Management Master Plan** Mr. Sutherland handed out and went over a list of priorities over the next eight years and said the list changes as times as other projects sometimes have an impact of an upcoming one to make it more/less of a priority. He reviewed various building upkeep costs if the Master Plan projects were not implemented. Ms. Oja handed out graphs of the impact of these projects on the County debt service and briefly went over them.

Chair Brill asked to have this item added to the next meeting when we will have a full Committee present so that direction can be given to the list of priorities.

**Communications, Announcements and Information.** Supervisor Brien asked when the Security Guards will be back on the agenda. Mr. Sutherland said he is waiting for input from the Judges and Public Safety & Justice Committee. He added that Global Securities will be coming to a future Public Safety and Justice Committee meeting and General Services Committee meeting, after the feedback is in.

Mr. Sutherland said the work on the East Parking lots is coming along.

**Adjournment.** Supervisor Brien moved adjournment at 8:28 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted;

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**